

San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
11/25/14		District Boundaries	1.02	Captain Balma (SFPD)	11/25/14	Captain Balma sent district boundary changes to WD to incorporate into DGO 1.02; WD incorporated the new district boundaries into DGO 1.02 (dated 11/25/14)	
					11/26/14	WD reviewed draft with Captain Balma, and made additional changes, draft dated 11/26/14	
					12/4/14	WD reviewed draft with Captain Balma and made additional changes, draft dated 12/4/14; presentation to Police Commission about proposed boundary changes scheduled for 12/10/14	
					12/10/14	Kim Craven, Public Safety Strategies Group, made presentation to Police Commission about proposed changes to boundaries; 90 days for public comment; public can speak at district station meetings on 1/28/15 at Tenderloin Station, 2/11/15 at Northern Station, 2/15/14 at Southern Station, and 3/4/15 at Bayview Station; after 90 days of public comment, item will be placed on agenda.	
				SFPD	1/28/15	Community input at Commission meeting in Tenderloin District	
				SFPD	2/11/15	Community Input at Commission meeting in Northern District	
				SFPD	2/25/15	Community input at Commission meeting in Southern District	
				SFPD	3/10/15	ended the 90 comment period for public comment on redistricting	
				SFPD	4/22/15	SMEs for the Department and the City Controller met at the Police Commission to present updated draft to Commission; Commission did not vote on whether to adopt current draft. Commission wanted implementation date.	
				SFPD	4/24/15	made updated to draft policy based on feedback from Controller's Office.	
				SFPD	4/27/15	made additional updated in preparation for meeting with Controller's Office on 4/27/15	
				SFPD	4/27/15	reviewed language in draft policy to endure compliance with Community input on final boundaries.	
				SFPD	6/26/15	Department SMEs met with Controller's Office to set implementation date for new district boundaries: date set for 07/19/15 to allow DEM to set up computer system.	
				SFPD	7/19/15	new district boundaries went into effect	
				Police Commission	7/22/15	Police Commission voted to approve updated language in DGO to correspond with new district boundaries.	
				SFPD	9/2/15	DB 15-184, District Boundaries, announcing updated boundaries was issued.	

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		Rules of Conduct	2.01	OCC	9/18/15	The OCC recommends that the Department incorporate procedural justice language into its Department Bulletins and its Department General Orders, such as DGO 5.03 (Investigative Detentions), 5.17 (Police Prohibiting Biased Policing) and 2.01 (Rules of Conduct), so that procedural justice concepts are explicitly defined and included. The President's Task Force on 21 st Century Policing emphasizes that "procedural justice" is essential to strengthening police-community relations. Procedural justice involves four central principles: 1) treating people with dignity and respect; 2) giving individuals "voice" during encounters; 3) being neutral and transparent in decision making; and 4) conveying trustworthy motives. The OCC suggests that SFPD issue a Department Bulletin that sets forth the legal standards for a detention, search, and consensual encounter and requires officers to explain the reason for their stop and/or search as outlined in the Task's Force's Recommendation 2.11. The OCC also suggests that this Department Bulletin require officers to provide in writing their name and contact information that includes how to file a commendation or complaint as recommended by the President's Task Force. The Task Force suggested that officers carry business cards with this information. The OCC recommends that the Department adopt the Task Force's suggestion or alternatively, revise the Department's "Protecting Our City, Knowing Our Rights"(see Department Bulletin 15-151) to include the OCC's contact information and a space for officers to write their name, rank, and contact information. The issuance of a Department Bulletin that outlines the above-mentioned procedures would incorporate procedural justice concepts by requiring officers to take the time to explain the reason for their actions and enabling community members to have a better understanding of their rights during such encounters. The OCC also recommends that Department General Orders 5.17, 5.03, and 2.01 along with SFPD manuals and training materials be amended to incorporate these requirements.	
12/11/03		Drug Use by Members	2.03	Behavioral Science Unit (BSU) SFPD	12/12/03	Research completed. Needs to go to Command Staff for review.	
					11/30/06	Sent to Lieutenant of Legal for review	12/14/06
					12/5/06	Received from Legal with changes	
					12/18/06	Sent to Command Staff for review and approval	1/19/07

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					3/22/07	Questions sent to DC Administration	
					3/28/07	On-hold per DC of Administration until 07/01/07	
					7/3/07	MOU approved sent to Legal for review	7/17/07
					7/17/07	Recommendations of modification made by Legal. Changes made	
					7/19/07	Copy sent to BSU Subject Matter Expert (SME) for review and Approval	8/2/07
					8/2/07	Received modifications from SME of BSU. Changes made	
					8/2/07	Resent to Legal for review with new MOU to ensure that policy reflects new language.	8/16/07
					8/27/07	Legal returned with changes	
					8/30/07	Sent to Command Staff for review and approval	9/13/07
					9/25/07	Operations Bureau still reviewing document	10/2/07
					10/2/07	Sent to City Atty. for Review and Approval	10/16/07
				OCC	4/21/10	Meeting w/Planning on status of outstanding DGO revisions and OCC recommendations. Requested most recent draft of DGO 2.03	
				Legal	6/17/10	Draft emailed to OCC for concurrence	
					6/17/10	Received draft from SFPD	
				Legal	8/9/10	DB 10-227 procedures for member testing	
				Legal/OCC	8/27/10	Met and discussed status	
				Legal/CtyAtny	4/5/11	Met and discussed status - Legal will resubmit to CA for new review	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
10/14/04		Citizen Complaints Against Officers	2.04	Legal Division	10/14/04	Research completed. On-hold per Legal Division	
					1/9/07	Pending Discussion with OCC	
				OCC	3/26/07	OCC requested and received latest SFPD draft of 2.04 on 3/26/07. OCC reviewing revisions.	
					5/11/07	Sent email to OCC for final comments	5/18/07
					5/18/07	Status check with OCC message left	
				OCC	5/30/07	Met with Department and discussed areas of concern	
				OCC	6/21/07	Requested status update	06/01/08
					7/3/07	Emailed OCC on status report	

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					9/25/07	Message left on status of document (OCC working with Risk Management on concerns)	
					5/1/08	Emailed City Atty, on status, additional time requested. Resend DGO upon request	5/20/08
					6/6/08	City Atty request additional Time	
				OCC	7/17/08	The OCC requested the latest SFPD draft of DGO 2.04 on 7/17/08. October 6, 2008, the OCC again requested a copy of draft DGO for review	
					10/7/08	Copy sent to OCC as requested	
					2/6/09	Captain of Planning to follow up with OCC regarding status	
					4/1/09	Called OCC to follow-up on status	4/8/09
				OCC	4/6/09	The OCC was given a copy from SFPD that is dated 11/01/2004. The OCC requested confirmation that this is indeed the most recent version of 2.04 and, if it is not, requested the latest version be sent to the OCC. The OCC received confirmation from the department on April 8, 2009, that the 2004 document is in indeed the most recent version. The OCC will review this document and will submit comments promptly.	
					4/8/09	Document date 11/01/2004 sent to OCC on 04/08/09	
					6/30/09	OCC: The OCC re-sent comments that it had previously provided to the Department regarding DGO 2.04.	
				OCC	7/2/09	OCC: Rcvd e-mail from OCC Atty w/suggested revisions	
					7/6/09	OCC's suggested revisions completed	
					7/6/09	Forwarded to Sgt. of Planning for review and approval to forward to Command Staff for concurrence	
					8/28/09	e-mailed OIC of Planning Division for review and approval to forward to Command Staff for concurrence	
					9/16/09	e-mailed OIC of Planning Division for review and approval to forward to Command Staff for concurrence	
				OCC	9/17/09	Discussed status of DGO 2.04 with Planning Division and requested most recent draft	
					9/18/09	E-mailed most recent draft to OCC	

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				OCC	10/13/09	OCC reviewed draft and provided written comments to Planning Division. OCC has requested that DGOs 2.04 (Citizen Complaints Against Officers), 2.05 (Internal Administrative Investigations of Misconduct) and 6.20 (Allegations of Criminal Conduct Involving A Department Member On or Off Duty) be reviewed together to ensure procedural consistency.	
					10/13/09	Incorporated OCC's revisions into order, forwarded to OIC of Planning for approval to send to concurrence	
					10/26/09	e-mailed to City Attorney for review and approval	
				OCC	2/3/10	Met with Planning Division; requested status update and latest draft of DGO 2.04	
				OCC	2/23/10	Requested Planning provide an updated draft of DGO 2.04 at 2/24/2010 meeting.	
				OCC	2/24/10	Met with Legal Division to discuss transfer of policy recommendations & DGO revisions to Written Directives Unit (Planning did not attend).	
					3/3/10	E-mailed City Atty requesting status report regarding OCC suggested revisions	
					3/12/10	City Atty response received, follow-up needed for clarification of OCC policy recommendation	
				OCC	4/21/10	Met w/ Planning; requested status update of DGO 2.04 and latest DGO 2.04 draft; last updated draft provided on 09/18/2009.	
				Legal	6/17/10	Draft emailed to OCC for concurrence	
				Legal/OCC	8/27/10	Met and discussed status. City Attorney reviewing 2.04 and 2.05.	
				OCC	11/19/10	Reviewed and suggested edits to Department Bulletin 10-322 (OCC Administrative Interviews and Member Response Forms	
				Legal	12/6/10	Department Bulletin 10-322 OCC administrative Interviews and Member Responses Forms issued.	
				Legal/CtyAtny	4/5/11	Met and discussed status - Legal will resubmit to CA for new review	
				OCC	4/25/11	Reviewed and provided suggested edits to DB 09-120 concerning OCC-SFPD document protocol and DGO 2.04 requirements that members cooperate with the OCC.	

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				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 2.04) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
				OCC	9/18/15	As part of the OCC's recommendations in response to the President's Task Force on 21st Century Policing, the OCC recommends a quarterly meeting with the Chief, the Deputy Chief of Staff, Officer-in-Charge of Risk Management, the Police Academy Captain, and the OCC Director to discuss the OCC's police misconduct cases of the previous quarter that resulted in a sustained, policy or training failure finding. The goal of this meeting is to evaluate whether any training, policy or procedure of the Department needs to be revised, added or re-issued and if so, to make written recommendations that include the manner in which the recommendations can be implemented, and a timeline for completion.	
10/6/15		Citizen Complaints Against Officers		SFPD	10/6/15	Per DC Sainez, based on a recommendation of the OCC regarding providing complainants a copy of their statement at the time the complaint is filed, it is suggested that an A Dept Bulletin be issued reminding officers of the obligation to provide a copy.	
3/13/06		Internal Administrative Investigations	2.05	Internal Affairs	3/14/06	Modification by Legal's request. Legal to forward draft for	
		of Misconduct				approval pending discussion with OCC	
					5/8/07	Sent to Director of Risk Management for Review/Approval	5/22/07
					5/18/07	Command Staff Concur. Sent out	6/4/07
					5/30/07	Received conditional approval from Legal	
					5/31/07	Received approval Airport Bureau	
					6/1/07	some modifications made, need consult with SME	
					6/1/07	Received Conditional approval from Inv. Bureau	
					6/6/07	Received Conditional Approval from Admin Bureau	
					6/11/07	Received Cond. Approval from DC FOB, modifications made	

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					6/15/07	Sent to Director of Risk Management for Review/Approval	6/25/07
					6/25/07	Risk Mngmt. Returned with modifications	7/13/07
					7/19/07	Sent back out to concur. for review and approval	8/2/07
					8/6/07	Being reviewed by Legal Division and Chief's Office	
					8/13/07	On hold to City Atty	
					9/11/07	Sent to City Atty. For review and approval	9/25/07
					9/20/07	City Atty office requested extension	10/4/07
					5/1/08	Emailed City Atty, on status, additional time requested	5/20/08
				OCC	10/8/09	Requested DGOs 2.04 (Citizen Complaints Against Officers), 2.05 (Internal Administrative Investigations of Misconduct) and 6.20 (Allegations of Criminal Conduct Involving A Department Member On or Off Duty) be reviewed together to ensure procedural consistency. OCC received draft on 10/9/09, reviewed it and provided Department written comments on 10/15/09.	
					10/15/09	Received OCC comments	
					10/26/09	OCC and Department met and agreed to revisions: another draft of order sent to OCC	
					10/26/09	E-mailed with OCC suggested revisions to City Atty	
				OCC	2/3/10	Met with Planning Division; requested status update of DGO 2.05	
				OCC	2/23/10	Requested Planning provide an updated draft of DGO 2.05 at 2/24/2010 meeting	
				OCC	2/24/10	Met with Legal Division to discuss transfer of policy recommendations & DGO revisions to Written Directives Unit; Planning did not attend.	
				OCC	4/21/10	Met with Planning Division; requested status update of DGO 2.05; last draft provided on 10/26/09.	
				Legal	6/17/10	Draft emailed to OCC for concurrence	
					6/22/10	Received DGO 2.05 from SFPD	
				Legal	8/9/10	DB 10-228, Management Control Division renamed to Internal Affairs Division	

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				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 2.05) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
3/15/11		Discipline Process For Sworn Officer	2.07. 2.08	Risk Management Office	3/15/11	DGOs 2.07 and 2.08 under review by City Attorney	
8/26/13		Written Communication System	3.01	RMO/Prof. Standards	8/26/13	Captain of RMO asked for changes to DGO timeframes and procedures	
				SFPD	9/3/13	WD revised DGO and sent copy to Captain of RMO	
				SFPD	9/18/13	Captain of RMO and WD discussed draft, Captain of RMO made edits for WD to incorporate.	
				SFPD	9/26/13	WD made revisions based on discussions with Captain of RMO, sent 9/26/13 draft to Captain of RMO	
				SFPD	9/30/13	RMO Captain reviewed and made 2 suggestions for the document	
				SFPD	10/2/13	WD made revisions based on RMO Captain's suggestions, sent back to RMO Captain	
				SFPD	10/3/13	WD received email from Captain of RMO approving edits, WD sent draft to Command Staff	
				SFPD	10/1/13	WD received edits from DC Tomioka	
				SFPD	3/23/15	sent revised version to Captain Pedrini and DC Tomioka for final review before sending to command staff	
				SFPD	3/25/15	received email from DC Tomioka that draft is approved to send to remaining command staff members	
				SFPD	3/26/15	sent updated version to Command Staff and Members of the Risk Management Division and Legal	
				SFPD	3/29/15	DC Sainez has questions about the revisions, set up meeting for April 7, 2015 to review.	
				SFPD	4/7/15	WD met with DC Sainez regarding current draft; DC Sainez gave recommendations for changes in language	
				SFPD	05/13/15	WD incorporating DC Sainez' changes into document.	
5/7/03		Department Awards	3.09	F.O.B	1/17/07	Sent to SME for review	1/19/07
					2/8/07	Sent out for concurrence	2/22/07

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					2/23/07	Sent to City Atty for Approval	3/1/07
					3/2/07	Sent to POA for Approval	3/16/07
					3/5/07	POA wants to meet and confer on this DGO	
				OCC	4/3/07	Requested and was provided draft of DGO	
					5/8/07	Meet and Confer Date Pending	5/17/07
					7/3/07	Provided Department with written suggested revision to DGO	
					7/11/07	Being reviewed by DC Administration	7/25/07
					7/19/07	Under review by Command Staff- Purple Hearth Compensation	
					7/25/07	Received command staff changes , modifications made	7/25/07
					7/26/07	Hand carried to POA office for review and approval	8/7/07
					8/15/07	POA approved document	
					8/15/07	Sent to Police Commission to be calendared	
					10/30/07	With Sgt. Of Police Commission, language to be added per chiefs office	
					11/1/07	Calendar with Police Commission for 11/07/07	
					11/7/07	Rescheduled for Police Commission Hearing on 11/14/2007	
					11/14/07	Police Commission voted upon and did not adopt DGO 3.09, on hold RE: OCC recommendation of complaint history	
				OCC	6/17/10	OCC requested and SFPD agreed to send DGO 3.09 to their SME to re-initiate revision discussion.	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 3.09) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
		Firearm Discharge Review Board	3.10		11/28/11		
				OCC	12/19/11	Provided SFPD suggested revisions.	
				SFPD	3/1/12	Sent OCC revised draft	

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				OCC	3/1/12	OCC's suggested revisions have been incorporated and OCC concurs with 02/10/12 draft	
				OCC	12/31/12	The OCC recommends that DGO 3.10 be amended to require the Department's Training Division to prepare a written analysis for each officer-involved shooting. This training analysis would evaluate the incident from the moment of deployment to the conclusion of the incident. It would explain how officers are trained with respect to the tactical issues that are presented in the incident, evaluate whether the officer(s) performed consistent with training, and make recommendation concerning the training needs of the involved officers and/or the Department in general. The training division's report would be provided to the Firearms Discharge Review Board (FDRB) to be considered with other materials currently provided to the FDRB.	
				OCC	2/6/13	Met with OIC Police Academy concerning recommendations.	
				SFPD	1/28/14	WD received draft version of DB amending DGO 3.10 to include Commanding Officer of Training Division as non-voting, advisory member of FDRB	
				SFPD	1/31/14	WD sent draft of DB through concurrence	
				SFPD	2/7/14	WD received DB back from concurrence with no suggested changes or revisions; WD sent to OCC for review and comments	
				SFPD	2/20/14	WD sent email to COC asking for feedback on DGO	
				SFPD	2/21/14	received email from OCC that they would provide response no later than 2/28/14	
				SFPD	3/4/14	WD received email from OCC signing off on DB amending portions of 3.10	
				SFPD	3/5/14	left phone message for President Halloran of POA regarding need for POA to review DB as it amends DGO 3.10	
				SFPD	3/6/14	WD sent email to President Halloran of the POA asking for review and sign off of DB amending DGO.	
				SFPD	3/6/14	received email from President Halloran approving DB amending DGO 3.10	
				SFPD	3/6/14	DB 14-064 published, amends DGO 3.10 adding Commanding Officer of Training Division as advisory member to FDRB panel	

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				OCC	9/18/15	As part of the OCC's recommendations to enhance police-community relations in response to the President's Task Force on 21st Century Policing, the OCC recommends that the Department re-examine its policies, training and evaluation of force incidents, including officer-involved shootings, in light of the California Supreme Court decision <i>Hayes v. San Diego</i> (2013) 57 Cal.4th 622. In <i>Hayes</i> , the California Supreme Court ruled that under California negligence law, the tactical conduct and decisions preceding an officer's use of deadly force are relevant considerations in determining whether the use of deadly force is reasonable. The OCC recommends that in all cases involving deadly force the Department evaluate the tactical conduct and decisions preceding an officer's use of deadly force and that this analysis be included in any evaluation of the incident. The OCC also suggests that the Department revise its use of force policies and training to include consideration of the tactical conduct and decisions preceding an officer's use of deadly force.	
7/20/04		Field Training Program	3.13	Administration	3/14/05	With Academy Captain for review and approval.	
					11/28/06	Sent to Lieutenant of FTO for Review	12/12/06
					12/13/06	Sent out for concur- Command Staff	12/28/06
					12/29/06	Under review by the Planning Division	1/24/07
					3/6/07	Sent to Lt. FTO for modifications	3/27/07
					3/22/07	SME Modifications made sent to DC Adm. For approval	3/30/07
					3/28/07	Received modifications from Lt. FTO Program	
					3/29/07	Question regarding policy sent to DC of Admin.	4/5/07
					5/8/07	Changes made from LT. FTO Program document	
					5/8/07	Sent to DC Adm for review and approval	5/22/07
					5/31/07	Received modifications from DC Admin	
					6/5/07	Sent to Lt. FTO Program for Review	6/20/07
					6/29/07	Received and modification made	
					7/5/07	Sent to Command Staff for concur	7/13/07
					7/19/07	Additional time given to DC FOB	7/30/07

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					8/6/07	Minor changes made by FOB	
					8/6/07	Sent to City Atty for Review and Approval	8/20/07
					9/11/07	Email sent to City Atty for status check	
					9/20/07	City Atty office requested extension	10/4/07
					10/1/07	Received from City Atty- F/U with FTO office	10/10/07
					10/2/07	With Captain of Planning Division	
					10/26/07	Captain of Planning met with City Attorney	
					1/3/08	City Atty recommendations incorporated into policy	1/17/08
					1/14/08	Sent to POA for concurrence	
					1/17/08	POA asked for meet & confer	
					1/18/08	E-mailed pdf to POA	
					2/18/08	E-mail from DC Admin to POA asking for POA concerns	
					3/24/08	POA notified and will have response back by 03/27/08	3/27/08
					5/14/08	Received respond from POA	
					6/18/08	Reviewed POA concerns.	
					6/25/08	DC Adm. requested concerns in writing.	
					6/25/08	Email sent to POA for concerns in writing	0708/08
					2/6/09	Captain of Planning to check on status	
					4/1/09	Spoke with POA will have DGO back to Planning by 04/08/09	4/8/09
					6/5/09	Sent to POA for concerns in writing or assumed concurrence	6/16/09
					6/18/09	DC of Admin to discuss with POA	
					7/29/09	Per Sgt. Of Planning contact the POA to discuss/e-mailed for concerns	
					8/25/09	E-mailed POA for concerns	
					9/16/09	E-mailed POA for concerns	
					9/17/09	Received POA concerns	
					9/21/09	Met w/POA to discuss revisions to Section 2.3.c&d	
					9/22/09	Forwarded poss. revision to OIC of Planning for review and approval	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	4/21/10	Met with Planning Division on status of DGO revisions and OCC policy recommendations. Requested most recent draft.	
				Legal	6/17/10	Draft emailed to OCC for concurrence	
				Legal/OCC	8/27/10	Met and discussed status.	
				Legal	10/21/10	Submitted to Field Training Office for review and update	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
9/19/04		Release of Police Reports	3.16	M.C.D.	9/5/05	Received from Legal Division with additional changes	
					9/7/05	Sent back to Legal. On-hold per Captain	
				OCC	10/5/05	This DGO addresses part of an OCC Policy Recommendation to provide more information from SFPD to families whose loved one has been killed or seriously injured. OCC's outstanding concerns include 1) notifying the requester in writing of the reason for non-disclosure of incident reports; and 2) SFPD's reporting to the Police Commission the continuing need for non-disclosure of reports.	
					6/1/06	Being reviewed by Legal Division.	
					1/10/07	Sent to SME of Support Services for review	1/22/07
					4/4/07	Received copy back from SME	
					4/5/07	Sent out to Command Staff for concurrence	4/12/07
					5/3/07	Resent to two command staff members for approval	5/11/07
					5/16/07	Copy provided to chief's office for review	5/30/07
					5/22/07	Sent to City Atty for review and approval	6/6/07
					5/31/07	Received modifications Chief's Office	
					6/1/07	Chief's modifications made	
					6/25/07	Email City Atty for update (Final revision approval needed)	7/13/07
					8/10/07	Email City Atty with Commission priorities	
				OCC	8/22/07	Requested updated draft	7/3/08
					9/20/07	City Atty office requested extension	10/4/07
					5/1/08	Emailed City Atty, on status, additional time requested	5/20/08
					6/6/08	City Atty request additional Time	
					5/20/09	CO of Planning Division forwarded Word version to City Attorney with SME info	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

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					5/28/09	Received City Atty. Revisions, changes made	
					6/19/09	Sent to Command Staff for concurrence	7/6/09
					6/19/09	Rcvd approval from DC Airport Bureau	
					6/23/09	Rcvd approval from DC of Admin Bureau	
					6/29/09	Rcvd approval from DC of FOB	
				OCC	6/30/09	OCC: The OCC is in communication with the Department regarding this DGO and is awaiting a draft copy for review. Upon receipt, the OCC will review the draft and promptly provide a response.	
					7/1/09	Rcvd approval from Legal Division	
					7/2/09	Rcvd approval from Chief's Office	
					7/6/09	Rcvd approval from DC of Investigations Bureau	
					7/9/09	Sent to Peace Officer's Association (POA) for concurrence	7/23/09
					8/14/09	OIC of Planning informed POA requests meet & confer	
					8/25/09	E-mailed POA for concerns	
					8/31/09	e-mailed to Sgt. at Public Affairs	
					9/16/09	E-mailed POA for concerns	
					9/17/09	Received E-mail from POA, states no concerns	
				OCC	9/17/09	Met with Planning Division, requested updated draft and indicated outstanding concerns that had been subject of previous written correspondence and discussions.	
					9/17/09	E-mailed to OCC	
					9/21/09	Received POA approval, forwarded for calendaring	
				OCC	10/8/09	Met with Planning Division about outstanding concerns on DGOs 3.16 and 8.09	
					10/8/09	Forwarded to OCC for review	
				OCC	10/14/09	Provided Planning Division written concerns about DGOs 3.16 and 8.09	
				OCC	10/26/09	OCC suggested revisions incorporated into order, forwarded to OIC of Planning	
				OCC	10/26/09	Met with OCC; agreed with changes as incorporated	
					10/26/09	Forwarded to City Attorney for review	
					11/23/09	Received revisions and comments from City Attorney	

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Police Commission Meeting: March 2, 2016

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				OCC	2/5/10	OCC requested Planning provide copy of City Atty suggested revisions	
				OCC	2/23/10	OCC requested Planning provide copy of City Atty suggested revisions at 02/24/10 meeting.	
				OCC	2/24/10	Met with Legal Division to discuss transfer of policy recommendations & DGO revisions to Written Directives Unit (Planning did not attend).	
				OCC	4/21/10	Met w/ Planning; requested status update of DGO 3.16 and latest DGO 3.16 draft; last updated draft provided on 10/08/2009.	
					6/17/10	Received 10/26/09 draft from SFPD	
				Legal	9/9/10	Met with Support Service re new report system and discussed application to policy. Reviewed policy and ideas for 3.16 revision.	
				Legal	12/12/10	Unit order for Records Unit under legal review by SFPD Legal for command review	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 3.16) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
1/1/11		Audit And Evaluation Unit	3.2	Risk Management Office		Professional Standards Unit, under the Risk Management Office, created an Audit and Evaluation Unit. A DGO outlining unit under design.	
				Legal	3/30/11	In command staff concurrence process - cancelled due to command change	
				Legal	6/24/11	Resubmitted to new command staff - denied approval - On Hold as of 6/29/11	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
5/4/04		Use of Force	5.01	Academy	1/11/06	On-hold per DC of Administration	
					5/10/07	Sent to Legal for review	5/25/07
					5/17/07	Returned by Legal Division with modifications	
					6/4/07	Minor mods. made, need consult with SME	
					7/3/07	Sent to Captain of Academy for review (SME)	7/13/07

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

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					7/18/07	Received from Academy, several changes requested (Sgt. of Planning reviewing)	7/30/07
					7/20/07	Changes made per recommendation from Academy	
					7/26/07	Reviewed by Planning Division	
					8/31/07	Completed review process, with changes	
					9/14/07	Sent to Command Staff and Risk Management for review/approval	9/28/07
					10/1/07	Additional time given to Command Staff for review	10/10/07
					10/1/07	Changes made from recommendations of command staff members	
					11/1/07	To be reviewed with Captain of Planning regarding changes	
					12/18/07	Changes made from recommendations of Command Staff members	
					1/2/08	Sent to City Attorney for review and approval	1/25/08
					5/1/08	Emailed City Atty, on status, additional time requested. Resend DGO upon request	5/20/08
					6/6/08	City Atty request additional Time	
					6/23/09	Sent draft to Strategic Management Group for review RE; PERF recommendations	
					7/15/09	Strategic Management Group forwarded to City for review and approval of recommendations	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations.	
				OCC	9/21/09	Requested and received on 09/24/2009 updated draft that OCC is reviewing.	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 5.01) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
				Legal	4/1/11	DB 11-071 "Use of Firearm" DGO 5.02 update packet distributed	
					10/26/11	Reviewed file, awaiting direction for final concurrence	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

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				OCC	12/30/11	Provided the Department an OCC policy recommendation to amend DGO 5.01 to include incidents in which an officer's physical control of an individual results in a complaint of pain. Currently 5.01 requires the reporting and investigation of incidents involving an officer's physical control, when the person is injured or claims to be injured. In two OCC cases, the officers' use of force resulted in pain but not visible injury (i.e. a later medical examination established a fractured wrist), thereby exempting the incident from DGO 5.01's reporting and investigation requirements. Law enforcement agencies in San Jose, Minneapolis and Washington, D.C. require use of force reporting and investigation not only when an individual is injured or claims to be injured but also when an individual complains of pain.	
				Police Commission	5/16/12	Update regarding revisions to DGO 5.01	
				OCC	6/19/12	OCC met with Chief Suhr about its policy recommendation to amend DGO 5.01 to include incidents in which an officer's physical control of an individual results in a complaint of pain. To address the concern that physical control holds implicitly involve pain, OCC suggested that reportable force arising from an officer's use of physical control include "when the person is injured, claims to be injured or <u>complains of pain that continue beyond the officer's initial physical control maneuver.</u> The OCC suggested issuing this change in a Department Bulletin as soon as possible and also referred the Department to law enforcement agencies such as San Jose and D.C.'s Metropolitan Police Department that contain similar language in their use of force DGO.	
				Police Commission	7/11/12	Update regarding revisions to DGO 5.01	
				OCC	7/16/12	OCC provided SFPD written suggested language for Department Bulletin	
				OCC	9/14/12	OCC requested update on proposed Department Bulletin	
				Police Commission	9/19/12	Update regarding complaint of pain revision to DGO 5.01	
				OCC	9/24/12	Received SFPD's suggested draft language for bulletin on complaint of pain	
				OCC	10/5/12	Met with the Chief on suggested draft language; provided the Chief with agreed-upon language for further consideration	
				OCC	10/19/12	Talked with the Deputy Chief further about agreed-upon language.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

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				OCC	11/6/12	Provided the Chief with suggest DB that incorporated agreed-upon language from 11 months of discussions. Chief indicated that the final language of DB would be finished shortly and SFPD would meet with POA within the next week or so.	
				SFPD	41281	Draft DB regarding Use of Force: reporting and medical assessment sent out for concurrence.	
				OCC	4/3/13	OCC received, reviewed and notified SFPD of its agreement with the draft Department Bulletin "Use of Force Options: Reporting and Medical Assessment Requirements. This proposed department bulletin establishes as reportable force incidents in which a person at the scene or in the presence of officers, complains to an officer of pain that persists beyond the use of the physical control hold. The proposed DB will also require a supervisor notified of the use of force to request dispatch to send an ambulance to conduct a medical assessment and to ensure the incident report documents the medical assessment, medical treatment and/or transportation provided.	
				OCC	12/20/13	To comply with DGO 5.01 and to enhance data collection concerning use of force, the OCC recommends that the Department issue a Department Bulletin that requires all specialized units that perform street duty--including the Violence Reduction Taskforce--to maintain their own Use of Force log.	
				SFPD	4/19/13	Issuance of DB 13-067 Use of Force Options: Reporting and Medical Assessment Requirements.	
		Use of Force		SFPD	10/6/15	Per DC Sainez, in response to CCSF ordinance requiring the reporting of certain biographical data during a reportable use of force incident, the department created a new use of force log that will collect the data required by this new law. SFPD Form 128 was revised. A new DB was sent through concurrence approval amending 5.01.	
10/6/15		Use of Firearms	5.01	SFPD	12/11/15	Per DC Sainez, in response to previous 9th Circuit decisions (CCSF v Green) and in an effort to be proactive with our UoF policy, it is the position of the SFPD to change 5.01/5.02 to include language regarding the pointing of a firearm at a person as a reportable use of force. Need to conduct research and form a working group to determine appropriate course of action and proposed language. Conducted an initial meeting with Insp Kirk Tomioka regarding this topic. Need to have an initial meeting to include Lt Mike Nevin. A working group deliberated and put together a written draft for Chief signature. DB 15-255 was issued.	
			5.02				

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Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		OCC Recommendation to Enhance Use of Force Data Collection		OCC	9/18/15	As part of the OCC's response to the President's Task Force on 21st Century Policing, the OCC recommends that SFPD provide comprehensive statistics and analysis concerning its use of force data—a practice it has done in prior years. (See for example, SFPD's 2002 Use of Force and Officer Assault Review; also see SFPD's study on Five Years of Officer-Involved Shootings (January 20, 2010).) The OCC recommends that SFPD's use of force data be enhanced in three ways. First, the OCC recommends that the Department adopt a use of force form so that such information is collected systematically and electronically in all cases. Second, the OCC suggests that on a monthly basis SFPD post on its website comprehensive use of force statistics and analysis. Statistics and analysis should include the type of force, the type and degree of officer and/or suspect injury, time of day, location of the incident/use of force, unit/station, officer demographics (age, gender, race, rank, number of years with the Department, number of years as a police officer) and suspect demographics including race/ethnicity, age, gender, gender identity, primary language and other factors such as mental illness, cognitive impairment, developmental disability, drug and alcohol use/addiction and homelessness. Third, the OCC recommends that annually the Department issue a comprehensive Use of Force report that is available to the public and presented to the Police Commission. The OCC suggests that the Department's 2002 "Use of Force and Officer Assault Review" report be used as an example of the type of data collection and analysis the Department provide on its website and in its yearly report.	

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Status of General Orders/Policy Proposals

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		Investigative Detentions	5.03	OCC	9/18/15	<p>The OCC recommends that the Department incorporate procedural justice language into its Department Bulletins and its Department General Orders, such as DGO 5.03 (Investigative Detentions), 5.17 (Police Prohibiting Biased Policing) and 2.01 (Rules of Conduct), so that procedural justice concepts are explicitly defined and included. The President's Task Force on 21st Century Policing emphasizes that "procedural justice" is essential to strengthening police-community relations. Procedural justice involves four central principles: 1) treating people with dignity and respect; 2) giving individuals "voice" during encounters; 3) being neutral and transparent in decision making; and 4) conveying trustworthy motives. The OCC suggests that SFPD issue a Department Bulletin that sets forth the legal standards for a detention, search, and consensual encounter and requires officers to explain the reason for their stop and/or search as outlined in the Task's Force's Recommendation 2.11. The OCC also suggests that this Department Bulletin require officers to provide in writing their name and contact information that includes how to file a commendation or complaint as recommended by the President's Task Force. The Task Force suggested that officers carry business cards with this information. The OCC recommends that the Department adopt the Task Force's suggestion or alternatively, revise the Department's "Protecting Our City, Knowing Our Rights"(see Department Bulletin 15-151) to include the OCC's contact information and a space for officers to write their name, rank, and contact information. The issuance of a Department Bulletin that outlines the above-mentioned procedures would incorporate procedural justice concepts by requiring officers to take the time to explain the reason for their actions and enabling community members to have a better understanding of their rights during such encounters. The OCC also recommends that Department General Orders 5.17, 5.03, and 2.01 along with SFPD manuals and training materials be amended to incorporate these requirements.</p>	
10/6/15		Investigative Detentions	5.03	SFPD	10/6/15	Per DC Sainez, the department would like to incorporate State and local legislative requirements with regard to the collection of certain mandated biographical details as a result of investigative detentions. Namely, age, sex, race. Will need to edit our current 849b form to include this required details.	

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5/11/07		Response and Pursuit Driving	5.05	OCC	2/5/14	Request for status of OCC recommendation in December 2013 sustain report to issue a Department Bulletin that requires all specialized units that perform street duty--including the Violence Reduction Taskforce--to maintain their own Use of Force log.	
				Legal	5/11/07	Received from Legal Division for review and Concurrence	
						Sent out to Command Staff for Concurrence	5/30/07
				OCC	5/23/07	Requested and received draft of DGO; currently reviewing, researching and writing suggested revisions.	
					5/29/07	Received approval from Admin Bureau	
					5/31/07	Conditional approval from Legal	
					6/1/07	SME to review suggested modifications	
					6/4/07	copy forwarded to SME for review	
					6/11/07	Received note from DC FOB, still reviewing	
					7/2/07	DC of FOB requested additional time for review	7/13/07
					7/19/07	Additional time requested by Field Operation Bureau	8/20/07
					8/27/07	Received from FOB with Changes, changes made	
					9/11/07	Sent to City Atty. For review and approval	9/25/07
					9/20/07	City Atty office requested extension	10/4/07
					5/1/08	Emailed City Atty, on status, additional time requested	5/20/08
					6/6/08	City Atty request additional Time	
					3/31/09	Sent additional information to City Atty	4/15/09
					8/13/09	City Atty met with Planning Division; revisions in progress	
					8/21/09	Rcvd revisions from City Atty, changes made	
					8/21/09	Forwarded to OIC of Planning for review & approval to forward to Command staff for concurrence	
					8/28/09	sent e-mail to OIC of Planning for follow-up	
					9/15/09	Rcvd memo from OIC of Training Div through DC of Admin regarding concerns with draft and requesting a meet and confer	
					9/16/09	e-mail to OIC and Sgt. of Planning concerning scheduling a meeting	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations.	
					9/21/09	Requested updated draft; OCC request still pending with Planning	

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					9/24/09	Met with City Atty and Training Division to discuss revisions	
					9/24/09	Changes made; forwarded for review to Training Division, City Atty., and OIC of Planning Division	
					9/28/09	Received revisions from Training Division; changes made	
					9/29/09	Received revisions from City Atty; changes made	
					9/29/09	Forwarded to Training Division and City Atty for review and approval	
					9/30/09	Approval received; forwarded to OIC of Planning Division for review and approval to send to concurrence	
					10/5/09	Sent to Command Staff for review and approval	
				OCC	10/21/09	Requested updated draft of DGO 5.05	
					10/23/09	E-mailed draft to OCC for review as pertains to OIS Committee recommendations	
					10/26/09	OCC/OIS Committee suggested revisions incorporated	
					10/26/09	Forwarded revisions to City Attorney for review	
					10/26/09	Received City Attorney approval with minor changes	
				OCC	11/12/09	Provided Department suggested revisions to DGO 5.05; also provided a recommendation to Department's OIS study to ensure that supervisors have exclusive authority to add more units to a pursuit and supervisory approval is required for the use of spike strips.	
				OCC	11/12/09	Received additional revisions from OCC	
					11/13/09	E-mailed draft with OCC revisions to City Atty for review and approval	
				OCC	2/3/10	Met with Planning Division; requested status update and latest draft of DGO 5.05	
					2/4/10	E-mailed to City Atty again	
					2/17/10	Received City Attorney approval	
					2/18/10	Forwarded to training Division review and approval	
					2/21/10	Received approval from Training Division	
					4/6/10	Sent to Command Staff for review and approval	4/20/10
					4/7/10	Received conditional approval from Legal Division	
				OCC	4/16/10	OCC requested latest draft of DGO 5.05	

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					4/20/10	Forwarded to OCC	
				OCC	4/21/10	Reviewed revisions to DGO; met with Planning; provided preliminary concurrence with revisions and requested calendaring before Police Commission as soon as SFPD's concurrence process concludes.	
				Legal	4/28/10	2nd Concurrence request sent to Command Staff	5/13/10
					6/9/10	Department Bulletin 10-167: CVC 17004.1 Training requirements	
				OCC	6/24/10	Request for status update	
				Legal	6/6/10	5.05 presentation scheduled for Command Staff (SME and City Attorney) - Canc	
					9/30/10	5.05 rescheduled meeting - canc - Rescheduled for 1.24.11	
				Legal	1/24/11	Meeting with Chief, selected command staff, subject matter experts, City Attorney.	
					1/24/11	Department Bulletin 11-202 reissued (Clarification of DGO 5.05)	
					3/1/11	5.05 in command staff concurrence process.	
					6/6/10	5.05 presentation scheduled for Command Staff (SME and City Attorney) - Canc	
					1/24/11	Meeting with Acting COP, CtyAtny, Comm Staff, RMO approved to move to PC	
					4/18/11	DB 11-082 "Pursuit Driving Policy Training: Vehicle Code Section 17004.1" issued	
					7/14/11	Command change - DEM/Legal/CA review for resubmission to new command	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and this DGO (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	C.A completed review. DGO 5.05 with SFPD Command Staff pending concurrence	
				OCC & SFPD	11/18/11	Met with City Atty to discuss revisions	
				OCC	11/23/11	Provided SFPD written revisions to DGO 5.05 to ensure that supervisors have exclusive authority to add more units to a pursuit and supervisory approval is required for the use of spike strips.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	2/24/12	Requested status update on DGO 5.05.	
				Legal	4/10/12	received CAO's suggestions for revisions to 5.05 (3/28/12 rev)	
				Legal	appro 4/20/12	met with CAO to discuss changes to 5.05	
				Legal	5/15/12	sent 5.05 (3/28/12 rev) OCC for review and comments	
				Legal	5/21/12	met with OCC to discuss concerns about 5.05 (3/28/12 rev) and discuss differences between current version and 3/10/10 version	
				Legal	7/13/12	met with CAO to discuss OCC's concerns and differences between 3/10/10 and 3/28/12 versions of DGO 5.05 Made revisions	
				Legal	7/18/12	sent OCC 7/13/12 revision of DGO 5.05 along with summary of changes and reasons for changes from the 3/10/10 revision. Meeting with CAO and OCC set for 7/25/12	
				OCC	7/25/12	OCC sent suggested revisions to the 7/13/12 version of DGO 5.05	
				Legal	0725/12	met with CAO and OCC. Discussed OCC's suggested revisions to 7/13/12 version of DGO 5.05. Only 1 item outstanding after meeting. Ms. Marion will contact Captain McEachern to resolve. Telephone conference to be held for final discussion.	
				SFPD	8/31/12	reviewed suggested language from OCC regarding the 1 outstanding item, CAO reviewed and drafted alternative but similar language. OCC representative to return on 9/6/12 to discuss with SFPD and CAO.	
				SFPD/OCC/COA	9/18/12	met to discuss 1 outstanding item, discussions finalized and OCC to distribute new draft with agreed upon language.	
				SFPD	9/18/12	RMO received final draft from OCC; replied to OCC regarding acceptance.	
				SFPD	9/24/12	RMO sent draft to EVOG for review and feedback.	
				SFPD	10/3/12	EVOG responded to Captain McEachern with comments and questions on policy,; meeting with EVOG Sgt. set for 10/10/12 to discuss questions and comments.	
				SFPD	10/10/12	EVOG met with Captain McEachern, made minor changes based on EVOG recommendations, sent copies of draft changes to OCC and CAO	
				OCC	10/19/12	Reviewed 10/10/12 draft of DGO 5.05, notified OIC of Risk Management that the OCC concurred with newly suggested revisions and requested to be notified of any further contemplated changes.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	11/8/12	RMO and WD met with Command Staff to discuss policy as provided. Command Staff suggested revisions to some policy sections.	
				SFPD	12/5/12	WD sent revised policy with Command Staff suggestions to Captain McEachern and CAO for review	
				SFPD	12/20/12	Captain McEachern and CAO made minor revisions to draft	
				SFPD	1/7/13	WD sent most recent draft to Captain Pedrini (newly assigned to RMO) for review and distribution to the Command Staff	
				SFPD	1/16/13	Captain Pedrini sent the draft revisions to the Command Staff	
				SFPD	2/19/13	Committee met with Chief Suhr to discuss the current draft revisions.	
				SFPD	2/20/13	Made revisions to Draft DGO based on 2/19/13 meeting with Chief Suhr.	
				SFPD	2/21/13	Updated draft sent to Chief Suhr . Chief Suhr suggested additional policy changes for clarity.	
				SFPD	2/22/13	Made revisions to Draft DGO based on suggestion from Chief Suhr on 2/21/13. Draft revisions sent back to Chief Suhr.	
				SFPD	3/6/13	Draft DGO sent to committee for final review after consultation with Chief Suhr.	
				SFPD	3/12/13	Final Draft approved for release to OCC and POA	
				SFPD	3/14/13	RMO sent 03/12/13 draft to OCC and POA.	
				OCC	3/14/13	OCC received and reviewed revisions to latest DGO 5.05 draft dated 03/12/13.	
				OCC	3/19/13	OCC met with City Attorney and OIC Risk Management and concurs with 03/12/13 draft.	
				OCC/SFPD	6/26/13	Police Commission adoption of revisions to DGO 5.05	
				SFPD	3/5/14	WD received proposed draft of DB clarifying that the Administrative Review of deflection technique would be conducted by the IAD.	
					3/7/14	draft DB started concurrence	
				SFPD	4/25/14	proposed draft of DB completed concurrence and sent to Chief for review and signature	
2/14/14		Obtaining Search Warrants	5.16	SFPD	6/11/14	DB 14-080, Use of Force Investigation Regarding Deflection Technique, issued	
				SFPD	2/14/14	WD received updated draft of revisions to DGO 5.16, Obtaining Search Warrants, from DC Loftus; changes not redlined	
				SFPD	3/27/14	WD used DC Loftus' draft to track changes to DGO 5.16	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	3/28/14	WD sent 3/27/14 draft version of DGO 5.16 to DC Tomioka and COA	
				SFPD	5/5/14	WD resent 3/27/14 draft of DGO 5.16 to DC Tomioka and CAO.	
				SFPD	9/11/14	DC Tomioka approved the language, but asked that it be sent to the other DCs, the Captain of Risk Management, and the Department's SMEs	
				SFPD	9/12/14	sent draft to DCs , Captain Pedrini, and Lt. Hart	
				SFPD	9/15/14	received response from Captain Pedrini approving language, but also requested that WD send to Captain Miller as another Department SME, sent draft of DGO to Captain Miller	
				SFPD	9/16/14	WD received response from DC Schmitt	
				SFPD	9/23/14	per email from DC Sainez, this is on hold until WD gears back from him	
					9/26/14	WD received response from DCA Mahoney with some edits and questions, WD advised via phone call that this is on hold for now, per DC Sainez	
3/30/11				SFPD	12/22/14	WD spoke with DC Sainez, DGO 5.16 still on hold.	
		Policy Prohibiting Biased Policing	1/5/00	Legal	3/30/11	Office of the Chief of Staff requested draft of 5.17 begin concurrence process	
					3/30/11	Command staff concurrence process started - Approved	
				OCC	4/25/11	Reviewed and concur with proposed changes to DGO 5.17	
					5/12/11	PC posted as per Sunshine - Will present to PC when placed on agenda	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. This DGO, which is with the Police Commission for calendaring, and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	With SFPD Command Staff pending concurrence	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

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October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	9/18/15	<p>The OCC recommends that the Department incorporate procedural justice language into its Department Bulletins and its Department General Orders, such as DGO 5.03 (Investigative Detentions), 5.17 (Police Prohibiting Biased Policing) and 2.01 (Rules of Conduct), so that procedural justice concepts are explicitly defined and included. The President's Task Force on 21st Century Policing emphasizes that "procedural justice" is essential to strengthening police-community relations. Procedural justice involves four central principles: 1) treating people with dignity and respect; 2) giving individuals "voice" during encounters; 3) being neutral and transparent in decision making; and 4) conveying trustworthy motives. The OCC suggests that SFPD issue a Department Bulletin that sets forth the legal standards for a detention, search, and consensual encounter and requires officers to explain the reason for their stop and/or search as outlined in the Task's Force's Recommendation 2.11. The OCC also suggests that this Department Bulletin require officers to provide in writing their name and contact information that includes how to file a commendation or complaint as recommended by the President's Task Force. The Task Force suggested that officers carry business cards with this information. The OCC recommends that the Department adopt the Task Force's suggestion or alternatively, revise the Department's "Protecting Our City, Knowing Our Rights"(see Department Bulletin 15-151) to include the OCC's contact information and a space for officers to write their name, rank, and contact information. The issuance of a Department Bulletin that outlines the above-mentioned procedures would incorporate procedural justice concepts by requiring officers to take the time to explain the reason for their actions and enabling community members to have a better understanding of their rights during such encounters. The OCC also recommends that Department General Orders 5.17, 5.03, and 2.01 along with SFPD manuals and training materials be amended to incorporate these requirements.</p>	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	9/18/15	The President's Task Force on 21 st Century Policing recommends that law enforcement agencies collect, maintain, and analyze demographic data on all detention (stops, frisks, searches, summons and arrests and regularly post this information on the department's website. (Task Force Recommendations 1.3 and 2.6). The Department currently collects data concerning car, bicycle and pedestrian stops. (See e.g. Department Bulletin 14-059, "Traffic Stop Data Collection Program"). The OCC recommends that SFPD post on a monthly basis its traffic stop data. The OCC also recommends that annually, the Department analyze this data and provide its analysis of the data in a public report for presentation to the Police Commission.	
11/6/09		Language Access Services for Limited English Proficient (LEP) persons	5.20	OCC/SFPD	2/22/12	Police Commission adopted suggested revisions on 02/22/12	
					11/6/09	Provided Department language access recommendations: 1) enhance the current system to promptly identify the availability, location and language skill of qualified bilingual officers and civilian interpreters and effectively dispatch them; 2) provide interpreter training to qualified bilingual officers and qualified civilian interpreters; 3) rank bilingual officers and bilingual civilian interpreters by their language proficiency to appropriately match personnel with the complexity of the communication; 4) equip officers in the field with cell phones to access a phone interpreter when a qualified bilingual officer or civilian interpreter is not available; 5) develop an in-house translation unit that translates documents, forms, materials and presentations for the Department; 6) implement a data collection system to analyze and make recommendations concerning the Department's use of qualified bilingual officers, qualified civilian interpreters and phone interpreters in light of the City's LEP population and its needs; and 7) develop in-house subject matter experts on linguistic and cultural issues.	
					12/17/09	Met with Department to discuss recommendations	
					1/11/10	Continued discussions with Academy Captain on recommendations.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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					2/8/10	Continued discussions with Academy Captain on recommendations.	
					3/3/10	Met w/Assistant Chief; Language Access services to be transferred to SFPD's Community Relations Unit	
					4/15/10	Met with OIS of Community Relations Unit; next meeting 05/12/10	
				OCC	5/3/10	Requested, received & reviewed SFPD's LEP roll call training scenario (non-injury accident)	
				OCC	5/7/10	Provided SFPD a LEP domestic violence roll call training scenario on use of bilingual officers, certified interpreters and language line interpreters	
				OCC	5/12/10	OIS of Community Relations Unit rescheduled meeting for 06/01/10	
				OCC	5/21/10	Met w/OIS of Police Academy re: LEP domestic violence roll call training scenario	
				OCC	5/27/10	Provided SFPD suggested revisions to LEP domestic violence roll call training scenario	
				OCC	6/1/10	Meeting with Community Relations Unit on LEP recommendations; next meeting 7/6/10	
				OCC	6/3/10	Provided SFPD suggested revisions to LEP domestic violence roll call training scenario	
				OCC	6/16/10	Further discussion w/Academy on LEP domestic violence roll call training scenario	
				OCC	7/6/10	Postponement of meeting in light of new OIC of Community Relations	
				OCC	7/27/10	Met with new OIC of Community Relations	
				OCC	8/24/10	Meeting scheduled with Assistant Chief to discuss status of OCC's November 2009 recommendations; Dept. subsequently cancelled meeting in light of personnel changes.	
				Legal	8/26/10	DB 10-249 LEP data tracking for 5.20 compliance	
					9/9/10	Meeting scheduled with new Commander cancelled because of critical incident	
					9/24/10	Meeting with new Commander; next meeting 10/18/2010	
				OCC	10/18/10	Meeting w/New Commander; due to a series of OIC changes within Community Relations Unit, the OCC has not yet resumed meetings w/SFPD. OCC's Language Access goals as outlined in November 2009 recommendations are still outstanding.	
				Legal	10/18/10	Meeting with OIC of CRU regarding translation responsibilities for SFPD forms and manuals.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	11/5/10	Recommendation to update SFPD website to include Youth, Language Access Brochures & Hate Crimes brochures & other bilingual materials in more visible location.	
				OCC/Legal/SFPD webmaster	11/19/10	Some of the recommended website changes have been implemented	
				Legal	1/18/11	Department Bulletin 11-004, Request for Sign Language Interpreters	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations, including OCC's November 2009 language access recommendations, for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
				OCC	12/30/11	After the Police Commission's December 7, 2011 hearing on DGO 5.20, the OCC provided SFPD the following language access recommendations: 1) develop roll call training to address concerns raised by OCC complaints and community stakeholders, including the indicators, such as a caller speaking to 911 in a language other than English, that should alert the responding officers and their supervisors that they need to plan for and provide language assistance at the scene; 2) issue a Department Bulletin immediately that highlights officers' responsibilities to provide language access services and addresses the areas of concern raised by OCC complaints and community organizations; 3) enhance SFPD's protocols with the Department of Emergency Management, so that the language of an LEP 911 caller is immediately conveyed to the responding officers; and 4) invite community organizations and the OCC to meet with the Department's Language Liaison officer and other Department designees (especially bilingual patrol officers and representatives from SFPD's Special Victims Unit) to discuss and resolve language access complaints as required in DGO 5.20.	
				OCC	1/17/12	Arranged a meeting for 02/02/12 with SFPD and Domestic Violence stakeholders to discuss language access issues raised during 12/07/2011 Police Commission hearing.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD & OCC	2/1/12	Update regarding implementation of DGO 5.20 before Police Commission	
				OCC	2/2/12	OCC and Domestic Violence stakeholders met with SFPD to discuss issued raised during 02/01/12 Police Commission hearing. SFPD agreed to issue a Department Bulletin and Roll Call training to address common indicators during encounters with LEP victims, witnesses and suspects that inform officers that language assistance is necessary.	
				SFPD	2/14/12	SFPD sent the OCC a draft Language Access Department Bulletin.	
				OCC	3/9/12	OCC provided SFPD a suggested LEP domestic violence roll-call training.	
				OCC	2/29/12	With input from Domestic Violence stakeholders, OCC provided SFPD suggested edits to a Language Access Department Bulletin.	
				OCC	3/28/12	OCC and Domestic Violence stakeholders met with SFPD to review revisions to Language Access Department Bulletin and to discuss writing roll call training to address common indicators during encounters with LEP victims, witnesses and suspects that inform officers that language assistance is necessary. Other topics included training for Police Service Aides at District Stations, ensuring Language Access, OCC informational, and Juvenile Know Your Rights brochures are available in multiple languages at each station, list of certified bilingual officers at each station, enhanced procedures to enable DV LEP victims and their service providers to make an incident report more efficiently, user friendly list of certified bilingual officers at each district station, SFPD-DEM protocols, quarterly meetings with community stakeholders, OCC, and SFPD to resolve language access issues, OCC-SFPD meetings on DGO 5.20 complaints every two months.	
				SFPD	3/30/12	Met with OCC and Police Academy staff to discuss LEP roll call training video.	
				OCC	4/19/12	Met with Commander on OCC's LEP recommendations	
				OCC	4/30/12	Continuing discussions with Commander on OCC's LEP recommendations; request that SFPD identify SFPD domestic violence subject matter expert to assist in scripting LEP domestic violence scenario for video training.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	5/9/12	Met with SFPD and LEP and Domestic Violence stakeholders to discuss recent community-SFPD language access issues and the status of OCC's recommendations to 1) enhance SFPD-DEM system; 2) LEP department bulletin; 3) roll call training video; 4) LEP training for police service aides at district stations; 5) purchase and distribution of digital recorders for certified bilingual officers; 6) SFPD's letter to domestic violence providers to facilitate report-taking of LEP domestic violence victims; and 7) translation of S.T.O.P forms explaining drivers' obligations and procedures when their car has been towed.	
				OCC	6/15/12	Circulated to LEP stakeholders SFPD's revisions to proposed LEP department bulletin. All stakeholders agreed with minor changes and urged its immediate issuance.	
				OCC	6/19/12	Met with Chief concerning the status of OCC's LEP recommendations.	
				SFPD	6/18/12	discussed creating updated version of Language Line Services Quick Reference Guide (QRG) with representative of Language Line Services	
				SFPD	6/20/12	received updated DRAFT of QRG. Sent to Officer Henry Ha for review	
				SFPD	6/25/12	Officer Henry Ha sent requested changes to the QRG to the Dept's Language Line Services representative	
				SFPD	6/26/12	issued DB 12-132 Providing Language Access Services to Limited English Proficient (LEP) Individuals	
				SFPD	7/16/12	spoke with Department's Language Line Services representative asking for status on requested changes to QRG. Representative said the DRAFT would be ready in approx. 2 weeks	
				OCC	7/19/12	Met with SFPD, LEP, and domestic violence stakeholders on status of OCC's recommendations to 1) enhance SFPD-DEM system; 2) roll call training video; 3) LEP training for police service aides at district stations; 4) purchase and distribution of digital recorders for certified bilingual officers; 5) SFPD's letter to domestic violence providers to facilitate report-taking of LEP domestic violence victims; 6) translation of S.T.O.P forms explaining drivers' obligations and procedures when their car has been towed; 7) language liaison officer position.	
				OCC	7/24/12	Met with SFPD on video roll call training scenarios; SFPD agreed to draft initial script and provide OCC and LEP advocates before next meeting 08/17/11.	

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Status of General Orders/Policy Proposals

4th Quarter 2015

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				SFPD	7/26/12	spoke with Department's Language Line Services representative regarding status of QRG. Rep said delayed in Marketing and final DRAFT will be delivered no later than 8/13/12.	
				SFPD	8/15/12	received updated version of QRG from Language Line Services. Sent to SFPD print shop for multiple copies to distribute to SFPD members.	
				OCC	8/17/12	Met with SFPD to discuss dominant aggressor scenario for video roll call training	
				SFPD	8/21/12	received completed print job of QRG, waiting for supply of Language Identification Card (LIC) from Community Relations Unit.	
				SFPD	8/30/12	received supply of LIC from Community Relations. Contacted 10 district stations, CO K, and SVU and advised to pick up supply in WD unit. QRG, LIC and DB distributed	
				SFPD	9/5/12	completed distribution of QRG and LIC forms to all district stations, Co K, and SVU, both forms placed on the intranet.	
				OCC	10/18/12	Met with SFPD, LEP, and domestic violence stakeholders on status of OCC's recommendations to 1) enhance SFPD-DEM system; 2) roll call training video; 3) LEP training for police service aides at district stations; 4) purchase and distribution of digital recorders for certified bilingual officers; 5) SFPD's letter to domestic violence providers to facilitate report-taking of LEP domestic violence victims; 6) translation of S.T.O.P forms explaining drivers' obligations and procedures when their car has been towed; 7) language liaison officer position. Continued discussion concerning the reports from domestic violence service providers that they are observing an increase in the number of domestic violence survivors being improperly arrested.	
				OCC	10/19/12	To enhance communication between Police Service Aides (PSAs) and Limited English Proficient (LEP) crime victims and in the interim before scheduled LEP training, the Department agreed to and the OCC provided SFPD draft language for PSA's use at district stations to show Limited English Proficient (LEP) crime victims when they come to the station to file a report. This card would 1) explain that the PSA is not authorized to take the report, and 2) that the victim's report will be taken with an interpreter's assistance as soon as an officer is available.	
				OCC	10/26/12	OCC requested a status update from SFPD on the proposed language for the PSA card.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

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				OCC	11/13/12	The OCC requested that the Department approve or edit the suggested language and obtain translation of the card in the five targeted languages.	
				SFPD	11/5/12	WD spoke to Officer Chiang - Department's Language Liaison Officer- about translating SFPD 164A - Hold Harmless form- into 5 languages	
				OCC	11/19/12	Met with SFPD, LEP, and domestic violence stakeholders on status of OCC's recommendations to 1) enhance SFPD-DEM system; 2) roll call training video; 3) LEP training for police service aides at district stations; 4) purchase and distribution of digital recorders for certified bilingual officers; 5) SFPD's letter to domestic violence providers to facilitate report-taking of LEP domestic violence victims; and 6) translation of S.T.O.P forms explaining drivers' obligations and procedures when their car has been towed. Continued discussion concerning the reports from domestic violence service providers that they are observing an increase in the number of domestic violence survivors being improperly arrested.	
				SFPD	11/26/12	Officer Chiang advised WD that fee for translation services had been approved	
				OCC	11/27/12	OCC provided SFPD modified language for PSA card discussed at 11/19/2012 LEP meeting.	
				SFPD	11/30/12	WD received translations of Hold Harmless form in Chinese, Spanish, Tagalog, Russian and Vietnamese.	
				SFPD	12/12/12	DB 12-266 released announcing SFPD form 164A translated into Chinese, Spanish, Tagalog, Russian and Vietnamese. Additionally, translated forms on SFPD intranet	
				OCC	12/31/12	In an officer-involved shooting the OCC recently investigated, language barriers contributed to miscommunication between LEP individuals and officers and also led to the LEP individuals' impression that they were not being treated fairly. Determining whether the Department had a bilingual officer who spoke the witnesses' language involved a cumbersome process and a significant delay. Since 2009 the OCC has recommended that the Department enhance the current system to promptly identify the availability, location and language skill of qualified bilingual officers and civilian interpreters and effectively dispatch them. The OCC in partnership with LEP and domestic violence stakeholders have been in ongoing discussions with SFPD and the Department of Emergency Management to address these concerns.	

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Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

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				SFPD	1/22/13	Officer Chiang - Department's Language Liaison Officer-advised that the Language Service Card for PSAs and Sworn station personnel has been translated into Spanish, Chinese, Russian, Tagalog and Vietnamese. Officer Chiang is drafting DB to be released with Language Service Information Card.	
				OCC	1/3/13	Met with SFPD, DEM and domestic violence victims' stakeholders on status of ongoing projects that include 1) enhancing the SFPD-DEM system to identify in real time the availability and language skills of SFPD officers; 2) the scripting and filming of a LEP roll call training video ; 3) LEP training for police service aides at district stations; 4) more frequent testing for bilingual certification; 5) expanding bilingual certification to include other frequently used languages in addition to the current certification available for Spanish, Mandarin, Cantonese and Russian; and 6) making available to officers translated EPOs to provide DV victims on scene. Continued discussion concerning the reports from domestic violence service providers that they are observing an increase in the number of domestic violence survivors being improperly arrested.	
				OCC	2/7/13	Met with SFPD, DEM and domestic violence victims' stakeholders on status of ongoing projects. Participants reviewed roll call training script and agreed to develop an elder abuse scenario for the training video. Training for PSAs has commenced at Police Academy; bilingual certification testing for officers and civilians scheduled for mid-February; SFPD is working with DEM to provide data concerning bilingual certification of officers. The Department finalized the Language Service Information Card that this working group authored to enhance communication with LEP crime victims at the district stations. Translated into multiple languages, this card explains that the Police Service Aid is not authorized to take certain types of reports (such as domestic violence and sexual assault reports) and that the victim's report will be taken with an interpreter's assistance as soon as an officer is available.	
				SFPD	3/6/13	Issued DB 13-044, " Language Service Information Card"	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	4/4/13	Met with SFPD, DEM and domestic violence victims' stakeholders on status of ongoing projects. Participants reviewed and suggested revisions to roll call training script. DEM reported on its anticipated 2014 CAD system that will include enhanced data collection concerning LEP calls and capabilities to identify officers by skill set. Language Liaison Officer Chiang is assisting in PSA training at the Police Academy. The Department announced in Department Bulletin 13-044 (issued 03/06/13) that the Language Service Information Card (a project originating from this working group) is available at each station to assist Police Service Aides when an LEP individual wants to file a police report.	
				OCC	5/7/13	Met with SFPD, DEM, DA, language access & domestic violence victims' stakeholders on status of ongoing projects. DEM trained dispatchers on new CAD command SKILL that enables 911 to identify available SFPD personnel trained in special skills such as language (Spanish, Mandarin, Cantonese, Spanish, Tagalog & Vietnamese) and Crisis Intervention Team, Critical Incident Response Team, and Hostage and Negotiation). Training video script for domestic violence/language barrier/dominant aggressor ready for filming; continued work on Elder Abuse/Language Barrier scripts.	
				OCC	6/6/13	Met with SFPD, DEM, DA, language access & domestic violence victims' stakeholders on status of ongoing projects. Script for Elder Abuse/Language Barrier ready for filming; filming dates set for June & July. Request that SFPD issue Department Bulletin announcing 911's new capability to identify rapidly available bilingual officers.	
				OCC	7/7/13	Filmed with SFPD officers and civilian actors the domestic violence/dominant aggressor training scenario with Spanish-speaking victim.	
				OCC	7/18/13	Met with SFPD, DEM, DA, language access & domestic violence victims' stakeholders on status of ongoing projects. Filming for Domestic Violence/Dominant aggressor completed on 7/7/13. Elder Abuse/Language Barrier scenario set to be filmed on 7/28/13. Request that SFPD issue Department Bulletin announcing 911's new capability to identify rapidly available bilingual officers.	
				OCC	0728/13	Filmed with SFPD officers and civilian actors an elder abuse training scenario with Cantonese-speaking victim.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	9/5/13	Met with SFPD, DEM, DA, language access & domestic violence victims' stakeholders on status of ongoing projects. Showed video excerpt from domestic violence scenario. Continued editing on officer training video project. Request that SFPD issue Department Bulletin announcing 911's new capability to identify rapidly available bilingual officers.	
				SFPD	9/6/13	Issued DB 13-189, "DEM Language Skills," announcing DEM's real time capability to determine on-duty members who speak a second language	
				OCC	10/10/13	Met with SFPD, DEM, DA, language access & domestic violence victims' stakeholders on status of ongoing projects. Continued editing on officer training video project. SFPD will talk with DHR about testing in other languages.	
				OCC	11/7/13	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders on status of ongoing projects. New CAD system in 2014 will have increased data collection capability, including LEP calls. Requested Mission Station captain to attend next meeting due to ongoing LEP concerns.	
				OCC	11/27/13	Provided Training Academy Captain final edited script for LEP DV & Elder Abuse roll call training video. Project deadline 1st week of January.	
				OCC	12/5/13	Mission Station captain attended meeting and agreed to 1) issue Unit Order concerning DGO 5.20 procedures, 2) put SFPD's language protocol guide in the station's lobby. LEP officer training video will be completed by 1st week of January and shown at January 8th Police Commission meeting.	
				OCC	12/6/13	Provided Mission Station captain suggested language for Unit Order.	
				OCC	1/6-8/2014	Finished reviewing and editing roll call training video with SFPD	
				OCC	1/8/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders and Mission Station captain to continue discussion about LEP concerns. Mission Station Captain issued Unit Order concerning 5.20, agreed to keep DGO 5.20 materials in multiple languages in the lobby, and to provide PSA and officer training on 5.20. Group reviewed LEP roll call training video and requested SFPD put training video on its website.	
				OCC	1/8/14	Presented to the Police Commission the LEP officer roll call training video in partnership with SFPD, DEM, DA, and language access, domestic violence and sexual assault community organizations.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	1/13/14	Provided SFPD/Academy suggested language for Department Bulletin announcing upcoming LEP roll call training video.	
				SFPD	2/4/14	WD received draft DB announcing LEP DVD regarding domestic violence and elder abuse	
				OCC	2/6/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about status of LEP projects. Scheduled round-table talk with bilingual and non-bilingual patrol officers about language services and invited representative from DHR to talk about certification of officers and SFPD's IT staff to address language services on i-Phones.	
				SFPD	2/6/14	WD sent draft DB announcing LEP DVD regarding domestic violence and elder abuse through concurrence	
				SFPD	2/12/14	DB 14-045, LEP Domestic Violence/Elder Abuse DVD Roll Call Training, issued. WD advised Lt. O' Connor at Academy that DB was out and ok to distribute DVD to training coordinators.	
				OCC	3/20/14	Met with bilingual and non-bilingual patrol officers and language access, domestic violence & sexual assault stakeholders about strengths and challenges in current system for providing language services in stations and on patrol.	
				OCC	3/25/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects, including training for police service aides, suggested Department Bulletin on using language identification card to distinguish between Cantonese vs. Mandarin (or Toishanese etc.) and Spanish vs. Mayan languages, a pin for bilingual officers similar to those worn by CIT and FTO officers, establishing schedule for offering bilingual certification, expanding certification to include Tagalog and Vietnamese, renewing language certification every 2-3 years.	
				SFPD	3/30/14	received draft DB from SME regarding requesting a Chinese Language Certified Interpreter	
				SFPD	3/31/14	draft DB started through concurrence	
				SFPD	4/1/14	DB 14-096, Requesting a Chinese Language Certified Interpreter, published	
				SFPD	4/7/14	received instructions to issue DB regarding Position Opening for Language Access Liaison Officer	
				SFPD	4/7/14	draft DB started concurrence	
				SFPD	4/8/14	DB 14-104, Position Opening: Language Access Liaison Officer, published	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				SFPD	4/8/14	DB reissue for obtaining SFPD form 142, Special Victims Unit referral card, in Chinese Tagalog, Spanish, Vietnamese and Russian - started concurrence	
					4/24/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Mission Street Captain addressed group about LEP procedures and training he has implemented for both officers and PSAs in response to on-going concerns that LEP reportees are having difficulties access language services at the station. SFPD IT staff presented on smart phone translate apps; discussion about Cantonese not included as translation app. and how to address in light of Cantonese being the second language most frequently needed for language assistance. Smart phones are not currently programmed for language line; SFPD agreed to commence this in September.	
				SFPD	4/16/14	request from SME to issue DB regarding Providing Language Access Services for LEP individuals - started concurrence	
				SFPD	4/25/14	DB 14-20, Revised and Translated SFPD form 142, published	
				SFPD	5/1/14	DB 14-126, Providing Language Access Services for Limited English Proficient (LEP) Individuals, published	
				OCC	5/29/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders and Department of Human Resources (DHR) staff to discuss establishing a yearly schedule for offering bilingual certification for officers, expanding certification to include Tagalog and Vietnamese, and to renew language certification for officers every 2-3 years. DHR agreed to evaluate the viability and costs of these projects and to report back to the group.	
				OCC	6/19/14	Meeting canceled; language liaison Officer Eric Chiang has been transferred to new post; Officer Stokes to assume position. SFPD officer training video on overcoming language barriers that the OCC and community advocates co-produced with SFPD is included on the Department of Justice website at http://www.lep.gov/resources/resources/html#LawE .	
				SFPD	7/8/14	received draft DB from Officer Stokes, LEP Liaison, to publish DB regarding Miranda Admonishment in Spanish, Russian and Cantonese; started concurrence process	
				OCC	7/24/14	SFPD requested meeting cancellation because of conflict. Next meeting 8/21/14.	
				SFPD	7/24/14	DB 14-180, Miranda Admonition Card: Chinese, Russian & Spanish, published 7/24/14	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	8/21/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Discussion focused on 7/24/14 incident at Mission Station where LEP assault victim was unable to get report taken and told in English that no bilingual officer would be available for at least 2 hours; no statement or report taken from victim.	
				SFPD	8/22/14	Per Captain Pedrini, Chief Suhr wants language added to DB 13-185 about officers reviewing the initial report before signing off their shift when they provided LEP services at a scene.	
				SFPD	9/10/14	DB 14-205, Report Writing Officer Responsibilities, published on 09/10/14	
				OCC	9/25/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Officer Stokes, new language liaison officer talked about her recent work in making sure district stations had multilingual brochures, signage & language line phones. Report from DV advocates that number of DV victims being arrested as batterers has increased and recommendation to enhance system to correct incident report and other documents so that DV victims can obtain services when there is a determination that victim was wrongfully arrested.	
				OCC	10/16/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Continued discussion about enhancing DGO 5.20 training for PSAs and recruits by incorporating a pre- and post-training test and an evaluation process. Two representatives to attend next 5.20 Academy training. Discussion with SVU Captain about enhancing communication between victims and investigators.	
				SFPD	10/20/14	DB regarding requests for Sign Language Interpreters started concurrence.	
				SFPD	10/23/14	DB regarding LEP Persons Data Tracking started concurrence.	
				OCC	11/20/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Police Academy attendees and Language Liaison officer discussed recent PSA training on DGO 5.20. Continued discussion about enhancing DGO 5.20 training for PSAs and recruits by incorporating a pre- and post-training test and an evaluation process. Responding to OCC & community stakeholders' recommendation, Special Victims Unit issued an Unit Order concerning Investigative Victim Follow-Up.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	11/15/14	Provided SFPD a summary of OCC's language access complaints for the 2013-2014 fiscal year to facilitate the Department's compliance with the San Francisco Language Access Ordinance. (San Francisco Administrative Code section 91.1.). During the reporting period, the OCC received or closed sixteen (16) complaints alleging violations of Department General Order 5.20.	
				SFPD	12/3/14	DB 14-255, Request for Sign Language Interpreters, published on 12/3/14	
				OCC	12/18/14	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. SFPD agreed to incorporate a pre- and post-training test and an evaluation process for DGO 5.20 training; Police Academy Lieutenant will be overseeing this project. SFPD announced that officers will be provided wallet-size card with Language Line information. Language Line and SFPD's IT representative will be invited to next meeting.	
				SFPD	10/21/14	started concurrence process for DB regarding Limited English Proficient Persons Data Tracking.	
				SFPD	12/30/14	started concurrence process for DB regarding Quick Reference Guide Wallet Card - Language Line Solutions.	
				OCC	1/14/15	Provided suggested edits to DB regarding Limited English Proficient Persons Data Tracking	
				OCC	1/16/15	After discussion with SFPD, OCC provided further edits for Data Tracking bulletin	
				OCC	1/22/15	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Language Line demonstrated new app that provides audio (same current price) and video conferencing \$2.50 and eliminates needing to call 800 number and remember ID code. Explained that officers/civilians can request a female interpreter. Interested in meeting with advocates to talk about DV/Sexual assault training for Language Line interpreters. SFPD CIO also attended and agreed to look into changing the existing incident report template to incorporate LEP data for victim, witness and suspect as required by DGO 5.20. SFPD agreed to bring pre- and post-training testing and an evaluation form for DGO 5.20 training to next meeting.	
				SFPD	2/9/15	started concurrence process for DB regarding Language Service Information Card	
				SFPD	2/9/15	DB 15-033, Limited English Proficient Persons Data Tracking, published.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	2/18/15	OCC provided DC Tomioka written suggested changes to incident report to incorporate language of LEP victim, witness, reportee, suspect and name of interpreter/bilingual officer, to comply with DGO 5.20 documentation requirements.	
				OCC	2/19/15	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. SFPD concerned about cost of video conferencing. OCC recommends using audio for all LEP calls (same current price) and video conferencing for ASL (increased cost) or supervisor's authorization for any unusual circumstance that requires video. SFPD agrees to explore recommendation that SVU unit assist victims who need to file or correct incident reports and will invite SVU captain to next meeting. SFPD reiterates its commitment to bilingual retesting every 2-3 years and agrees to contact DHR for implementation. Continued discussion about providing interpreter training for bilingual officers as required under DGO 5.20. SFPD agrees to bring pre-and post-tests for LEP training and evaluation form (tailored to class) to next LEP meeting.	
				SFPD	3/2/15	DB 15-044, Language Service Information Card, published	
				SFPD	3/3/15	DB 15-046, Quick Reference Guide Wallet Card - Language Line Solutions, published.	
				OCC	3/19/15	Met with SFPD, DEM, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Farewells to DC Tomioka. SFPD is pursuing language line app for officers' iPhones and incident report changes for LEP data collection. SFPD exploring interpreter training and also will bring pre and post-tests and evaluation form to next LEP meeting. Concerns that old system of going out on an "all" to find bilingual officer may still be used occasionally instead of using command skill to locate bilingual officer. SFPD exploring recommendation that SVU unit assist victims who need to file or correct incident reports and will invite SVU captain to next meeting. SFPD reiterates its commitment to bilingual retesting every 2-3 years and agrees to invite DHR to our next meeting. Continued discussion about providing interpreter training for bilingual officers as required under DGO 5.20.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	4/23/15	Commander Moser announced Commander Toney Chaplin will be attending LEP meetings regularly and Deputy Chief Sainez will attend quarterly. Recommendation for and SFPD agreement to institute a protocol to translate LEP statements of witnesses, suspects and/or victims before filing of incident report. Discussion concerning the status of LEP data collection pursuant to Department Bulletin 15-033. On-going challenges with changing the incident report template to include space for name of interpreter/bilingual officer and language of victim, witness and/or suspect in compliance with DGO 5.20. On-going challenges with downloading Language Line app to patrol officers' SFPD-issued smart phones.	
				OCC	5/21/15	Department Bulletin for translation of LEP statements before filing of an incident report has been drafted. Department of Human Resources representative attended meeting to address recommendations of bilingual interpretation re-certification (every 2-3 years as it is a perishable skill), certification that ranks fluency (simple conversation vs. advanced ranking for detailed interview or interrogation), and certification in written translation (not currently offered). DHR stated that they will provide SFPD certification testing for a minimum of three officers/civilians. SFPD agreed to work with DHR on these recommendations.	
				SFPD	5/26/15	DB regarding translation of statements prior to completing incident report and booking as evidence started concurrence.	
				OCC	6/18/15	Department Bulletin for translation of LEP documents still in concurrence. SFPD working with DHR to offer bilingual certification at the end of August or September. Discussion on challenges of LEP data collection; DEM will attempt to provide a snap shot of LEP calls for service. OCC working with the Academy on a evaluation form for officers who attend LEP training.	
				OCC	7/10/15	Reviewed Department Bulletin for translation of LEP documents	
				OCC	7/16/15	Met with SFPD, DA, language access, domestic violence & sexual assault stakeholders about on-going LEP projects including bilingual certification for officers, interpreter training for officers, data collection and incident report revision to include interpreter information for LEP victim, witness and suspect. Service providers continue to have concerns about language services for LEP victims at stations.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

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				OCC	7/29/15	Working with Police Academy on DGO 5.20 on-line survey for officers after viewing DGO 5.20 video "Detecting and Overcoming Language Barriers" to provide feedback on the video and suggestions/experiences about accessing language services.	
				SFPD	8/10/15	DB 15-171, Translation of Statements/Documents Prior to Completing Incident Reports and Booking Statements/Documents as Evidence, was issued.	
				OCC	8/19/15	Meeting with Police Academy Captain about incorporating DB 15-171 (translation of documents) into training and status of DGO 5.20 on-line survey.	
				OCC	8/22/15	LEP meeting canceled due to summer schedules.	
				OCC	9/18/15	As part of the OCC's response to the President's Task Force on 21st Century Policing, the OCC recommends that the Department provide interpreter training for its bilingual officers as required by DGO 5.20. For several years, the OCC and language access stakeholders have also recommended that the Department obtain assistance from the Department of Human Resources to provide bilingual recertification of sworn officers and civilian employees every 2-3 years. Because language proficiency is a perishable skill, recertification is best practice. Additionally, the Department does not yet test officers as to their ability to translate a written statement in a foreign language into English. Translation is a different skill than oral interpretation. The Department has a need for certified officer translators because Department Bulletin 15-171 requires the translation of foreign language statements and documents before the completion of an incident report.	
				OCC	9/23/15	Met with Chief Technology Officer concerning incident report revisions to include information about LEP victim, witness and suspect. Project close to completion.	
				OCC	9/24/15	Met with SFPD, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. Discussion about on-going incidents where LEP reportees are having difficulty obtaining language services, are told they speak sufficient English for report-taking purposes, and also not receiving EPO in their primary language. Recommendations on enhancing training concerning definition of "primary language" and integrating LEP issues into DV and sexual assault training.	

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				OCC	10/22/15	Met with SFPD, language access, domestic violence & sexual assault stakeholders about on-going LEP projects. SFPD has invited community advocates to be instructors for 2nd hour of the DGO 5.20 training for recruits. SFPD's new Language Liaison officer, Officer Jamie Garon-Fermo, attended the meeting.	
				OCC	10/23/15	Provided SFPD's IT division information about data collection requirements under DGO 5.20 and 48 top languages in SF to use for incident report drop-down box to enable LEP data collection concerning LEP victims, witnesses and suspects and the manner in which SFPD provides language services.	
				OCC	11/4/15	OCC met with Deputy Chief about OCC's recommendation that SFPD require all officers to view "Detecting and Overcoming Language Barriers" training video and complete an on-line survey about language access services and training that the OCC developed with the Police Academy. Also discussed was OCC's proposal that SFPD develop an Academy course to provide qualified bilingual officers training on interpreting techniques, roles, terminology and ethics in accordance with confidentiality and impartiality rules as required by Department General Order 5.20 (II)(E).	
				OCC	11/10/15	In partnership with language access working members, met with SFPD's DV trainer to incorporate LEP issues into DV curriculum both in scenarios and written materials with a request to emphasize the meaning of primary language, the common signs that an interpreter is necessary (Department Bulletin 14-126), DGO 6.09's requirement to provide a copy of the translated EPO in victim's language, and DB 15-17's requirement to obtain translation of LEP statement before booking the statement into evidence.	
				OCC	11/12/15	In partnership with language access working members, met with SFPD's 5.20 trainers to discuss curriculum development that includes community trainers for December training of academy recruits. SFPD has expanded its DGO 5.20 training from one to two hours to enable community trainers to talk about the perspective of LEP DV/sexual assault survivors during police response to calls for service and how language barriers can impact LEP victims and the investigation and prosecution of cases.	

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Status of General Orders/Policy Proposals

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				OCC	11/19/15	Met with SFPD, language access, domestic violence & sexual assault stakeholders about on-going LEP projects that include 1) incorporating LEP scenarios and materials throughout recruit, FTO and Advanced officer training and written materials; 2) interpreter training for bilingual officers; 3) LEP data collection; 4) establishing a system of quarterly language certification for recruits; and 5) recertification for bilingual officers; 6) ensuring that officers have access to EPOs in four target languages that Judicial Council provides so that officers can comply with DGO 6.09's requirements.	
				OCC	11/24/15	Provided SFPD DV Emergency Protective Orders in Spanish, Korean, Chinese and Vietnam and requested that Department Bulletin 13-030 be reissued with mandatory language from DGO 6.09 about providing a blank copy of the EPO in LEP victim's language, so that the victim can understand what the English EPO states that the officer has obtained on the victim's behalf.	
				OCC	11/30/15	SFPD notified OCC that LEP EPOs and Miranda cards are now available on the Department's intranet site.	
				OCC	12/17/15	Met with SFPD, language access, domestic violence & sexual assault stakeholders about on-going LEP projects that include 1) incorporating LEP scenarios and materials throughout recruit, FTO and Advanced officer training and written materials; 2) interpreter training for bilingual officers; 3) LEP data collection; 4) establishing a system of quarterly language certification for recruits; and 5) recertification for bilingual officers; 6) ensuring that officers have access to EPOs in four target languages that Judicial Council provides so that officers can comply with DGO 6.09's requirements.	
		Physical Evidence and Crime Scenes	6.02			Received from Investigation Captain for concur process	10/1/08
					1/30/09	Sent to the Director of CSI for review	2/13/09
					4/1/09	Left voicemail with Director of CSI regarding status	4/8/09
					4/3/09	Director requested additional time	4/15/09
					4/14/09	Rcvd suggested revisions from CSI Director	
					6/17/09	CSI Director's revisions made	

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Status of General Orders/Policy Proposals

4th Quarter 2015

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					6/22/09	Grammatical revisions made per CO of Planning Division	
					6/22/09	Sent to Command Staff for concurrence	7/7/09
					6/23/09	Rcvd approval from DC of Airport Bureau	
					6/25/09	Rcvd approval from DC of Admin Bureau	
					7/1/09	Rcvd approval from Legal Division	
					7/2/09	Rcvd approval from Investigations Bureau	
					7/2/09	Rcvd approval from Chief's Office	
					7/9/09	Rcvd approval from FOB	
					7/20/09	Sent to POA for concurrence	8/4/09
					7/22/09	E-mailed pdf to POA	
					8/3/09	POA requested meet & confer	
					8/25/09	E-mailed POA for concerns	
					9/16/09	E-mailed POA for concerns	
					9/17/09	Received POA concerns	
					9/21/09	Met w/POA to discuss language revisions	
					9/22/09	Forwarded poss. Revisions to OIC of Planning for review and approval	
					12/30/09	E-mailed to Commanding Officer of Forensic Services for review	
					4/28/10	Forwarded to new Commanding Officer of Forensic Services for review	
					6/17/10	Suggested revisions made. Resubmitted to OIC Forensic Services for review	
				Legal	7/14/10	DB-190 Finger Print consent card for vehicles.	
					8/2/10	DB 10-237 Forensic Services protocol	
					10/14/10	DB 10-284 Procedure for Delivery Booking of Biological Evidence issued	
					11/20/10	Crime Lab Manual in final development - Investigations	
					1/18/11	Department Bulletin 11-006, Packaging Procedures for Hypodermic Containers	
					3/15/11	Department Bulletin 11-052, Crime Scene Management	
					4/4/11	DB 11-072 "Sexual Assault Victims DNA Bill of Rights" issued	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
					4/6/01	DB 11-076 "Procedure for Booking Biological Evidence" issued	
2/10/04		Dog Complaints	6.07		10/26/11	Reviewed file, awaiting direction for final concurrence	
				FOB	2/10/04	On hold per FOB. Being reworked to address the responsibilities and procedures for reporting animal bites.	
					1/10/07	Sent to SME of FOB for review	1/22/07
					5/22/07	Being reviewed by Invest. and FOB	5/29/07
					7/5/07	FOB review extended	7/13/07
					8/6/07	Minor changes made by FOB	
					8/6/07	Sent to Command Staff for Concurrence	8/20/07
					8/30/07	Per DC FOB sent to SME at Park Station	9/13/07
					9/25/07	Received modification from SME, changes made	9/27/07
					9/26/07	Sent to DC of FOB for approval prior to Command Staff review	10/10/07
					10/2/07	Sent to Command Staff for review and Approval	10/16/07
					11/3/07	Follow-up with Legal Division on status	
					12/4/07	Sent second request to Legal	2/14/07
					12/7/07	Received approval from Legal Division	
					12/10/07	Forwarded to City Atty for review and approval	1/11/08
					5/1/08	Emailed City Atty, on status, additional time requested. Resend DGO upon request	5/20/08
					5/1/08	City Atty request made changes with Lt. of SID	
					5/1/08	Sent to Lt. SID for review and approval	
					6/19/08	Captain to follow up with Lt. SID on status.	
					7/7/08	Sgt. of Dog Complaints faxed modifications to Planning	
					7/10/08	Modifications made	
					7/22/08	Sent back to Sgt. Of Dog Complaints for final review	7/30/08
					7/25/08	Sgt. Of Dog Complaints approved changes via phone conversation	
					9/4/08	Sent to ADA Sergeant to review Guide dogs and service animals areas	9/18/08
					2/6/09	Sent to ADA Sergeant for additional review	2/23/09

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	2/10/09	The OCC requested the latest SFPD draft of 6.07 on 7/17/08 and again on 10/6/08. The Department informed the OCC that the Department will send a draft of the DGO after the ADA Sergeant has reviewed it. As of 2/10/09, the OCC has not received a draft for review.	
					4/1/09	Received back from ADA Sergeant with changes	
					4/1/09	Sent to City Atty for review and approval	4/15/09
				OCC	4/6/09	The OCC again requested a draft for review.	
					4/8/09	Document sent to OCC per request	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations. Provided Department copy of outstanding OCC policy recommendation regarding the assessment and control of potentially dangerous canines	
					9/21/09	Requested and received draft on 9/24/09. Reviewed draft in light of outstanding OCC policy recommendation.	
					10/8/09	Department agreed to contact SME concerning OCC's policy recommendation.	
				Legal	6/30/10	New SME - to be determined	
				Legal/OCC	8/26/10	Met to discuss recommendations.	
				Legal	9/9/10	SFPD Vicious Dog Unit to assist in development. Revision under review.	
				Legal	12/7/10	Draft sent for Command Staff approval and OCC review	
				OCC	12/10/10	Reviewed and provided suggested edits to DGO 6.07. Also requested that SFPD review OCC's outstanding 2003 recommendations on assessing and controlling potentially dangerous canines in light of DGO 6.07's revisions and the Department's training curriculum.	
				Legal	12/29/10	Further changes requested by Command Staff. Revisions in progress.	
					12/29/10	Department Bulletin Use of Service Animals by Persons with Disabilities issued	
					1/1/11	Training by "Vicious Dog Unit" currently provided in Continuing Professional Training. DGO still under revision.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 6.07) and 19 OCC outstanding recommendations, including OCC's 2003 recommendations on assessing and controlling dangerous canines, for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
8/13/14		Aggressive Soliciting	6.08		10/26/11	Reviewed file, awaiting direction for final concurrence	
				SFPD	8/13/14	Lt. Mike Nevin asked about history regarding the revision of DGO 6.08 and DB 12-012.; sent Word copies of DGO 6.08 and DB 12-012 to Lt. Nevin.	
		Domestic Violence	6.09	SFPD	11/17/14	WD sent email and discussed with LT. Nevin about updated DGO 6.08 and re-issuing DB 12-012 in the interim.; resent Word versions of both items to Lt. Nevin.	
				SFPD	11/28/12	WD received draft revisions to DGO 6.09 to include a section on Member-Involved Domestic Violence Section (MIDV).	
				SFPD	11/30/13	DV working group met to discuss changes to DGO 6.09 based on input from DV advocacy groups	
				SFPD	12/5/12	WD made changes to draft DGO 6.09 based on discussions during 11/30/12 meeting. 12/08/12 draft sent to DC Biel	
				SFPD	1/14/13	WD sent 12/5/12 draft version of 6.09 be sent to Captain Jason Fox based on request fro Chief's office	
				SFPD	2/22/12	WD sent 12/5/12 draft version of 6.09 to Captain McFadden at his request.	
				SFPD	4/23/13	Command Staff requested WD send 12/5/12 draft version of DGO 6.09 to CAO office for review	
				OCC	6/13/13	OCC requests status of revisions to DGO 6.09	
				SFPD	6/25/13	At Command Staff's request, WD send copy of 12/5/12 version of DGO 6.09 for review at Command Staff meeting	
				SFPD	6/26/13	Police Commission requests status of revisions to DGO 6.09	
				SFPD	9/4/13	working group met with CAO to discuss revisions to DGO 6.09 and a create separate MIDV DGO	
				SFPD	9/10/13	members of the working group met with CAO and made changes to DGO 6.09 and created a stand alone MIDV DGO, members of the working group sent copies of the drafts	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	9/17/13	Based on comments from working group, WD created 9/17/13 draft version of 6.09 and new MIDV draft 9/17/13, both DGO drafts sent to Captain McFadden	
				SFPD	9/25/13	WD sent copies of DGO 6.09 draft version 9/17/13 and DGO MIDV draft version 9/17/13 to DC Tomioka at Captain McFadden's request.	
				SFPD	9/26/13	members of the working group met with DV advocacy groups to present 9/17/13 versions of DGO 6.09 and DGO MIDV	
				SFPD	9/30/13	made revisions to DGO6.09 and MIDV based on discussions with members of DV advocate groups, some outstanding items for SFPD and DV advocate to report	
				SFPD	10/10/13	WD sent DGO 6.09 and MIDV draft to Command Staff	
				SFPD	10/10/13	DC Tomioka met with DV advocate group; DV advocate group had additional items to add to MIDV policy, DV advocate group advised additional would be emailed by COB	
				SFPD	10/21/13	Received list of items from DV advocate group; same list as outstanding list from 9/30/13 meeting	
				SFPD	10/26/13	working group met with DV advocates; all outstanding items resolved on MIDV DGO; 1 outstanding item on DGO 6.09; Department to meet with FCS to resolve remaining item.	
				SFPD	10/30/13	members of Command Staff and SFPD working group met with FCS/CAO to resolve last outstanding issue on DGO 6.09. WD made revisions to DGO 6.09 based on discussions.	
				SFPD	10/30/13	sent draft copy of DGO 6.09 and MIDV to Command Staff	
				SFPD	11/8/13	WD made revisions to 6.09 and MIDV DGOs based on feedback from the Command Staff; WD sent draft copies of DGO 6.09 and MIDV to POA and OCC	
				OCC	11/14/13	Suggested revisions to DGO 6.09	
				SFPD	11/14/13	received suggested revision to DGO 6.09 via email from the OCC; conferred with DC Tomioka who approved the change.	
				SFPD	11/15/13	WD made revision to DGO 6.09; email sent to OCC advising change was approved and made.	
				SFPD	11/15/13	request from OCC regarding another addition to DGO 6.09 regarding the requirement to provide LEP victims with English and native language copies of EPO., per conversation with DC Tomioka and email from Captain McFadden, the Department agreed to make the addition. Changes made to DGO 6.09.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	11/18/13	DC Tomioka advised WD to send updated version of DGO 6.09 to POA	
				SFPD	11/18/13	WD received message from OCC about an additional change to DGO 6.09	
				SFPD	11/18/13	WD left message with POA President that updated version of 6.09 will be forthcoming.	
				SFPD	11/19/13	WD spoke with OCC; 2 additions to DGO 6.09 regarding procedures for interviewing victims and suspects. WD spoke with Captain McFadden who asked that OCC present additional request to policy in writing; WD sent email to OCC requesting that all proposed changes to DGO 6.09 be presented to the Department in writing.	
				OCC	11/20/13	Provided DC and Captain revisions concerning victim interviews.	
				SFPD	11/21/13	received 11/20/13 email from OCC regarding additional suggestions to DGO 6.09 policy; after reviewing suggestions, WD and Captain McFadden made revisions to DGO 6.09; DC Tomioka approved the changes; Per DC Tomioka, calendar both items for 12/4/13 or 12/11/13 for Police Commission; sent revised draft of DGO 6.09 along with MIDV to OCC and requested a response prior to 12/11/13 - date items calendared for Police Commission	
				SFPD	11/21/13	sent update copy of DGO 6.09 and MIDV to POA and requested response no later than 12/11/13 - date items are calendared for Police Commission.	
				OCC	11/22/13	Provided DC and Captain alternative language concerning victim interviews.	
				SFPD	11/22/13	received email from OCC acknowledging receipt of DGO 6.09 11/21/13 revision; OCC asked to discuss the two items the Department did not include: calling language line when bilingual officer not available & interviewing dv victim in private.	
				SFPD	11/23/13	Captain McFadden sent an email to OCC explaining the Department's reasoning, and also agreed to discuss with DC Tomioka	
				SFPD	11/25/13	after discussions with Captain McFadden and DC Tomioka, WD made one addition to DGO 6.09.; sent version to DC Tomioka and Captain McFadden for review	
				SFPD	11/27/13	WD spoke to DC Tomioka and Captain McFadden who both approved the 11/25/13 version; sent version to OCC.	

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Status of General Orders/Policy Proposals

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				SFPD	11/27/13	confirmed meeting with CFS and members of DV advocacy group to discuss 1 section of DGO 6.09; meeting scheduled for 12/9/13; DGO 6.09 and MIDV DGO presentation confirmed for Police Commission on 12/11/13	
				SFPD	12/6/13	received email from POA President Halloran. POA has no issues with 6.09. Regarding language in 6.20 regarding the surrendering of any Department-issued electronic device, the POA felt the language as written could refer to a member's personal equipment. WD spoke with DC Tomioka and Captain McFadden about different language. WD spoke with President Halloran regarding proposed language; President Halloran agreed; WD made change to 6.20; sent updated draft of 6.20 to DC Tomioka, Captain McFadden, POA and OCC. also revised 6.09 to correct reference to confidentiality	
				SFPD	12/6/13	send draft versions of 6.09 and 6.20 to Police Commission secretary.	
				SFPD	12/9/13	DV advocacy group met with Department and FCS regarding directive for officers to notify FCS in all cases of dv when children live in the home; DV advocates opposed to directive and asked Department for another meeting to find compromise language prior to presenting to Police Commission; Command Staff agreed to delay presentation to Police Commission on 12/11/13 regarding 6.09 and 6.20; follow-up meeting scheduled with DV advocates, FCS and Department for 1/8/14	
				SFPD	1/6/14	SFPD notified that a member of the working group is unable to attend the 1/8/14 meeting; therefore the meeting needs to be rescheduled; received two reports from a member of the working group regarding policies that include notifying CPS/FCS in all cases of domestic violence when children are present.	
				SFPD	1/14/14	meeting with working group members set for 2/11/14	
				SFPD	2/11/14	meeting with DV working group and additional community members; DC Tomioka agreed to one additional meeting to add language to FCS section about providing education and referrals about the FCS process; Referral language to FCS in dv cases where children live in the home and arrest made or pc to make arrest will stay, per Chief Suhr. Follow-up meeting set for 2./24/14 at 1300 hours.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

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				SFPD	2/24/14	SFPD met with members of the DV community to discuss additional language to FCS section. Agree to develop stand alone referral information to present to parents when FCS is called in DV case. Several members of the DV community offered alternative language to SFPD proposal. Advised the group that we would present to Chief. Several members of the DV community said they would not support the current language regarding FCS and would voice opposition at the Police Commission meeting; SFPD asked for clarification if they would not support the entire policy or just the one section; not given definitive answer. FCS to develop draft referral for next meeting; Beverly Upton to provide SFPD with list of agencies wanting to be included on referral before next meeting on 3/21/14 at 1300 hrs.	
				SFPD	3/21/14	SFPD met with members of the DV community to review proposed language for FCS referral card, dv advocates felt language was too sophisticated and wanted simplified language; also wanted additional sections about parents rights and section explaining SFPD policy; Beverly Upton advised the many members of the DV community did not want to be included as resources to parents on the referral card because they felt dv victims would interpret their inclusion on the card as being aligned with FCS. Additional discussions about FCS referral language. Captain McFadden developed draft language that he said he would discuss with the Chief, but advised the advocates that he could not commit to a change in language. SFPD advise we would forward a new draft of the referral card for review, and would advise if there was any change in language regarding referrals to FCS.	
				SFPD	3/24/14	WD sent updated language to Chief Tomioka and Captain McFadden	
					3/25/14	DC Tomioka approved the language; but asked to set up meeting with FCS to confirm with them	
				SFPD	3/27/14	meeting with FCS set for 4/17/14 in room 505	
				SFPD	4/17/14	SFPD advised that meeting with FCS for 4/17/14 has to be cancelled and rescheduled	
				SFPD	4/24/14	received confirmation that meeting with FCS is re-scheduled for 5/28/14 at 1:00 pm	
				SFPD	4/29/14	sent revised language for DGO 6.09 section involving referrals to FCS asking for feedback, return email from FCS advised will provide feedback after thorough review	

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				SFPD	5/7/14	received email from Director Deporto from FCS, who felt some of the language was too broad.	
				SFPD	5/14/14	spoke to Captain McFadden; he advised SFPD will discuss possible changes in language to address FCS' concerns at 5/28/14 meeting; WD sent email to Director Deporto to advise SFPD will discuss at 5/28/14 meeting.	
				SFPD	5/27/14	revised language on FCS referral card in effort to simplify the information; sent to DC Tomioka, Captain McFadden and DCA Mahoney in preparation for meeting with FCS on 5/28/14	
				SFPD	5/28/14	meeting with FCS; reviewed language for FCS section in DGO and language for FCS referral card; FCS made suggestions for changes	
				SFPD	5/29/14	WD made suggested changes to FCS section of DGO and to the FCS referral card, sent to FCS and CAO for review.	
				SFPD	6/17/14	received feed back from FCS and made revisions to FCS section of DGO 6.09 and the FCS referral card, WD sent new language of both to Captain McFadden and DC Tomioka.	
				SFPD	6/18/14	Captain McFadden sent updated language for DGO 6.09 and the FCS referral card to Emily Murase and Minouche Kandel and requested feedback.	
				SFPD	0619/14	Department received email from Ms. Kandel requesting a meeting, but did not provide feedback on either the FCS language or the FCS referral card.	
				SFPD	6/24/14	Captain McFadden advised DC Tomioka about Ms. Kandel's request for the DV community to meet again on the language for the FCS section of DGO 6.09. DC Tomioka directed Captain McFadden to request the DV community present their feedback in writing for the Department to consider.	
				SFPD	6/27/14	Captain McFadden requested Ms. Kandel provide feedback in writing to the Department during the first week in July 2014. Captain McFadden assured Ms. Kandel that the feedback would be considered before the Department presents DGO 6.09 to the Police Commission.	
				SFPD	7/3/14	received feedback from Ms. Kandel with suggested language to add to the policy; provided no feedback on the FCS referral card. Discussed with DC Tomioka & Captain McFadden. Per DC Tomioka, WD sent Ms. Kandel's version to FCS for feedback. Sent email to Director Deporto asking for response to Ms. Kandel's suggested changes	

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Status of General Orders/Policy Proposals

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				SFPD	7/8/14	Director Deporto responded with revised language based on Ms. Kandel's comments regarding the drugs/alcohol factor. Director Deporto approves of Ms. Kandel's language regarding weapons in the home. No comments on the section about criminal threats.	
				SFPD	7/15/14	Per DC Tomioka, leave the language regarding threats factor as is.	
				SFPD	7/16/14	sent updated version to DC Tomioka, Captain McFadden and FCS, per DC Tomioka, okay to send to OCC for review	
				SFPD	7/22/14	sent to the OCC for review and sign off of policy	
				OCC	8/27/14	OCC provides SFPD information concerning Comprehensive Child Crisis Services as potential alternative to Family and Children Services and requests Child Crisis Services information be provided in FCS referral card.	
				OCC	8/27/14	OCC met with SVU captain about OCC's recommendation that SVU investigators maintain monthly contact with victims during open investigations & that a procedure be put in place to correct incident reports and other documents when a DV victim is incorrectly arrested as a batterer to ensure services to DV victims.	
				SFPD	8/27/14	Captain McFadden provided status report to Commission. The policy is with the OCC for review.	
				SFPD	9/10/14	request from Ms. Kandel to review proposed DB that mirrors factor of when to call FCS in all cases	
				OCC	9/24/14	OCC met with SVU captain who is in process of addressing recommendations.	
				OCC	9/26/14	OCC recommends that triggering factors for Family & Children's Service referral be revised so that threats as defined by California Penal Code section 422 is incorporated into factor #5. The OCC recommends that factor #6 be revised so that a child's immediate access to drugs or alcohol include, "and the parent will not or cannot take protective action."	
				SFPD	9/26/14	OCC provided feed back; per DC Tomioka, the Department accepted the language from OCC and made revisions to the policy	
				SFPD	9/29/14	received email from Ms. Kandel about concerns regarding draft DB requiring officers to call FCS in all cases, to address the DV community's concern that the DV policy is punitive toward dv victims.	
				SFPD	10/1/14	sent copy of DGO 6.09 to POA President Halloran.	
				SFPD	10/2/14	received response from POA President Halloran that POA signs off on language in DGO 6.09.	

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Status of General Orders/Policy Proposals

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				SFPD	10/3/14	sent draft copies of DGO 6.09 and DGO 6.20 to Police Commission Secretary for presentation on October 8, 2014; per President Loftus' request sent copies to her directly and to Minouche Kandel and Beverley Upton.	
				SFPD	10/8/14	President Loftus and members of the SFPD met with members of the youth commission, Dr. Emily Murase, the OCC, and other community stakeholders regarding the FCS language in DGO 6.09	
				SFPD	10/8/14	Police Commission adopts DGO 6.09 and DGO 6.20.	
				SFPD	10/9/14	sent draft of FCS referral card to community stakeholders asking for feedback and any suggestions for changes	
				SFPD	10/9/14	Director Deporto of FCS requested copy of approved DGO 6.09; WD advised it had not received signed resolution, so sent redlined edited version to Director Deporto	
				SFPD	10/15/14	WD received signed resolution from Police Commission adopting DGO 6.09 and DGO 6.20. sent DB announcing new DGOs out for concurrence.	
				SFPD	10/16/14	received email from Arati Visan from Asian Pacific Islander Legal Outreach that she would provide a response shortly.	
				SFPD	10/17/14	received email from Kathy Baxter at the Child Abuse Council asking to add SafeStart to the referral card.	
				SFPD	10/28/14	DB 14-240 announcing DGO 6.09 and DGO 6.20 signed by Chief Suhr, copies of DGO 6.09 and DGO 6.20 sent to district stations and posted on Department intranet; sent updated copy to Director Deporto at FCS.; also sent copies of DGO 6.09 and DGO 6.20 to Inspector John Keane who teaches domestic violence at the Police Academy.	
					11/6/14	Adele Carpenter, Director of the Youth Commission, emailed asking to clarify the language about what happens when a case is not investigated, and also requested to add CBHS 24 hour Access Line	
				OCC		The OCC provided copies of the domestic violence Emergency Protective Orders in Spanish, Chinese, Vietnamese, Russian and requested that they be posted on SFPD's intranet site to enable officers to provide a blank copy of the EPO in the LEP's primary language as required in DGO 6.09.G542	

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Police Commission Meeting: March 2, 2016

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		Sexual Assaults	6.17	OCC	8/17/15	<p>The OCC investigated a complaint from a sexual assault victim in which the evidence established that during a period of twenty-two months, the Department did not contact the victim, reassigned her case to a new inspector after the original inspector was transferred, or obtain the results of DNA testing until the victim complained at a public hearing that two and a half years after being sexually assaulted she was still awaiting for the Department to inform her of the results of the DNA testing . To enhance communication with sexual assault victims, the OCC recommends that the Department develop and implement a written procedure that notifies sexual assault victims at least every 60 days on the status of their case. To establish clear timelines for the testing of sexual assault forensic evidence, the OCC recommends that the Department develop and implement written procedures that comply with the 2014 amendments to Penal Code §680, the "Sexual Assault Victims' DNA Bill of Rights." These procedures require crime labs receiving sexual assault forensic evidence on or after January 1, 2016 to process sexual assault forensic evidence, create DNA profiles when able, and upload qualifying DNA profiles into CODIS as soon as practically possible, but no later than 120 days after initially receiving the evidence. Alternately, a crime lab can transmit the sexual assault forensic evidence to another crime lab as soon as practically possible, but no later than 30 days after initially receiving the evidence, for processing of the evidence for the presence of DNA. Additionally, the OCC recommends that annually, the Department present a written report to the Police Commission about its collection and testing of DNA evidence in sexual assault cases, including its compliance with the forensic evidence collection and processing deadlines of Penal Code §680.</p>	
				OCC	10/19/15	<p>Met with Commanding Officer of SVU Unit about OCC's recommendations for a written procedure that notifies sexual assault victims at least every 60 days on the status of their case and a written procedure that complies with Penal Code section 680's requirements that sexual assault forensic evidence be processed within specific timelines.</p>	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	10/20/15	Met with Commanding Officer of Investigations Bureau about OCC's recommendations for a written procedure that notifies sexual assault victims at least every 60 days on the status of their case and a written procedure that complies with Penal Code section 680's requirements that sexual assault forensic evidence be processed within specific timelines.	
				OCC	11/4/15	Met with Deputy Chief about OCC's recommendations for a Unit Order for the Special Victim's Unit about monthly contact with victims to inform them of the status of their case and developing a written procedure that complies with 2014 amendments to Penal Code section 680 that requires sexual assault forensic evidence be processed within specific timelines.	
				OCC	11/9/15	Reviewed SFPD's 2015 Unit Order concerning sexual assault DNA testing and provided written suggested revisions to enhance Penal Code section 680's timeline requirements.	
1/12/15		Property Processing	6.15	SFPD	1/12/15	Written Directives receives a draft version for changes to DGO 6.15, Property Processing., from an SME at the Tactical Unit. This item also needs to be reviewed by Arson, Narcotics, CSI, and Property Control. WD to change language to track the changes from the first SME.	
		Allegation of Criminal Conduct Involving a Department Member On or Off Duty	6.21	Risk Mngmt.	6/9/09	Rcvd Draft from SME-OIC of Risk Mngmt., approved by Chief's Office; formatted & edited	
					6/9/09	Sent to Command Staff for concurrence	6/23/09
					6/10/09	Rcvd conditional approval from Legal Division, forwarded suggestion to change language to reflect DGO 8.01 language RE: notification to OIC of Planning	
					6/12/09	Rcvd. approval from DC of Airport Bureau	
					6/12/09	Rcvd. approval from DC of Admin Bureau	
					6/25/09	Rcvd approval from DC of FOB	
					9/17/09	2nd request to Inv. Bureau and Chief's Office	10/1/09
					9/29/09	Received approval from Chief's office	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations. Informed of DGO 6.20.	
					9/18/09	E-mailed to OCC	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	10/8/09	Requested DGOs 2.04 (Citizen Complaints Against Officers), 2.05 (Internal Administrative Investigations of Misconduct) and 6.20 (Allegations of Criminal Conduct Involving A Department Member On or Off Duty) be reviewed together to ensure procedural consistency.	
					10/26/09	sent to City Atty for review and approval	
				OCC	2/3/10	Met with Planning Division; requested status update of DGO 6.20	
				OCC	2/24/10	Met with Legal Division to discuss transfer of policy recommendations & DGO revisions to Written Directives Unit; Planning did not attend.	
				OCC	4/21/10	Met w/ Planning; requested status update of DGO 6.20.	
				Legal/OCC	8/26/10	Met to discuss recommendations.	
				Legal	10/21/10	Department Bulletin 10-297, Testing of Member involved in a Traffic Collision	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 6.20) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
12/16/09		Policies and Procedures for Juvenile Detention, Arrest, and Custody	7.01	SFPD	2/11/14	WD determined that this proposed DGO has not been issued as of 2/11/14; 6.20 tentatively assigned, but now must be used for a DGO in this section that will be approved shortly by the Commission. This draft DGO will be renumber to 6.21.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	12/16/09	The OCC provided the Department the following recommendations to implement DGO 7.01: 1) announce the new juvenile policies and procedures in a Priority A Department Bulletin that summarizes its key requirements; 2) issue a one-page reference guide for officers on the new juvenile policies and procedures; 3) design protocols and forms to comply with parental notification, Miranda, juvenile release and interrogation requirements; 4) provide recruit and advanced officer training on the new juvenile policies and procedures; 5) find an appropriate juvenile facility to conduct investigations or facilitate release or transfer of juveniles to avoid bringing juveniles to district stations; 6) make recording equipment available for all juvenile interrogations; 7) develop a public education plan that informs youth and their families of the new juvenile policies and procedures; and continue monthly meetings with juvenile justice stakeholders to implement these recommendations and report quarterly to the Police Commission on the status of these implementation goals. Chief provided 30-day review deadline.	
					1/13/10	Department provided OCC draft of Department bulletin	
				OCC	1/14/10	OCC and juvenile justice stakeholders met with Juvenile Division captain.	
				OCC	1/21/10	OCC provided written suggested revisions to Department Bulletin.	
				OCC	1/27/10	OCC provided Department 40 day status report on implementation progress.	
					2/3/10	SFPD provided revised draft of Department Bulletin	
				OCC	2/4/10	OCC & juvenile justice stakeholders met w/Juvenile Division Commander	
				OCC	2/8/10	OCC provided suggested revisions to Department Bulletin.	
				OCC	2/9/10	OCC & juvenile justice stakeholders met w/Juvenile Division Commander.	
				OCC	2/25/10	OCC & juvenile justice stakeholders met w/Juvenile Division Commander.	
					3/16/10	SFPD provided response to draft of Know Your Rights Brochure for Youth.	
				OCC	3/25/10	OCC & juvenile justice stakeholders met w/Juvenile Division Commander & Academy captain.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	4/8/10	Met w/ Chief & resolved outstanding DGO 7.01 issues; Chief reviewed and approved draft of Know Your Rights Brochure for Youth in San Francisco.	
				OCC	4/15/10	Final draft of Know Your Rights brochure for Youth in San Francisco reviewed & approved by 28 organizations; provided to SFPD for translation.	
				OCC	4/23/10	Requested SFPD (Community Relations) provide status of translated Know Your Rights brochure	
				OCC	4/29/10	OCC & juvenile justice stakeholders met w/Juvenile Division Commander; Department Bulletin finalized.	
					5/5/10	Provided SFPD (Community Relations) list of proofreaders for translated Know Your Rights brochure	
				OCC	5/21/10	Requested SFPD (Community Relations) provide status of translated Know Your Rights brochure	
				OCC	5/26/10	Requested SFPD (Community Relations) provide status of translated Know Your Rights brochure	
				OCC	5/27/10	Received for OCC review Russian and Tagalog translated versions of Know Your Rights brochure	
				Legal	6/10/10	Department Bulletin 10-171 issued: Clarification of Policies and Procedures	
				OCC	6/11/10	Provided SFPD (Community Relations) suggested edits to Russian and Tagalog translations of Know Your Rights brochure	
				OCC	6/16/10	Provided SFPD contact information of OCC's certified Tagalog translator as per SFPD's 6/12/10 request.	
				OCC	6/24/10	Requested SFPD (Community Relations) provide update on status of translated Know Your Rights brochure.	
				OCC	6/25/10	Informed by SFPD (Community Relations) that final versions of translated Know Your Rights brochure are ready	
				OCC	7/7/10	Receive from SFPD (Juvenile Commander) Spanish, Russian, Tagalog, Vietnamese & Chinese translations of the Know Your Rights brochure	
				OCC	7/9/10	Informed SFPD (Community Relations & Juvenile Commander) that Spanish, Russian, Tagalog, Vietnamese, Chinese translations of the Know Your Rights brochure do not include suggested edits from OCC, Asian Law Caucus or CARC translators. SFPD reviewed and agreed to incorporate edits.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				Legal	7/15/10	DB 10-200, Juvenile Division name change to Child Abuse and Exploitation Unit. DB 10-220, juvenile probation department requirements for juv arrests, bookings and citations, DB 10-242 TARC, 10-244 Minor specific citation sections, 10-255 New radio code for truant juveniles	
				OCC	7/15/10	OCC & juvenile justice stakeholders met with Juvenile Division Commander to develop Officer Reference Guide and roll call training for DGO 7.01	
					7/29/10	OCC & juvenile justice stakeholders met with Juvenile Division Commander to continue work on Officer Reference Guide, Department Bulletin announcing the Officer Reference Guide and roll call training for DGO 7.01	
					8/19/10	Translation of Youth Brochures completed; meeting cancelled because of Department personnel changes	
					8/31/10	OCC & juvenile justice stakeholders met with new Juvenile Division Commander and continued work on Officer Reference Guide, Department Bulletin, roll call training and upcoming press conference to announce release of Know Your Rights brochure for Youth in San Francisco.	
					9/1/10	OCC requested that police investigation room at Community Assessment & Referral Center be equipped for police use consistent with DGO 7.01 requirement to avoid bringing youth to district stations. SFPD agreed to equip room as soon as it is feasible.	
					9/8/10	OCC, SFPD, District Attorney's Office, Youth Commission, Asian Law Caucus, Community Assessment and Referral Center (CARC) & Sunset Youth Services held joint press conference at CARC to announce Youth brochures and new policing procedures under DGO 7.01. Officer Reference Guide to DGO 7.01 announced in DB 10-260.	
					9/17/10	OCC & juvenile justice stakeholders met with Juvenile Division Commander to design distribution plan for Youth brochures and finalized roll call training scheduled for the end of October.	
				Legal	10/7/10	Department Bulletin 10-281 "San Francisco Youth Rights Card" issued	
				OCC	0/01/2010-12/201	Met regularly with SFPD & juvenile justice advocates to continue implementation of DGO 7.01; finalized roll call training scenarios; participated in Sergeant's training at Police Academy (Oct 25, Nov. 9th & 12).	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	11/5/10	Requested Department to make Youth Know Your Rights brochure into SFPD form for distribution purposes consistent with officer responsibilities under DB 10-281.	
				Legal	12/2/10	New Form: SFPD 535 "Know Your Rights for Youth in San Francisco"	
				Legal	12/10/10	Currently developing a Department Bulletin addressing the rebooking of juveniles. Currently under review by SFPD command.	
				OCC/SFPD	1/7/11	Met w/SFPD and juvenile justice advocates to discuss 1) time-line for equipping police interview rooms at Huckleberry Community and Assessment and Referral Center (CARC) and Juvenile Justice Center (JJC) and 2) three training goals that include Strategy for Youth's program on "Policing the Teen Brain," a section on juveniles in the Police Academy's interview and interrogation module and a section on juvenile procedures in the Academy's Advanced Officer training.	
				OCC/SFPD	1/27/11	Met w/SFPD to discuss time-line for equipping police interview rooms at CARC and JJC.	
				OCC/SFPD	2/16/11	Provided SFPD with agreed-upon provisions for introduction to DGO 7.01 roll call training	
				OCC/SFPD	3/3/11	Met with SFPD and juvenile justice advocates for CARC status update and to continue training discussion.	
				OCC/SFPD	3/28/11	Met with SFPD and juvenile justice advocates on training and equipping CARC and JJC police interview rooms.	
				Legal	3/18/11	Department Bulletin 11-057, Responsibility for Booking Juveniles Improperly Booked	
				OCC	4/28/11	Meeting w/SFPD and juvenile justice advocates cancelled; rescheduled to 05/12/2011; 05/12/2011 meeting cancelled because of SFPD personnel changes.	
					5/3/11	DB 11-095 "Computer terminal at the Community Assessment Referral Center" issued	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	6/21/11	Meeting with juvenile justice advocates and new Commander to discuss; 1) completion of equipping police interview rooms at Huckleberry Community and Assessment and Referral Center (CARC) and Juvenile Justice Center (JJC) and 2) three training goals that include Strategy for Youth's program on "Policing the Teen Brain," a section on juveniles in the Police Academy's interview and interrogation module and a section on juvenile procedures in the Academy's Advanced Officer training. At 06/21/11 meeting, SFPD agreed to issue video training on juveniles with contemplated completion date of September and to resolve outstanding IT issues at police interview room at CARC by next meeting on 07/14/11.	
				OCC	7/14/11	Met with juvenile justice advocates and SFPD at CARC to discuss outstanding IT issues. CARC room is currently equipped with Digital recorder, disks and CLETs access. Printer & shredder need to be installed. Next meeting to be held at Juvenile Justice Center to determine equipment needs for police interview room there.	
				OCC	8/16/11	Met with Chief Siffermann, SFPD and Youth Commission to determine equipment needs for police interview room and resolve incident report issues when juveniles are being booked at Juvenile Justice Center. SFPD agreed to issue a Department Bulletin that reiterates DGO 7.01 requirements concerning detailed probable cause statements at time of juvenile booking.	
					10/26/11	File reviewed, awaiting direction for final concurrence	
				OCC	11/7/11	Met with juvenile justice advocates and SFPD to discuss outstanding equipment issues concerning CARC and JJC police investigative rooms, statistics as to the number of juveniles being brought to district stations instead of CARC or JJC, and training on the juvenile "brain" and de-escalation tactics for police-youth interactions. SFPD agreed to provide data for secured and non-secured detentions at district stations during October & July 2010 & 2011. Next meeting 01/30/12.	
				SFPD	1/12/12	Provided the OCC requested data for secured and non-secured detentions at district stations.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	2/15/12	Met with juvenile justice advocates and SFPD. Department records indicate that an average of 133 juveniles were brought to district stations during the 1st quarter 2010; the average dropped to 52 juveniles a month in 2011. The data also indicated that over half of the juveniles brought to the district stations could have been transported directly from the field to Community Assessment and Referral Center (CARC) or Juvenile Justice Center. SFPD invited CARC to attend a meeting with SFPD captains and lieutenants to discuss CARC services, including SFPD's use of a police interview room at CARC.	
				SFPD/OCC	3/6/12	Youth and Police Commissions Joint Hearing on police-youth relations	
				OCC	12/20/13	OCC recommended that SFPD's juvenile secured and non-secured Detention Logs provide column to document which officer notified the juvenile's parent, what time, and if the parent was not reached, what follow-up calls were made as required by DGO 7.01.	
				SFPD/OCC	9/10/13	DB-13-194 re-issued that instructs officers to provide juvenile arrestees a copy of the "Know Your Rights For Youth" brochure and document that the brochure has been provided to the juvenile arrestee.	
				OCC	2/5/14	Requested update from SFPD concerning OCC policy recommendation in December 2013 sustain case to revise the juvenile secured and non-secured detention logs to include a column to document which officer notified the juvenile's parent, what time, and if the parent is not reached, what follow-up calls were made as required by DGO 7.01.	

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Status of General Orders/Policy Proposals

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				OCC	9/18/15	The OCC recommends that the Department provide training designed to address police interactions with youth, including information about the juvenile brain, the impact of trauma on children and youth, and de-escalation tactics that are tailored to youth-police interactions. The Department does not currently provide this type of training. When President Obama issued his Executive Order to create the 21st Century Policing Taskforce, he noted that too many individuals, particularly young people of color, do not feel that they are being treated fairly. Police training that is designed to provide officers an understanding of the experiences and challenges of youth—particularly youth of color—is imperative. The OCC suggests that a core component of this curriculum involve scenario-based training in which recruits, patrol officers, sergeants, and field training officers are required to learn and practice de-escalation tactics to address common interactions between youth and law enforcement.	
				OCC	9/18/15	The OCC recommends that the Department in partnership with youth organizations, such as the Youth Commission, make presentations at high schools and middle schools on "Know Your Rights" for youth. These informal presentations would foster a positive manner to interact with middle and high school students, provide students with the "Know Your Rights for Youth in San Francisco" brochure that youth advocacy groups, the OCC, the Youth Commission and SFPD coauthored, and answer questions that youth may have about their rights, the law and policing.	
		Information Dissemination Regarding	7.03	Sex Crimes Unit	10/19/05	Legal request that DGO not be updated pending new State Bill	
		Registered Sex Offenders				to be signed by Governor after the first of the year. They will	
						advise on updates	
					11/30/06	Sent to Lieutenant of Legal for review	12/14/06
					1/10/07	Sent to SME of Legal for review	1/22/07
					5/11/07	Sent to Risk Management Director for review and approval	5/25/07
					5/17/07	Returned from Legal Division with modifications. Changes made	
					5/18/07	Sent out to command Staff for review and approval	6/4/07
					5/29/07	Received Conditional approval from Airport Bureau	
					5/31/07	Conditional approval from Legal	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

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					6/1/07	Minor modifications made, need consult with SME	
					6/1/07	Received approval from FOB	
					6/1/07	Received approval from Investigations Bureau	
					6/6/07	Received approval from Admin. Bureau	
					6/15/07	Sent to SME for review	6/25/07
					7/3/07	Faxed DGO to Captain of Juv for review and approval	7/13/07
					7/13/07	Received approval from Capt. Of Juv	
					7/20/07	Sent concur to Chief's Office	7/31/07
					7/25/07	Email to City Atty, hard copy sent via mail	
					7/26/07	Sent City Atty copy through Police Commission Office in packet	8/8/07
					9/20/07	City Atty office requested extension	10/4/07
					5/1/08	Emailed City Atty, on status, additional time requested	
					6/6/08	City Atty request additional Time	
					10/20/09	DB #09-296 issued	
					6/30/10	Sent to SME for new review	
				Legal	2/22/11	Department Bulletin 11-035, Domestic Violence Stalking Unit	
11/15/13		Children of Arrested Parents	7.04		10/26/11	Reviewed file, awaiting direction for final concurrence	
				OCC	11/15/13	OCC sent recommendation to SFPD to turn Children of Arrested Parents DB into a DGO; provided SFPD draft DGO	
				OCC	1/13/14	Request to meet with DC Tomioka and representative of San Francisco Children of Incarcerated Parents (SFCIPP) to discuss proposed DGO and officer roll call training.	
				SFPD	2/7/14	DC Tomioka, WD, OCC and member from Children of Incarcerated Parents met to discuss issuing DB 13-251 as DGO. DC Tomioka agreed to current language in DB. OCC agreed to language. Proposed DGO 7.04 sent to POA president Halloran for input.	
				SFPD	2/18/14	Department spoke to President Halloran. The POA is in agreement with turning DB 13-251 into DGO 7.04	
				OCC	2/19/14	Provided proposed script for roll call training that DC Tomioka reviewed and approved with suggested changes.	

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Status of General Orders/Policy Proposals

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				SFPD	2/19/14	WD sent confirming email to President Halloran. Called Police Commission secretary about scheduling DGO 7.04 as an upcoming agenda item., Police Commission secretary called and placed item on agenda for 3/12/14 meeting	
				SFPD	2/20/14	sent email to President Halloran advising item on agenda for 3/12/14	
				OCC	3/12/14	Met with OIC Police Academy concerning DGO 7.04 officer training video (filming to commence mid-April)	
				SFPD	3/12/14	Police Commission meeting cancelled for lack of quorum; Police Commission Secretary will advise when item is back on the agenda	
				SFPD	3/13/14	Police Commission Secretary notified WD that item is on agenda for 4/9/14, WD unit left message for OCC.	
				SFPD	3/17/14	sent email to President Halloran about rescheduling item to 4/9/14	
				SFPD	3/21/14	SFPD contacted by Mr. Bryce Peterson of the Urban Institute requesting meeting about policy implementation process the Department used to develop proposed DGO 7.04 and previous DBs.	
				SFPD	4/7/14	advised Police Commission Meeting scheduled for 4/09/14 is cancelled because of lack of quorum	
				OCC/SFPD	4/17/14	Filming on officer training video on DGO 7.04 commenced.	
				SFPD	4/9/14	advised that presentation to Police Commission is schedule for 5/7/14	
				Police Commission	5/7/14	Police Commission voted to adopt DGO 7.04, Children of Arrested Parents	
				SFPD	5/13/14	received signed resolution from Police Commission Secretary's Office that DGO 7.04 was adopted effective 5/7/14	
				SFPD	6/12/14	DC Tomioka received a follow-up email from Mr. Bryce Peterson of the Urban Institute confirming a meeting on 8/21/14 to discuss the process of implementing DGO 7.04	
				SFPD	5/13/14	WD sent through a DB announcing newly adopted DGO 7.04 and requested that DGO 7.04 be posted to the SFPD intranet.	
				SFPD	6/23/14	DC Tomioka advised that OCC was requesting members attend a round table with Project WHAT youth to discuss implementation and impact of DGO 7.04. Meeting set for 6/27/14 at 1300 hours	
				SFPD	6/27/14	Three members of SFPD attended meeting with Project WHAT youth to provide feedback on DGO 7.04.	

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Status of General Orders/Policy Proposals

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				SFPD	7/7/14	received email from Ms. Marion of the OCC requesting that Department meet with members of Urban Institute, based on 3/31/14 email. DC Tomioka approved WD setting up meeting with Urban Institute	
				SFPD	7/10/14	Ms. Marion sent contact Urban Institute Contact Information	
				SFPD	7/14/14	WD spoke to Mr. Peterson from the Urban Institute set up meeting for 8/21/14	
				SFPD	7/17/14	confirmed meeting with Urban Institute at SFPD Academy on 8/21/14	
				OCC	8/20/14	OCC Director and policy analyst met with Urban Institute members about history and development of children of arrested parents protocol.	
				SFPD	8/21/14	members of patrol, Training Division and DC Tomioka met with members of Urban Institute and provided information about the development and implementation of DGO 7.04	
				OCC/SFPD	8/27/14	continued filming on officer training video	
				OCC	9/5/14	Revisions to training script to incorporate scenario where there is no evidence that an arrestee is a parent. Also OCC recommendation that SFPD's incident report writing program be revised to incorporate mandatory documentation requirements of DGO 7.04.	
				SFPD	10/1/14	International Chiefs of Police Magazine contacted SFPD to write article about process of implementing DGO 7.04 for January 2015 edition. DC Tomioka agreed that SFPD would write the article.	
				SFPD	11/3/14	SFPD submitted article and photos to the IACP magazine	
				OCC	11/25/14	OCC and SFPD finalized training video.	
				OCC	12/4/14	OCC showed training video to San Francisco Children of Incarcerated Parents Partnership members who had assisted OCC and SFPD throughout the project.	
				SFPD	12/14/14	Training Video regarding DGO 7.04 will be presented to Police Commission on January 14, 2015	
				SFPD & OCC	1/14/15	Officer Training video on children of arrested parents presented to Police Commission. Youth Commission presented its commendation to SFPD, OCC, Project WHAT, and SFCIPP for the collaboratively-developed training video that incorporates the voices of youth and those most affected by familial incarceration and to the Police Commission and SFPD for their commitment to ensuring the safety and well-being of children and youth of San Francisco.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC & SFPD	6/3/15	OCC policy attorney and Chief Suhr were presenters on a Urban Institute webinar entitled "Promising and Innovative Practices for Children of Incarcerated Parents: Arrest through Pre-Adjudication."	
				OCC & SFPD	6/15/15	OCC policy attorney and Chief Suhr were presenters on a webinar entitled "Developing a Policy to Protect Children of Arrested Parents" that the International Association of Chiefs of Police hosted in collaboration with the Bureau of Justice Assistance, Office of Justice Programs and The U.S. Department of Justice.	
				SFPD	9/2/15	Chief Suhr met with the Director of Sussex Prisoners' Families, UK to discuss the process of developing and implementing a children of arrested parents' policy.	
				OCC	9/23/15	Met with SFPD's Chief Information Officer about the status of incorporating within the incident report writing template a method to capture data concerning 1) LEP witnesses, victims and suspects and the manner in which SFPD provided language assistance (DGO 5.20 requirements) and 2) compliance with DGO 7.04 requirements when an officer arrests a parent responsible for the care of a child under 18 years	
		Critical Incident Evaluation and Notification	8.01		12/18/06	Sent to DC FOB (SME) for review	1/9/07
					1/10/07	Sent out for concur	1/22/07
					2/9/07	DC Adm. Had questions, Response sent back	
					5/8/07	Sent to Director of Risk Management for Review/Approval	5/22/07
					5/18/07	Sent to City Atty and emailed	6/4/07
					7/3/07	Sent to FOB SME for review	7/13/07
					7/19/07	Sent email to City Atty for status report	
					8/6/07	Received City Atty Office Approval	
					8/6/07	Sent To POA for review and Approval	8/20/07
					8/16/07	DC FOB working on language for notify. Of Command Staff	
					8/24/07	Invest. Requested additional time	9/10/07
					9/25/07	DC FOB requested additional time	10/5/07
					10/1/07	Additional Copy sent to DC FOB upon request	
					11/1/07	Still being reviewed by FOB	
					12/4/07	Requested update from FOB	12/14/07
					1/3/08	Requested update from FOB, still under review	1/17/08

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San Francisco Police Department/Office of Citizen's Complaints

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						Still being reviewed by FOB	
					3/23/08	Sent to new DC and Command for review and update, prior to command staff	4/14/08
					6/18/08	Captain of Planning to Follow up with DC and Commander of FOB on status	
					2/6/09	Sent to Command Staff for concurrence	2/23/09
					3/31/09	Sent to Command Staff regarding DC of F.O.B.'s comments	ASAP
					4/10/09	Received Command Staff approval	
					4/14/09	Sent to City Atty for review and approval	4/24/09
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations, including outstanding policy recommendation to amend critical incident criteria to include incidents involving significant bystander response. Requested updated draft.	
					9/18/09	E-mailed to OCC	
				OCC	10/8/09	Met with Planning to further discuss this policy recommendation.	
				OCC	6/28/10	Responded to SFPD's request for copy of OCC's recommendation	
				Legal	6/30/10	Contacted SME for new review of policy	
				OCC	9/17/10	The OCC's recent recommendations to the Department to enhance its response to mentally ill individuals in crisis includes revising Department General Orders 8.01, 8.02 and 6.14 to include the Department's philosophy and procedures for handling encounters with mentally ill persons, including mentally ill barricaded individuals. The Department is currently reviewing the OCC's recommendations. (For summary of OCC's seven recommendations, see "OCC's Recommendations to Enhance the Department's Response to Mentally Ill Individuals in Crisis," listed below.	
				Legal	12/7/10	Department Bulletin 10-329 Commissioned Officer Incident Command Check List issued	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

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				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. Two recommendations include revising this DGO to address incidents involving significant bystander response and mentally ill barricaded individuals. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
10/8/04		Critical Incident Response	8.04		10/26/11	Reviewed file, awaiting direction for final concurrence	
				F.O.B.	10/8/04	Sent to Police Commission for review.	
				OCC		This DGO addresses part of an OCC Policy Recommendation that SFPD provide a liaison to families whose loved one has been killed during an officer-involved shooting, in-custody death or traffic pursuit. OCC's outstanding concerns include defining the role, responsibility and training of the police liaison.	
					1/10/07	Sent to SME of FOB for review	1/22/07
					3/2/07	Sent to concur	3/15/07
					3/20/07	Received approval from command staff with minor modifications	
					3/21/07	Sent to City Atty for review	4/4/07
					4/26/07	Received from City Atty recommended changes	
					5/8/07	DC adm to address Chief's Office concerns	5/22/07
					6/25/07	DC adm to address City Atty concerns	7/2/07
					7/3/07	Sent to FOB SME for review/Additional time requested	8/20/07
					8/3/07	Additional copy provided to FOB upon request	
					8/6/07	DC of FOB want other units to review	8/20/07
					9/25/07	Message left regarding status check with FOB	10/2/07
					10/2/07	DC FOB requested additional time	10/16/07
					11/1/07	Still being reviewed by FOB	
					12/19/07	BSU reviewing and making modification/ working with FOB	1/14/08
					2/13/08	Met with BSU RE: changes	
					2/15/08	BSU changes made	7/8/08

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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					2/25/08	Sent to DC Admin for BSU concerns, poss. 3rd concurrence	
					3/23/08	Sent to new DC and Command for review and update, prior to command staff	4/14/08
					6/18/08	Captain of Planning to Follow up with DC and Commander of FOB on status	
					2/6/09	Sent to Command Staff for concurrence	2/23/09
					3/31/09	Sent to City Atty for review	4/14/09
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations, including outstanding policy recommendation concerning police liaison to families whose family members have been killed during an officer-involved shooting, in-custody death or traffic pursuit. Requested updated draft.	
					9/18/09	E-mailed to OCC	
				OCC	10/8/09	Met with Planning Division to further discuss role of police liaison. SFPD and OCC to conduct further research.	
					11/9/09	Provided recommendations to SFPD's OIS study that includes the designation and training of SFPD liaisons to families whose members have been killed during officer-involved shootings, in-custody deaths or traffic pursuits (recommendations conditionally adopted by the Police Commission in 2004 and still outstanding).	
				Legal/OCC	8/26/10	Met to discuss recommendations.	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. One recommendation includes revising this DGO to include the appointment and training of SFPD personnel to serve as liaison to the family of an individual killed during an officer-involved shooting, in-custody death or traffic pursuit. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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2/3/15				OCC	12/31/12	In 2004 the OCC made recommendations to the Department and the Police Commission to address complaints from families of individuals killed during an officer-involved shooting. Complaints involved families' inability to obtain information and the manner in which the Department treated them. Past and current complaints give rise to the OCC's recommendation that officer-involved shooting incidents include an on-site commander to act as a liaison between the Department and the family of an individual killed and also between the Department and the community. This commander's responsibilities would include 1) providing timely information to the family of the individual who was shot; 2) notifying the Department of Public Health (or other relevant Departments) for immediate or follow-up crisis support services for impacted individuals such as family members of the individual who was shot, witnesses, and bystanders; 3) obtaining language assistance for involved or impacted LEP individuals; and 4) identifying and addressing community concerns about the incident.	
		Hazardous Materials Incidents	8.07	SFPD	2/3/15	SME from Tactical sent updated revision regarding DGO 8.07, Hazardous Materials. WD to track changes to old document using new language	
				SFPD	3/22/15	WD made changes to DGO based on draft sent from SME; sent back to SME for review	
				SFPD	4/1/15	after discussion with SMEs, WD made additional revisions to DGO and sent to SME for review.	
				SFPD	5/12/15	after discussion with SMEs, WD made additional revisions to DGO and sent to SME for review.	
				SFPD	7/6/15	after discussion with SMEs, WD made additional revisions to DGO and sent to SME for review.	
				SFPD	9/16/15	WD sent 07/06/15 version to SME for status	
				SFPD	9/18/15	SME contacted WD to request additional changes; WD made changes and sent to SME for review.; SME reviewed and advised WD to make one change	
				SFPD	9/21/15	WD sent final version to SMEs, Lt. Fong and Officer Zografos, for sign off from their Commanding Officers	
11/6/13		Bomb Threats, Destructive Devices, Explosions	8.08	SFPD	11/6/13	EOD personnel met with WD to advise need to change DGO 8.08 because of change to PC 16460-change in definition of destructive device; Officer Zografos advised he would provide WD with revised version of DGO 8.08, but Department needs DB in the interim;	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	11/8/13	WD sent Word version of 8.08 to Officer Zografos to work on revising DGO; WD sent Officer Zografos and Officer Hurley a draft version of a DB advising of change to procedures in DGO 8.08	
				SFPD	11/12/13	WD received revisions to draft DB from EOD personnel	
				SFPD	11/13/13	WD made revisions to DB based on suggested revisions and returned to EOD personnel for review; EOD made final revision; WD incorporated all changes into the draft DB and sent to Command Staff for concurrence.	
				SFPD	11/14/13	WD received draft revisions to DGO 8.08 from EOD personnel	
				SFPD	11/15/13	sent draft of DB to COA for review	
				SFPD	12/9/13	WD made redline edits to DGO 8.08 based on draft from EOD personnel; sent to EOD	
				SFPD	12/11/13	received feedback from EOD personnel regarding draft of DGO 8.08, WD made revisions based on EOD personnel comments	
				SFPD	12/13/14	WD sent update draft revision to EOD personnel and CAO for review	
				SFPD	12/24/13	working group met to discuss proposed revisions to DGO 8.08 and DB regarding handling/transportation of fireworks and destructive devices.	
				SFPD	1/26/14	made revisions to DGO 8.08 based on discussions from meeting, WD sent to members of working group	
				SFPD	1/28/14	received feedback from working group regarding 1/26/14 version,	
				SFPD	1/31/14	made corrections to DGO 8.08, version 1/31/14 and sent to members of the working group.	
				SFPD	2/24/14	resent 1/31/14 version to members of the working group	
				SFPD	3/4/14	left message for Officer Zografos about status of DGO.	
				SFPD	3/15/14	received revisions from Officer Zografos; set up meeting for 3/20/14 to review changes	
				SFPD	3/20/14	met with members of the EOD unit and made changes to the Draft	
				SFPD	3/24/14	WD sent draft version to EOD members for final review before presenting to DC of SOB	
				SFPD	3/25/14	received revised version from EOD unit with final changes to be implemented in to draft	
				SFPD	3/27/14	WD made corrections to draft (version 3/27/14) based on version sent on 3/25; sent to EOD	

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				SFPD	4/9/14	Officer Zografos sent the 3/27/14 draft version to DC Orkes for approval to be reviewed by the other members of the Command Staff	
				SFPD	4/10/14	received an email from DC Orkes approving the DGO be sent to the other members of the Command Staff	
				SFPD	4/15/14	sent the 3/27/14 draft to the Command Staff and Captain of the Legal Division asking for comments to be directed to DC Orkes and Officer Zografos	
				SFPD	4/19/14	Officer Zografos emailed an updated version and included new section on firecrackers and incorporated some suggestions from Command Staff.	
				SFPD	5/2/14	scheduled meeting with working group for late June (after they attend several training updates that may include new information to incorporate into policy) to review new updates and incorporate any further language changes before being presented to Chief.	
				SFPD	6/23/14	WD met with Officer Zografos and made updates to DGO 8.08 dated 6/23/14.	
				SFPD	7/18/14	WD made corrections to draft based on meeting with Officer Zografos. Sent version to him and asked for approval on changes	
				SFPD	8/12/14	WD received phone call from Officer Zografos, and made additional changes in the language. WD sent updated draft to DC Tomioka for her and Chief Suhr to review prior to sending to OCC and POA for sign off.	
				SFPD	11/5/14	sent updated draft and summary of changes to Chief Suhr and DC Tomioka and asked for approval. Per DC Tomioka, Chief Suhr has approved the DGO changes	
				SFPD	11/5/14	scheduled presentation of DGO 8.08 to Police Commission on 12/3/14	
				SFPD	11/5/14	sent DGO 8.08 to OCC for review	
				SFPD	11/12/14	Ms. Marion advised SFPD via telephone on OCC suggested changes to DGO 8.08: 1) provide definition for certified bomb technician, and 2) improved language in the HANDLING section of the policy to account for better oversight when members other than those in the EOD unit are using explosives, etc., DC Tomioka approved the changes, and WD incorporated them in draft version dated 11/14/14, version sent to OCC	
				SFPD	11/19/14	sent DGO 8.08 (dated 11/14/14) to the POA for review	

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				SFPD	11/19/14	per telephone conversation with President Halloran, the POA suggested changes to include: 1) including a definition of barrel bomb.	
				SFPD	11/20/14	spoke to Officer Zogroafos to provide a definition of barrel bomb; Officer Zogroafos provided definition.	
				SFPD	11/24/14	made changes to DGO 8.08 to include new definition of barrel bomb, which DC Tomioka approved	
				SFPD	11/24/14	sent revised draft dated 11/24/14 of DGO 8.08 to POA and OCC for review.	
				SFPD	11/25/14	received email from POA President Halloran signing off on 11/24/14 version of DGO 8.08	
				SFPD	11/25/14	sent updated draft dated 11/24/14 to Police Commission for presentation on 12/3/14.	
				SFPD	12/2/14	received information from Officer Zogroafos that he was unable to make presentation to Police Commission as he was away at training; the other two members in the EOD Unit who could make the presentation were unavailable on 12/3/14; Officer Zogroafos asked to postpone the presentation.	
				SFPD	12/2/14	WD spoke to Police Commission Secretary Insp. Monroe to advise. He said he would contact Chief Suhr for guidance.; Inspector Monroe returned the call and advised that Chief Suhr approved of the presentation being postponed; scheduled the presentation for January 7, 2015; confirmed with Officer Zogroafos that he was available.	
				SFPD	1/7/15	presented DGO 8.08, Bomb Threats, etc. to the Police Commission. Adopted by the Police Commission	
12/12/03		Media Relations	8.09	SFPD	1/27/15	DB 15-019, Announcing DGO 8.08 Update, published	
				Public Affairs	10/2/06	Received OCC suggested revisions. Sent to DC of Admin.	
						for approval	
					1/10/07	Sent to SME of Public Affairs Office	1/22/07
					4/11/07	Sent to SME of Public Affairs for Review	4/19/07
					5/8/07	Sent to SME of Public Affairs for Review	5/22/07
					5/22/07	Modification being reviewed	
					7/3/07	Scheduled meeting to discuss changes 07/05/07	
					7/5/07	Meeting rescheduled	7/13/07

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					7/16/07	Meet with Captain of Planning regarding proposed changes, approved	
					7/20/07	Met with Public Affairs with recommended SME changes	7/30/07
					7/26/07	Public Affairs office wants to schedule meeting with Captain of Planning regarding some modifications	
					9/26/07	Sent out to Command Staff for concurrence	10/19/07
					10/4/07	Received Concurrence from Command Staff	
					10/4/07	Sent to City Atty. for review and approval	
					11/9/08	City Atty working on policy	
				OCC	12/5/08	OCC requested draft of revision for review	
				OCC	2/10/09	The OCC again requested and as of this date has not yet received a revised draft of this DGO.	
				OCC	4/6/09	The OCC again requested and as of this date has not yet received a revised draft of this DGO.	
					4/8/09	Document sent to OCC per request	
					5/20/09	CO of Planning Division forwarded Word version to City Attorney with SME info.	
					6/2/09	Received City Atty. Revisions, changes made	
					6/19/09	Sent to Command Staff for Concurrence	7/6/09
					6/19/09	Rcvd Approval from DC Airport Bureau	
					6/23/09	Rcvd Approval from DC of Admin Bureau	
					6/29/09	Rcvd Conditional approval from DC of FOB, language concerns to be addressed with OIC of Planning Division	
				OCC	6/30/09	OCC: The OCC is in communication with the Department regarding this DGO and is awaiting a draft copy for review. Upon receipt, the OCC will review the draft and promptly provide a response.	
					7/1/09	Rcvd Conditional approval from Legal Division	
					7/2/09	Rcvd approval from Chief's Office	
					7/6/09	Rcvd approval from DC of Investigations Bureau	
					7/17/09	OIC of Planning is reviewing DC of FOB's concerns	
					8/28/09	e-mail to OIC of Planning RE: FOB concerns	
					8/31/09	e-mailed to Sgt. at Public Affairs to incorporate Chief's recommendations	

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Status of General Orders/Policy Proposals

4th Quarter 2015

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					9/1/09	e-mail to Sgt. of Planning RE: FOB concerns	
					9/16/09	e-mail to OIC of Planning RE: sending to City Atty for review	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations. Requested updated draft.	
					9/18/09	E-mailed to OCC	
				OCC	10/8/09	Met with Planning Division, discussed outstanding concerns and agreed to provide Planning Division written comments.	
					10/14/09	Provided Planning Division written comments.	
					10/26/09	Forwarded OCC suggestions to City Attorney	
				OCC	2/3/10	Met with Planning Division; requested status update on DGO 8.09	
				OCC	2/23/10	OCC requested Planning provide copy of City Atty suggested revisions at 02/24/10 meeting.	
				OCC	2/24/10	Met with Legal Division to discuss transfer of policy recommendations & DGO revisions to Written Directives Unit (Planning did not attend).	
					3/4/10	E-mailed to City Atty w OCC suggestions	
					3/9/10	Received City Atty suggestions	
				OCC	4/21/10	Met w/ Planning; requested status update of DGO 8.09.	
				Legal/OCC	8/26/10	Met to discuss recommendations.	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions (including DGO 8.09) and 19 OCC outstanding recommendations for further discussion and resolution. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					10/26/11	Reviewed file, awaiting direction for final concurrence	

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Status of General Orders/Policy Proposals

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		Investigation of Officer-Involved Shootings and Discharges	8.11	OCC	9/18/15	As part of the OCC's recommendations to enhance police-community relations in response to the President's Task Force on 21st Century Policing, the OCC recommends that the Department institutionalized its important practice of holding a community meeting in the district where the officer-involved shooting occurred. The OCC recommends that DGO 8.11 be amended to state that within 10 days of an officer-involved shooting resulting in a fatality, the Chief of Police will notify the public and convene a meeting at a location within the affected community to provide whatever factual information the Department can release and answer any questions and address concerns the public may have.	
5/27/04		Vehicle Accidents	9.02	Academy	5/27/04	Sent to Traffic for final review	
					12/14/06	Traffic Division requested additional time for follow-up	1/3/07
					1/11/07	Traffic Division requested additional time for follow-up	1/29/07
					1/31/07	Sent to Legal for review	2/14/07
					2/12/07	Returned by Legal with modifications	
					5/9/07	Sent to Traffic for review and approval	5/23/07
					7/2/07	Additional time for review extended	7/13/07
					10/2/07	DC FOB to follow up with Traffic Division	10/16/07
					10/19/07	Still with FOB, reviewing traffic enforcement	12/14/07
					12/4/07	Requested status check on policy from FOB	7/8/08
					12/14/07	Additional time for review extended	
					11/11/08	Still with FOB	1/18/08
					6/24/08	Captain of Planning to follow-up with Captain of Traffic on status	
					4/1/09	Received approval from FOB	4/1/09
					4/10/09	Sent to SME for review	4/24/09
					4/14/09	Received revisions from SME, changes made	
					6/18/09	Planning is reviewing for edits	
				Legal	10/13/10	DB 10-288 Incident Notification Criteria of Hit and Run Unit issued	
				Legal	2/10/11	Department Bulletin 11-028, Implementation of Forensic Traffic Collision Reconstruction Team.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
12/1/06		Mandatory Blood Tests for Drivers Under the Influence	9.03		10/26/11	Reviewed file, awaiting direction for final concurrence	
				F.O.B	12/1/06	FOB reviewing. Proposed changes coming, DB sent out to cover policy changes	12/14/06
					1/3/07	Review and Approval extended in discussion with legal	1/24/07
					5/9/07	Sent to FOB SME for review	5/23/07
					5/15/07	Returned from FOB SME concerns forward to SME Auto detail	
					5/16/07	Sent to SME- Auto Detail for review and modifications	5/30/07
					5/22/07	Modification requested by SME Auto Detail forthcoming	
					6/14/07	Received suggested modifications from SME,changes made	
					6/15/07	Sent to SME for review	6/25/07
					6/20/07	Received suggested modifications from SME,changes made	
					6/20/07	Sent out for concurrence	7/2/07
					7/10/07	Modification to concurrence made	
					7/11/07	Sent to City Atty for review	7/23/07
					7/19/07	Emailed City Atty for status report/ needs additional time	8/20/07
					9/20/07	City Atty office requested extension	10/4/07
					10/16/07	City Atty . Requested additional time	10/30/07
					5/1/08	Emailed City Atty, on status, additional time requested. Resend DGO upon request	5/20/08
					6/6/08	City Atty request additional Time	
					9/24/09	E-mailed to OCC	
				Legal	6/17/10	Emailed City Attorney for Update	
				Legal	10/21/10	DB 10-297 Mandatory Testing of Member Involved in TC issued	
11/20/03		Vehicle Tows	9.06		10/26/11	Reviewed file, awaiting direction for final concurrence	
				Auto Detail	11/20/03	Sent to Traffic for review.	12/14/06
					12/14/06	Traffic Division requested additional time for follow-up	1/3/07
					1/11/07	Traffic Division requested additional time for follow-up	1/29/07
					1/5/07	Received from Traffic, working with traffic on issues	
					5/9/07	City Atty for review and approval	5/25/07

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Status of General Orders/Policy Proposals

4th Quarter 2015

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					6/25/07	Emailed City Atty for status report (This office request, still needs to go out for concur.	
					8/6/07	Provided formatted copy to City Atty	
					8/14/07	Researched 9th Circuit ruling on Miranda vs. City of Cornelius and forward to Legal	8/28/07
					8/31/07	Legal still reviewing	9/20/07
					9/25/07	Message left regarding status report on policy with Legal Division, extension given	10/10/07
					10/16/07	Still being reviewed by Legal Division	10/30/07
					12/4/07	Follow up with City Atty Office case law question	12/14/07
					12/10/07	Sent to concur. To Command Staff	12/20/07
					1/8/08	Captain of Traffic asked that this DGO not be reissued until 19 areas are addressed. Hand carried to FOB for approval.	
						On hold per Traffic	
					3/23/08	DB to concur regarding recent changes. Investigation reviewing policy	
					6/24/08	Captain of Planning to follow-up with Captain of Traffic on status	
					3/9/09	DB # 09-056 issued	
					4/1/09	19 areas of concern for Traffic being reviewed by City Atty.	
					6/19/09	DB #09-149 issued	
					7/17/09	Sent Traffic memorandum to City Atty	
					9/18/09	E-mailed to OCC	
					10/16/09	DB #09-293 issued	
				Legal	4/27/10	DB - 116: Tow Procedures	
					6/17/10	Email to City Attorney for status update	
					9/20/10	Reviewing 12500 tow procedures	
				Legal	11/20/10	Writing new 12500 tow procedure policy	
					10/26/11	Reviewed file, awaiting direction for final concurrence	
				SFPD	4/14/14	received DB draft amending sections of DGO 9.06, Vehicle Tows, to advise officers not to hold vehicles for "prints" or CSI; there must be a hold for an investigative unit; concurrence process started	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

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				SFPD	5/1/14	document completed concurrence process; WD made format changes and spoke to SME and advised of need to have POA and OCC review, SME asked to review to make additions to document	
				SFPD	5/15/14	WD sent Word version of DB to Lt. Yee. Lt. Yee approved the new version, but also wanted a second section of the DGO amended in the DB and a reference to DB 14-033.	
				SFPD	5/27/14	WD made changes to DB requested by Lt. Yee, and sent to Lt. Yee to review; Lt. Yee reviewed and asked that information about towing a vehicle for Arson detail be added	
				SFPD	5/28/14	WD added information about holds on vehicle for the Arson detail; sent draft DB to the POA and OCC for review.	
				SFPD	5/29/14	WD received 5/28/14 email from POA President Hal Ioran advising agreement with draft DB.	
				SFPD	5/29/14	WD received 5/28/14 email from OCC stating received draft and will advise Department during the upcoming week.	
				SFPD	6/16/15	received email from OCC advising in agreement with language in proposed DB	
8/6/09		Uniform and Equipment Classes	10.01	SFPD	6/17/14	DB 14-160, Vehicle Holds, published	
				Chief's Office	8/6/09	Per Chief's office, new language added to I.G. "Seniority Stripes"	
					8/6/09	Forwarded to POA, approved	
					8/11/09	On hold per Commission	
				Legal	7/12/10	Department Bulletin 10-198 amends DGO 10.01, section F - Wearing of Service Hat	
				Legal	10/5/10	Department Bulletin 10-128 amends DGO 6.03, section F - Uniform Insignia	
4/24/13		Use of Cellular Phones	10.07		10/26/11	Reviewed file, awaiting direction for final concurrence	
				SFPD	4/24/13	WD received draft revisions to incorporate changes to technology and upcoming release of "smart" phones	
				SFPD	5/2/13	request to Director Giffin asking for feedback to changes in policy, Director Giffin added some changes	
				SFPD	5/16/13	members of working group revised DGO based on feedback	
				SFPD	5/23/13	sent draft version to Director Giffin for comments on changes to DGO	
				SFPD	5/28/13	sent draft to CAO for review	
				SFPD	6/20/13	members of the working group met with CAO to review	

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				SFPD	6/25/13	members of the working group met, draft revised based on meeting with CAO and working group	
				SFPD	7/9/13	working group met and made revisions based discussions	
				SFPD	7/16/13	Use of Cellular Devices Bureau Order was approved and is in use	
				SFPD	8/2/13	more feedback for changes for final draft. Draft ready for presentation to Command Staff	
				SFPD	9/30/13	sent DRAFT DGO 10.07 to DC Tomioka for presentation to entire Command Staff	
				SFPD	10/2/13	DC Tomioka advised WD that the current draft of 10.07 would be presented to Command Staff	
				SFPD	11/8/13	11/08/13 draft version of DGO 10.07 sent to POA and OCC	
				SFPD	12/23/13	WD contacted OCC to determine if any comments or questions about revised policy	
				SFPD	12/26/13	OCC response advising will review after the New Year and provide response to SFPD	
				SFPD	2/7/14	received notification from OCC that they should be able to provide response regarding DGO 10.07 during the week of 2/10/14	
				SFPD	2/20/14	requested response from OCC regarding policy	
				SFPD	2/21/14	received email from OCC stating they would provide feedback by the end of the following week (2/28/14)	
				OCC	3/4/14	provided SFPD written revisions to DGO 10.07 concerning the downloading of data and prohibiting member phone use while driving unless exigent circumstances.	
				SFPD	3/4/14	received OCC's suggested revisions to 10.07	
				SFPD	3/18/14	DC Tomioka approved suggested revisions from OCC; WD incorporated new language based on OCC recommendations	
				SFPD	4/7/14	sent POA President Hal Ioran updated version of draft version DGO 10.07	
				SFPD	4/15/14	received email from POA asking for a formal meet and confer on DGO 10.07	
				SFPD	4/17/14	meeting with POA for Meet and confer scheduled for Monday, April 28, 2014 at 11:00 am	
				SFPD	4/28/14	DC Tomioka met with POA Board members and POA attorney for meet and confer; discussed and resolved several issues, POA had additional questions; second meet and confer set up for Tuesday, May 13, 2014 at 12:00 pm.	
				SFPD	5/12/14	meeting scheduled for 5/13/14 rescheduled to 5/20/14	

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				SFPD	5/20/15	met with POA to discuss concerns with policy; President Hal Ioran asked for a word version of DGO 10.07; DC Tomioka approved; POA said they would provide suggested language in redline edits and provide the Department with a list of concerns about the policy.	
				SFPD	7/24/14	asked Lt. Nevin about draft language from POA regarding DGO 10.07. He said he would inquire and respond	
				SFPD	7/25/14	received email from Lt. Nevin with information that stated SFPD was going to rewrite based on discussions with POA. WD spoke with DC Tomioka to call POA to clarify discrepancy. DC Tomioka approved.	
				SFPD	8/8/14	spoke to President Hal Ioran and explained discrepancy/misunderstanding. He suggested speaking to POA attorney, Greg Adam, but advised I would have to wait until he returned from being out of the office.	
				SFPD	10/27/14	WD left message for POA Attorney Greg Adam to discuss DGO 10.07	
				SFPD	10/1/14	POA Attorney left message for Sgt. Kilshaw to discuss DGO 10.07	
2/6/04		Personnel Compensation	11.01	SFPD	11/7/14	WD spoke to POA attorney Greg Adam. He requested that I send him the 4/1/14 draft copy of DGO 10.07, along with current copy of DGO 10.08; agreed that POA would provide written feedback to Department's draft of DGO 10.07 and issues of overlap between DGO 10.07 and DGO 10.08, Use of Computers.	
				Staff Services	2/6/04	CMDR of Administration reviewed document for additional changes per POA MOU. Presently with Staff Services	
					11/30/06	Sent to Lieutenant of Legal for review	
					12/5/06	Received from Legal with changes	12/14/06
					1/9/07	Sent to Director of Staff Service for review	
					1/11/07	On Hold per DC Administration till 07/01/07 MOU /Contract Notifications. See document	1/18/07
					9/27/07	Sent to Director of Staff Service for review	7/1/07
					10/16/07	Change made by Director Human Resource, sent back for approval	10/12/07
					12/4/07	Second request sent to Director of Human Resources Status check	10/30/07
					12/15/07	Received from Human Resource Director with a modification	12/14/07
					12/17/07	Sent to Concur for Command Staff review/ approval	

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						Still waiting for H/R Director concurrence	1/11/08
					6/18/08	Captain of Planning to follow-up with Director of Human Resources on status	
					2/6/09	Sent to SME for review of Chief's comments	
					4/1/09	Received back from Director of HR, minor change requested	2/23/09
					4/2/09	Department Physician to meet with City Atty regarding concerns	
					4/3/09	Sent to DC FOB for review and approval	4/8/09
					4/10/09	Received Command Staff approval	4/17/09
					4/14/09	Sent to City Atty for review and approval	
					7/23/09	DB #09-182 issued	4/24/09
					12/11/09	DB #09-344 issued	
				Legal	10/13/10	DB 10-290 Station Keeper Assignment Schedules issued	
					11/10/10	DB 10-306 Overtime "Compensatory Time" Reporting Procedures issued	
					11/10/10	DB 10-308 Court Appearance Pay, Standby & On-Call Pay issued	
					11/17/10	DB 10-309 Anticipated Voluntary Overtime Work Schedule issued	
					11/19/10	DB 10-310 Overtime Usage Accountability issued	
				Legal	1/18/11	Department Bulletin 11-005, Cancellation of Watches Off - 2011	
					12/1/11	Department Bulletin 11-018, Medical Liaison Transfers and Modified Duty Assignments	
					3/8/11	Department Bulletin 11-050, Secondary Employment	
					4/18/11	DB 11-081 "Court Premium Compensation Pay" issued	
		Qualifications for Specific Units	11.05		10/26/11	Reviewed file, awaiting direction for final concurrence	
				Chief's Office	9/22/05	Minor change to name of unit. (K-9 Unit and Transfer Language)	
						Presently with Staff Services	
					2/12/07	Sent to City Atty for approval	
					5/8/07	Email City Atty for update	2/27/07
					7/2/07	Resent document to City Atty for review	
					7/19/07	City Atty stated still under review	7/13/07

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					8/3/07	Received document back from City Atty Offer with recommendations	
					5/7/08	Sent to DC of Administration for approval of City Atty recommendations	
					6/18/08	Captain of Planning to sent meeting with DC of Admin to discuss	
					6/18/08	Captain of Planning to follow-up with Director of Human Resources on status	
					2/6/09	Sent to Police Physician for review	
					4/1/09	Police Physician request Policy be sent again for review, will be meeting with City Atty on 04/08/09	2/23/09
					4/27/09	Electronic Version sent to City Atty office upon request	
				Legal	6/17/10	Email City Atty for update	
		Personnel Transfers	11.06		10/26/11	Reviewed file, awaiting direction for final concurrence	
				Staff Services	1/5/06	Staff Services to hold a meeting to address all required changes. Meeting Pending	
					1/9/07	Sent to Director of Staff Service for review	
					1/19/07	Review and Approval extended	1/18/07
					5/11/07	Sent to Director of Human Resources for review/approval	2/16/07
					1/25/07	On Hold per DC Administration till 07/01/07 MOU /Contract Notifications. See document	5/25/07
					9/27/07	Sent to Director of Staff Service for review	
					11/3/07	Still with Director of Human Resources	10/12/07
					12/4/07	Second request sent to Director of Human Resources Status check	
					12/17/07	Sent to Concur for Command Staff review/ approval	12/14/07
					6/18/08	Captain of Planning to follow-up with Director of Human Resources on status	1/11/08
					2/6/09	Sent to SME for review of Chief's comments	
					4/1/09	Director of HR approved with mou modification	2/23/09
					4/3/09	Sent to command staff for review and approval	4/1/09
					6/19/09	Approval rcvd from DC Admin, DC FOB, DC Airport. Conditional approval from Chief's Office, suggested revisions made. DC of Investigations disapproved.	4/17/09

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					6/23/09	Forwarded 2nd request to Legal Division for concurrence	
					6/23/09	Forwarded suggested language RE: "Homicide Unit" to CO of Planning Division for review and approval	7/7/09
					6/29/09	OIC of Planning Division approved suggested language (not located in MOU), Investigations Bureau is researching origin of Homicide Unit transfer policy prior to concurrence	
					7/1/09	Rcvd approval from Legal Division RE: 2nd concurrence, minor change made	
					7/6/09	Rcvd "Homicide Unit" language from DC of Investigations Bureau	
					7/6/09	Forwarded to OIC of Planning Division for approval for 2nd full concurrence process w/additional "Homicide Unit" language	
					7/8/09	OIC of Planning Division had concern with "entrance test" language, forwarded to OIC of Homicide Unit for review	
					7/9/09	OIC of Homicide Unit made minor change to "Homicide Unit" transfer language	
					7/9/09	Sent to Command Staff for concurrence	
					7/10/09	Rcvd approval from DC of Investigations	7/23/09
					7/10/09	Rcvd approval from Legal Division	
					7/10/09	Rcvd approval from DC of Administration	
					7/13/09	Rcvd approval from Chief's Office	
					7/20/09	Rcvd approval from DC of Airport Bureau	
					9/16/09	2nd request to DC of FOB	
					9/21/09	Met w/Sgt. of FOB concerning several recommended changes, under review	9/23/09
					9/24/09	Forwarded draft with FOB recommendations to OIC of Planning Division	
8/10/94		Secondary Employment	11.02		10/26/11	Reviewed file, awaiting direction for final concurrence	
				Legal Division	3/4/14	received draft of DB from Captain of Risk Management Division to amend portions of DGO 11.09, Secondary Employment, requiring members to specify the name of the business, the type of duties and the responsibilities.	
				SFPD	3/5/14	Draft DB sent through concurrence	
10/15/97		Physical Fitness and Wellness Evaluation		SFPD	3/18/14	DB 14-079, Secondary Employment, published	

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				SFPD	10/28/14	per his request, WD sent Word version of DGO 11.10 to Captain of Staff Services	
				SFPD	5/11/15	SMEs from the Police Academy and the Policy Physician are reviewing this DGO to determine if the current activities on the test are the best predictors of fitness; also reviewing the scoring system.	
				SFPD	5/12/15	WD sent information email to Staff Services personnel on the procedures for updating a DGO	
2/9/09		Evaluation and Rehabilitation Program	11.11	SFPD	5/14/15	Sgt. Izaguirre sent an email to the Captains of the Academy and Staff Services on the procedures for updating the DGO.	
				Planning Division	2/9/04	Sent to POA for review and approval	
					1/18/07	Sent to OIC of RMO for review	
					2/21/07	Received approved policy fro Director of Risk Management	1/23/07
					5/8/07	Sent copy to DC Adm for review approval	
					5/8/07	Received approval copy from DC Adm	
					5/8/07	Sent copy to Chief's Office for review and approval	
					5/8/07	Sent email and copy to City Atty for approval/review	
					6/22/07	Commander of Adm. address issue with Human Resource Director	5/22/07
					7/26/07	Received modifications from Staff Service Director. Changes made	7/24/07
					7/27/07	Sent out to concur. for review and approval	
					9/26/07	Captain of Planning to consult with DC Admin.,CAO, DHR	8/10/07
					10/2/07	All Concurrence received	
					10/2/07	Sent to City Atty for Review and Approval	10/16/07
					5/1/08	Emailed City Atty, on status, will forward approved copy	
					6/19/08	Captain of Planning to follow up with DC Adm. regarding language charge	
					8/22/08	Received approval from Captain of Planning regarding changes	
					8/27/08	Changes made	8/27/08
					9/5/08	Captain of Planning will meet with DC of Adm. prior to sending to City Atty.	8/27/08
					2/2/09	Sent to Command Staff for concurrence	
					3/18/09	Sent to POA for review and approval	

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					3/26/09	POA request to Meet/Confer Session	3/25/09
					4/1/09	Message left for POA rep. to step date for meet and confer	4/9/09
					4/2/09	Meet and Confer scheduled for 04/08/09	4/8/09
					6/5/09	Sent to POA for concerns in writing or assumed concurrence	
					6/11/09	Rcvd POA concerns, changes made. POA also asking for copy of "suitability" requirements.	6/16/09
					6/18/09	Sent to Command Staff for concurrence	
					6/22/09	Rcvd. Approval from DC of FOB	7/2/09
					6/22/09	Rcvd Approval from DC of Airport Bureau	
					6/23/09	Rcvd. Approval from DC of Admin Bureau	
					7/1/09	Rcvd conditional approval from Legal, changes made	
					7/2/09	Rcvd Approval from Chief's Office	
					7/6/09	Rcvd approval from DC of Investigations Bureau	
					7/15/09	e-mailed to City Atty	
					7/20/09	sent to City Atty for review and approval	
					8/14/09	Rcvd modifications from City Atty, changes made. Awaiting response from Lt. of Staff Svcs. Regarding City Atty question.	8/4/09
					8/28/09	Sent to Command Staff for concurrence, following City Atty changes	
					8/28/09	Rcvd Approval from Chief's Office	9/11/09
					8/31/09	Rcvd approval from Airport Bureau	
					9/1/09	Rcvd approval from Legal Division	
					9/2/09	Rcvd approval from Admin Bureau	
					9/8/09	Forwarded to POA for review and approval	
					9/17/09	POA still concerned with suitability requirements	9/22/09
					9/25/09	Met w/Program Administrator. Spoke with BSU Addiction Specialist, CO of MCD and MCD Atty. Letter to address POA concerns forwarded to CO of Planning Division for review and approval.	
					9/29/09	Final draft of letter to OIC of Planning	
					9/30/09	Program Admin. Advised of concern with language in I.C.2., discussed with OIC of Planning	

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					10/5/09	Approved letter forwarded to POA for concurrence	
				SFPD	8/13/13	Staff Services Captain asked WD about status of 2011 changes to DGO	
				SFPD	9/9/13	WD provided 2009 draft revision of DGO 11.11 to Captain Pedrini asking for any updates from Staff Services to start process	
				SFPD	12/26/13	WD inquired from Captain Pedrini if Staff Services responded with revision to DGO 11.11	
				SFPD	3/5/14	WD set email to Captain Roualdes asking for status on DGO 11.11 and department still wants to move forward updating it.	
				SFPD	3/5/14	WD received update version to DGO 11.11 from Captain Roualdes. He advise he would review with members of the Command Staff and advise WD when the DGO is ready to move forward.	
				SFPD	8/7/14	WD received hard copy of draft version of DGO 11.11 dated 7/08/14. WD called and left a message for A/C Dangerfield.	
				SFPD	8/11/14	A/C Dangerfield called WD and discussed the history of this DGO and recent draft versions prior to 7/8/14. WD advised A/C Dangerfield what was needed and followed up with email	
				SFPD	8/18/14	received phone message from Sgt. Long stating that she had sent Word version of latest draft of DGO 11.11	
				SFPD	8/29/14	left phone message for Sgt. Long about her sending Word version to WD, advised that we did not have a redline edited version showing the new language from the 7/8/14 draft incorporated into the current DGO and approval from her DC	
				SFPD	9/5/14	sent follow-up email explaining to Sgt. Long what WD needed to move forward: Word version tracking the changes to current version of DGO 11.11 and approval from her DC	
				SFPD	9/5/14	received email from Sgt. Long stating that she believes the approval went through DC Ferrigno.	
				SFPD	9/5/14	WD sent return email to Sgt. Long stating approval from DC Ferrigno came through with hard copy of 7/8/14 draft. WD advised that it still needs a Word version showing tracked changes on the new language in the proposed 11.11 DGO	
				SFPD	9/8/14	email from Sgt. Long stating that she does not have Word version of current version of DGO 11.11 and asked WD to send her Word version. WD sent to Sgt. Long.	
				SFPD	9/8/14	WD received email from Sgt. Long stating that she had made red line edits to current DGO 11.11 with new language. She will send to WD after members of her unit also review.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				SFPD	9/16/14	WD sent email to Sgt. Long stating that it had not received updated version of DGO 11.11	
				SFPD	9/22/14	received email containing the tracked changes to DGO 11.11, version dated 7/8/14	
				SFPD	10/9/14	WD sent draft dated 7/8/14 to Command Staff.	
				SFPD	11/17/14	WD checked with Sgt. Long at BSU to see if she had received any responses from Command Staff, She had not received any responses.	
				SFPD	11/18/14	received response from DC Orkes approving current draft of DGO 11.11	
				SFPD	12/3/14	received response from DC Ferrigno approving draft of DGO 11.11	
				SFPD	12/3/14	received email from DC Schmitt that she is working on including edits and questions regarding the current draft of DGO 11.11	
		OCC Policy Recommendations and Other SFPD and OCC Policy Work					
		Posting Department Bulletins on Department's Website		OCC	9/18/15	As part of the OCC's recommendations to enhance police-community relations in response to the President's Task Force on 21st Century Policing, the OCC recommends that the Department post its Department Bulletins on its website. The Department currently posts its Department General Orders on its website, a practice instituted in response to the OCC's 2007 recommendation. Because Department Bulletins often contain important policing procedures and policies, the OCC recommends that Department Bulletins also be posted. This recommendation arises from the President's Task Force, Action Item 1.3.1, "To embrace a culture of transparency, law enforcement agencies should make all departmental policies available for public review..."	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		Policy For Searching Transgender Individuals		OCC	9/18/15	As part of the OCC's recommendations to enhance police-community relations in response to the President's Task Force on 21st Century Policing, the OCC recommends that the Department establish a written procedure for searching transgender individuals. (See Task Force Recommendation 2.11). Department Bulletin 13-258 provides many important procedures for police interactions with transgender individuals though it does not address how to search a transgender individual. DB 13-158 explains how to address transgender individuals appropriately, prohibits detentions based on one's appearance or gender identity alone, prohibits searches to determine a detainee's gender, prohibits detaining a transgender arrestee in a district station's holding cell, and requires notification to dispatch of the starting and ending mileage when an officer transports a transgender individual. However, Department Bulletin 13-158 does not address the procedure officers should follow if they need to conduct a search of a transgender individual. The OCC recommends that in collaboration with transgender officers, community stakeholders, the OCC, and other relevant subject matter experts, the Department develop a written policy for conducting a search of transgender individuals.	
		Engage Community Members in Development of Training Curriculum And As Presenters During Officer Training		OCC	9/18/15	The OCC suggests that the Department include community members—especially from African American, Latinos, youth, immigrant, Muslims and LGBTQ communities—in the development of training curriculum and also as participants and presenters during officer training. Community members from populations that have historically distrusted law enforcement have invaluable experiences and perspectives to share that will deepen officers' understanding of the various types of people and cultures they will encounter. As highlighted over a decade ago in Police Executive Research Forum's report <i>Racially Biased Policing: A Principled Response</i> , "[p]ersonal testimonials from minorities who have suffered from the effects of racial profiling or other forms of racial bias in policing can be effective in personalizing the problem and emphasizing the real harm caused to real people. Police personnel need to hear how racially biased actions can have profoundly damaging and long-lasting effects on citizens." (See <i>Racially Biased Policing: A Principled Response</i> , Lorie Fridell, Robert Lunney, Drew Diamond and Bruce Kubu, Police Executive Research Forum, 2001, page 85.)	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		Written consent to search policy to include searches of the person and the person's effects		OCC	9/18/15	Pursuant to Department General Order 15-136 (Consent Searches of Private Residences), officers are required to obtain written consent when searching a residence. To comply with the President's Task Force Recommendation 2.10 that officers should be required to seek consent before a search and explain that a person has the right to refuse consent when there is no warrant or probable cause, the OCC recommends that the Department's written consent to search policy include consent searches of the person and the person's effects in addition to its current policy on residential searches.	
		Include OCC in Non-Punitive Peer Review Of Critical Incidents		OCC	9/18/15	As part of the President's Task Force's recommendation that law enforcement agencies implement non-punitive peer review of critical incidents separate from criminal and administrative investigations, the OCC suggests that it be included during the review process so that the OCC has an opportunity to contribute to training recommendations arising from the serious incident.	
		Include OCC's Input When Tracking and Evaluating Crime-Fighting Strategies		OCC	9/18/15	The OCC recommends that the Department's tracking and evaluation of crime-fighting strategies also include the OCC's input and evaluation of complaints arising from these strategies. For example, the OCC has had several complaints concerning plainclothes units conducting traffic enforcement stops that did not qualify under Department General Order 5.08 as an ongoing investigation or an aggravated situation requiring immediate action to protect life or property. In addition to violating Department General Order 5.08, these strategies did not result in the discovery of contraband and undermined community trust because the traffic enforcement actions appeared arbitrary and petty.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		Officer Initiated Driver Incapacity Proceedings (DMV Re-Examination of Drivers Form DS 427)		OCC	3/31/14	To comply with evidentiary and notice requirements to initiate the DMV priority re-examination proceeding and because OCC investigations have determined that some officers have initiated these proceeding without cause, the OCC makes the following recommendations: 1.) require a supervisor's authorization to initiate DMV re-examination of a driver; 2.) require the officer initiating the DMV re-examination to book into evidence the officer's completed and signed DMV re-examination form; 3.) require the officer initiating the DMV re-examination to document the following: a) the factual basis for the re-examination; b) the time, date, and manner in which the officer provided the driver a written copy of the DMV re-examination form; c) the supervisor who authorized the DMV re-examination; and d) that the officer booked into evidence a copy of the DMV re-examination form; 4.) issue a Priority A Bulletin that states the legal standard and notice requirements, including the above-described procedures; and 5. provide training to all officers and recruits consistent with the above-described procedures as soon as the Department Bulletin is issued.	
				OCC	4/15/14	OCC Director and policy attorney met with Chief who agreed to OCC recommendations, including an immediate issuance of a Department Bulletin: OCC drafted DB and provided to SFPD.	
				SFPD	4/16/14	WD received request from OCC (via Captain Pedrini) to issue DB regarding Member-Initiated Driver Incapacity Proceedings; draft of the DB provided by OCC	
				SFPD	4/25/14	DB started concurrence process	
				SFPD	5/13/14	Chief Suhr signed DB 14-135, Member-Initiated Driver Incapacity Proceedings (DMV Re-Exam of Drivers Form DS 427)	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		Children of Arrested Parents Protocols		OCC	7/17/13	The OCC recommended that Department Bulletin 11-110 on Children of Arrested Parents be immediately re-issued and that it include a provision that states that the procedures apply when officers detain parents who are accompanied by their children and the detention lasts beyond thirty minutes. This recommendation arises from a complaint in which a parent with a toddler was detained while the parent was being investigated for a crime and the parent requested that the other parent be contacted so that their toddler could be removed from the scene. Because minimizing unnecessary trauma to children is part of this Department Bulletin's goals, providing for the removal of a child during a lengthy investigative detention would be reasonable.	
					8/27/13	The OCC provided SFPD a line-edited draft of Department Bulletin 11-110 that included its recommendation that the procedures apply to detentions lasting longer than 30 minutes and condensed the reporting requirements.	
				OCC	9/10/13	After continued discussions with SFPD, the OCC provided another line-edited draft of Department Bulletin 11-110 for SFPD review.	
				SFPD	9/12/13	started concurrence process of DB regarding Children of Arrested Parents	
				SFPD	9/20/13	Provided OCC suggested revisions to DB 11-110.	
				OCC	9/26/13	The OCC reviewed SFPD's revisions to SFPD's Department Bulletin concerning Children of Arrested Parents. The OCC concurred with changes except those concerning the procedure when a non-arrested parent is available to take responsibility for the child/children. The OCC requested that the Department Bulletin adhere to the procedure under the three former Department Bulletins that does not require officers to call Family Services first when a non-arrested parent is available to take responsibility for the child/children.	
				SFPD	9/30/13	During concurrence process, there were additional suggestions for DB regarding Children of Arrest Parents	
				SFPD	10/4/13	Members of the Command Staff reviewed the DB and requested to meet with FCS and Captain Fox	
				SFPD	10/22/13	met with Captain Fox who made recommendation to remove requirement for officers to comply with DB when parent accompanied by children detained longer than 30 minutes, DC Tomioka approved the change and left telephone message with OCC to notify them of change	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				SFPD	10/30/13	met with FCS ; the agency concurs with policies to notify FCS regarding any adult taking responsibility for children after parental arrest; WD made changes based on 10/22/13 and 10/30 meetings; per DC Tomioka DB sent through concurrence again.	
				SFPD	11/8/13	WD sent draft of DB to OCC and to POA	
				OCC	11/15/13	Provided SFPD draft DGO of Children of Arrested Parents protocol to avoid reissuance of the department bulletin every two years.	
				SFPD	11/15/13	Department received email from OCC with draft DGO regarding Children of Arrest Parents.	
				SFPD	11/18/13	DC Tomioka directed WD to issue DB as currently drafted, and work toward replacing with DGO.	
				SFPD	11/19/13	WD received phone message from POA President Hal Ioran that the POA approves of this DB as written. WD sent draft version of DGO regarding Children of Arrested Parents to DC Tomioka.	
				SFPD	12/4/13	DB 13-251, Children of Arrested Parent, published	
				OCC	1/13/14	Request to meet with DC Tomioka and representative of San Francisco Children of Incarcerated Parents (SFCIPP) to discuss proposed DGO and officer roll call training.	
				SFPD	2/7/14	DC Tomioka, WD, OCC and member from Children of Incarcerated Parents met to discuss issuing DB 13-251 as DGO. DC Tomioka agreed to current language in DB. OCC agreed to language. Proposed DGO 7.04 sent to POA president Hal Ioran for input.	
				SFPD	2/18/14	Department spoke to President Hal Ioran. The POA is in agreement with turning DB 13-251 into DGO 7.04	
				OCC	2/19/14	Provided proposed script for roll call training that DC Tomioka reviewed and approved with suggested changes.	
				SFPD	2/19/14	WD sent confirming email to President Hal Ioran. Called Police Commission secretary about scheduling DGO 7.04 as an upcoming agenda item., Police Commission secretary called and placed item on agenda for 3/12/14 meeting	
				SFPD	2/20/14	sent email to President Halloran advising item on agenda for 3/12/14.	
				OCC	3/12/14	Met with OIC Police Academy concerning DGO 7.04 officer training video (filming to commence mid-April)	
				SFPD	3/12/14	Police Commission meeting cancelled for lack of quorum; Police Commission Secretary will advise when item is back on the agenda	
				SFPD	3/13/14	Police Commission Secretary notified WD that item is on agenda for 4/9/14, WD unit left message for OCC.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	4/7/14	advised Police Commission Meeting scheduled for 4/09/14 is cancelled because of lack of quorum	
				SFPD	4/9/14	advised this item is rescheduled for presentation to Police Commission on 5/7/14	
				OCC/SFPD	4/17/14	Filming on officer training video on DGO 7.04 commenced.	
				Police Commission	5/7/14	Police Commission voted to adopt DGO 7.04, Children of Arrested Parents	
				SFPD	5/13/14	received signed resolution from Police Commission Secretary's Office that DGO 7.04 was adopted effective 5/7/14	
		Police Interactions With Transgender Individuals		SFPD	5/13/14	WD sent through a DB announcing newly adopted DGO 7.04 and requested that DGO 7.04 be posted to the SFPD intranet. SEE DGO 7.04 for further entries	
				OCC	6/12/13	The OCC requested SFPD to immediately reissue Department Bulletin 09-253 concerning the arrest and booking of transgender individuals because it had expired without another Department Bulletin being issued or a Department General Order incorporating these arrest and booking procedures.	
				OCC	8/26/13	The OCC reviewed SFPD's proposed Department Bulletin on police interactions with transgender individuals, concurred with this draft and urged for its immediate issuance.	
				SFPD	8/30/13	DB sent through concurrence process, members identified 1 outstanding legal issue to resolve before completing concurrence process; SFPD working group working to research and resolve outstanding legal issue.	
				OCC	10/8/13	Request for status update on reissuing transgender department bulletin 09-253. The OCC is concerned that this DB expired in 2009 and there is no other written protocol replacing this DB.	
				SFPD	10/31/13	received email request from OCC to reissue DB from 2011 and not include item with outstanding Legal issue.	
				SFPD	11/14/13	DC Tomioka advised WD to reissue DB from 2011 and not include outstanding Legal issue. WD started concurrence process	
		Use of Social Media by Members		SFPD	12/10/13	DB 13-258, Standards for interaction with Transgender Communities, published	
				SFPD	7/25/13	working group met to continue discussion regarding draft of Department's DB regarding use of social media by members; several legal issues arose; WD to obtain copy of NYPD's Social Media policy.	
				SFPD	11/12/13	WD received copy of NYPD's Social Media Policy.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				SFPD	11/14/13	working group met to review NYPD's policy; requested WD obtain additional documents mentioned in NYPD policy; WD obtained requested documents from NYPD, including Prohibited Conduct, Use of Social Networks for Investigative Purposes, Department Computer Systems, and Department Computer Use and Monitoring Notice.	
				SFPD	11/15/13	WD sent copies of the documents to members of the working group.	
				SFPD	1/27/14	received draft policy from CAO based on NYPD's social media policy, DC Tomioka to set follow-up meeting with working group	
				SFPD	5/1/14	received draft version of DGO of Use of Social Media by Members from CAO, Command Staff provided feedback	
				SFPD	6/1/14	received an updated draft of DGO regarding Use of Social Media by members from COA based on feed back from Command Staff of 5/2014 draft. Command Staff reviewed and provided feed back to CAO	
				SFPD	8/13/14	WD received updated draft from DC Tomioka, which had been revised by CAO. WD revised draft to include comments from Command Staff	
				SFPD	12/2/14	received updated version from CAO's office with comments; WD incorporated Chief Suhr's comments into 12/3/14 draft. Draft sent to Chief Suhr and DC Tomioka.	
				SFPD	12/19/14	in interim before DGO regarding social media finalized, Department Bulletin 14-267 issued to address members' use of social media; reviewed by CAO.	
				SFPD	6/21/15	per DC Sainez, draft updated to include language from DB 14-267; draft sent to CAO for review.	
				SFPD	9/1/15	spoke to CAO regarding status of Social Media policy review; CAO advised still under review	
		Plainclothes Operations Guide		SFPD	10/7/13	Sgt. Benzinger submitted draft version of Plainclothes Operations Manual to DC Loftus; DC Loftus sent draft version to Captain Pedrini at RMO to review.	
				SFPD	10/10/13	WD received draft version of Plainclothes Operations Manual from Captain Pedrini requesting WD review and edit.	
				SFPD	11/20/13	WD sent reviewed and edited version to Captain Pedrini; Captain Pedrini sent Manual to DC Loftus	
				SFPD	12/2/13	DC Loftus directed Captain Pedrini to make suggested corrections and edits; Captain Pedrini directed WD to make corrections and send to Legal for review and then to DC loftus for approval.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

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				SFPD	12/4/13	WD made changes to Draft and sent to Legal for review	
				SFPD	12/6/13	Commanding Officer RMO reviewed draft and approved; Commanding Officer of RMO sent to DC Loftus for review and approval	
				SFPD	2/6/14	WD received suggested changes/revisions to guidelines.	
		Enhancing The Officer-Involved Shooting Review Process and SFPD's Response to Mental Health Crisis Calls		OCC	12/31/12	Arising from complaints the OCC received and investigated involving officer-involved shootings of mentally ill individuals and the agency's on-going policy work to enhance SFPD's response to mental health crisis calls, the OCC makes the following recommendations: 1) require the Police Academy's Training Division to provide a written training analysis of each officer-involved shooting that is included for review by the Firearm Discharge Review Board; 2) require the Department's Training Division to develop a training video and written materials to address tactical responses to mental health crisis calls involving individuals with a bladed weapon; 3) establish procedures to address the impact of an officer-involved shooting on the family of the individual shot and witnesses, bystanders and other community members; and 4) enhance the procedure for obtaining the assistance of a bilingual officer or other interpreters at officer-involved shootings and other critical incidents.	
		Prohibit Officers' Use of Pass Keys to Enter Premise Unless Constitutional Requirements Are Met		OCC	4/25/12	The OCC concluded an investigation of an unnecessary force allegation that established that an officer responding to a noise complaint directed hotel staff to use a passkey to open the hotel room that was the subject of the noise complaint. The officer encountered a mentally ill occupant. The OCC recommended changes to the Department's training to address factors that contributed to this deadly force situation. The OCC recommended that the Department issue a Priority A bulletin (to be codified in a Department General Order) that: 1) identifies the lawful circumstances in which an officer may gain entry into a hotel room, apartment or residence by relying upon a landlord's or management's key; 2) explicitly prohibits officers from using a pass key to enter a premises unless constitutional requirements are met; and 3) refers to or includes Department Bulletin 11-134 requirement that officers obtain consent in writing by having the Permission to Search form signed before a search is conducted or orally via audio recording when requesting permission to search an individual's residence, include a hotel, motel or other domicile.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

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				OCC	7/12/12	Discussion with Chief on policy recommendations; SFPD's issuance of Department Bulletin 12-142 (constitutional requirements for entering residence, including SRO hotels)	
		Enhance the Emergency Dispatch System to Include A Premise's Prior Mental Health Crisis Calls (Welfare and Institution Code section 5150) and Presence, Seizure and/or Return of Weapons		OCC	4/25/12	<p>The OCC investigation established that SFPD had responded previously to a mental health crisis call involving the same individual and location in which numerous weapons had been seized. The Department's Psychiatric Liaison unit had also been in contact with this individual about the return of weapons that officers had seized from his apartment. The officer did not have any information about the prior mental health crisis call and seizure of weapons when the officer responded to a noise complaint at the premises.</p> <p>The OCC recommends that the Department in conjunction with Department of Emergency Management develop a comprehensive system that enables officers responding to calls for service to obtain information about prior 5150 contacts of the involved parties and the prior presence, seizure and/or return of weapons.</p>	
		Prohibit Officers Under Criminal Or Administrative Investigation From Contacting Witnesses.		OCC	4/25/12	The OCC investigation established that a crisis intervention response team (CIRT) officer arranged for an officer involved in a shooting to meet with a civilian witness reportedly to provide emotional support to each other. This meeting occurred less than two weeks after the officer-involved shooting and during the time that the officer was the subject of administrative and criminal investigations into the shooting. The OCC recommends that Department General Order 8.04 (Critical Incident Response Team) be amended to clarify the role, responsibilities and activities of CIRT members, especially when providing support services to officers who are the subject of a criminal or administrative investigation.	
				OCC	7/12/12	Discussion with Chief on policy recommendations; SFPD's issuance of Department Bulletin 12-145 (contact with victims/witnesses during on-going investigations)	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

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		Uniform Procedure to Document and Maintain All Attachments to Incident Reports.		OCC	5/29/12	The OCC received a complaint arising from a police-initiated psychiatric detention pursuant to Welfare and Institution Code section 5150. The Incident Report stated that the officer's application for the 72-hour involuntary psychiatric hold was booked into evidence. However, the Department could not locate in evidence the officer's application for a 72-hour involuntary psychiatric hold. The application for a 72-hour psychiatric hold was not attached to the Incident Report. Additionally, the officer's application for the 72-hour hold was not listed in the district station's Property Control log. Initially, this application was the sole record of this incident because the officer did not complete the Incident Report before the end of his watch. During the last five years there have been several occasions when the OCC has been unable to obtain documents from the Department that have been attached or are suppose to be attached to Incident Reports. The OCC recommends that the Department establish one uniform procedure for documenting and maintaining all attachments to Incident Reports.	
		Amend DGO 6.14 (Psychological Evaluation of Adults) to Establish One Procedure for Documenting and Maintaining the Application for a 72-hour Involuntary Hold.		OCC	5/29/12	DGO 6.14 establishes the procedures for taking an adult into custody for a psychiatric evaluation. It requires the detaining officer to complete a 72-hour involuntary psychiatric hold application and to write an Incident Report. If the detainee is either ill or injured, DGO 6.14 requires an officer to bring the detainee to a medical facility first, write an Incident Report and attached a copy of the 72-hour involuntary psychiatric hold application to the Incident Report. If the detainee does not require medical treatment first, DGO 6.14 does not state whether the detaining officer shall attach the 72-hour involuntary hold to the Incident Report or book the 72-hour hold into evidence. Both sergeants in the instant case stated that there was no uniform procedure for recording and preserving attachments. To avoid further confusion, the OCC recommends that DGO 6.14 be amended to establish one procedure for preserving a copy of the officer's 72-hour involuntary hold application and that this procedure apply regardless of whether the detainee requires medical assistance first and/or is criminal charged.	

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Status of General Orders/Policy Proposals

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October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		Amend DGO 1.04 (Duties of Sergeants) to Require Supervisor Confirmation That Evidence Listed as Booked Into Evidence In Incident Report Is Properly Booked and Such Evidence is Listed In the Station's Property Control Log.		OCC	5/29/12	The OCC received a complaint arising from a police-initiated psychiatric detention pursuant to Welfare and Institution Code section 5150. The investigation established that the officer did not complete the incident report before going off duty. The officer stated he had booked the 72-hour psychiatric detention application into evidence but he had not listed it in the district station's property control log. The Department could not locate the 72-hour hold application. The OCC recommends that DGO 1.04 (Duties of Sergeants) be amended to require that sergeants verify that property identified as booked into evidence in the Incident Report is documented in the station's property review log and booked into evidence, including when subordinates submit their incident reports after the completion of their watch.	
		OCC's Recommendations to Enhance the Department's Response to Mentally Ill Individuals in Crisis		OCC	9/17/10	The OCC recommends that SFPD 1) develop a specialized police unit to respond to mentally ill individuals in crisis; 2) appoint a Command Staff member to work with the OCC, stakeholders and subject matter experts to implement mental health response policies & procedures including the Department's philosophy statement, a specialized police mental health response unit, General Order revisions, data collection, and training; 3) expand SFPD's current Police Crisis Intervention training to include tactical strategies for incidents with mentally ill persons with a bladed weapon; 4) improve field supervision so that sergeants more effectively assume supervisory role and devise sound tactical plans before action is taken; 5) design roll call, advance officer and field training that assists officers in formulating sound tactical plans when encountering mentally ill individuals, including those with a bladed weapon; 6) revise General Orders 8.02 (Hostage & Barricaded Suspect Incidents), 8.01 (Critical Incidents) and 6.14 (Psychological Evaluation of Adults) to address incidents involving mentally ill persons in crisis, including barricaded individuals; and 7) design a data collection system to review and evaluate mental health crisis calls and SFPD's responses to such incidents.	
				OCC/SFPD	02/03-02/04/2011	Traveled to Los Angeles with Chief & Police Commissioners to meet with LAPD's Mental Health Evaluation Unit.	
				OCC	2/8/11	Met with CIT founders Major Sam Cochran and Dr. Randolph Dupont, community advocates, mental health providers, Chief and Commissioners Chan and Hammer.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				Police Commission	2/15/11	Police Commission unanimously adopted Resolution 11-18 to enhance SFPD's response to mental health crisis calls. The resolution includes training 20-25% of patrol division to become CIT officers who will be first responders to mental health crisis calls. Additionally, it includes a partnership among SFPD, mental health providers and community advocacy groups to design, implement, evaluate and participate in CIT program.	
				OCC/SFPD	2/18/11	Met with community advocates, mental health providers, Chief, SFPD's newly appointed CIT coordinator and Commissioner Chan to form CIT working group.	
				OCC	2/28/11	Met with CIT working group to develop implementation plan and organize a delegation to travel to Memphis to work with CIT Memphis founders.	
				OCC	3/8/11	Met with CIT working group to continue developing implementation plan and organizing a delegation to travel to Memphis to work with CIT Memphis founders.	
				OCC	3/18/11	Met with CIT working group to continue developing implementation plan and organizing a delegation to travel to Memphis to work with CIT Memphis founders.	
				OCC/SFPD	03/23-03/25/2011	Delegation of 13 representatives from the Police Commission, the Office of Citizen Complaints, the Police Department and mental health providers and community advocates traveled to Memphis for CIT two-day strategy conference with CIT founders.	
				OCC	4/1/11	Met with CIT working group; debriefing from Memphis trip, working on CIT curriculum sub-committee	
				OCC	4/6/11	CIT curriculum sub-committee is collecting curricula from other jurisdictions; reported to Police Commission on CIT implementation plan.	
				OCC	4/11/11	Met with Police Academy captain and SFPD's CIT coordinator to discuss POST curriculum requirements	
				OCC	4/18/11	CIT curriculum sub-committee met with SFPD patrol officers & SFPD CIT coordinator to discuss CIT curriculum	
				OCC	4/27/11	CIT curriculum sub-committee continuing to meet, research and develop CIT curriculum	
				OCC	5/4/11	Met with Chief, Commission Chan, and CIT working group to discuss CIT implementation	
				OCC	5/5/11	CIT curriculum sub-committee meeting; work continuing on CIT training course	
				OCC	5/12/11	CIT curriculum sub-committee meeting; work continuing on CIT training course	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	5/16/11	Reviewed and suggested edits to Department Bulletin 11-113 "Response to Mental Health Calls with Armed Suspects"	
				OCC	5/20/11	Attended California Crisis Intervention Teams Association conference in San Jose	
				SFPD	5/27/11	Department Bulletin 11-113, "Response to Mental Health Calls With Armed Suspects" issued.	
				OCC	6/9/11	CIT curriculum sub-committee meeting; work continuing on CIT training course	
				OCC	6/10/11	CIT curriculum sub-committee's preliminary draft of CIT Training course	
				OCC	7/6/11	CIT curriculum sub-committee continuing to design CIT training course	
				OCC	7/22/11	CIT working group meeting, continued development of CIT scenarios & identification of trainers	
				OCC	9/1/11	CIT working group meeting, continued development of CIT scenarios & identification of trainers	
				OCC	9/15/11	CIT curriculum sub-committee consultation with Dr. Dupont & Maj. Cochran about CIT curriculum	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. OCC's mental health crisis recommendations are included in this list and involve DGO revisions, supervisory training, additional training topics for non-CIT designated officers, and a data collection system for mental health crisis calls. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
				SFPD	10/26/11	Reviewed computer file, awaiting direction for final concurrence	
		CIT DGO		OCC	7/8/15	OCC drafted CIT DGO and presented it at Mental Health Working Group	
				OCC	7/30/15	OCC incorporated suggested changes from Mental Health Working Group and sent out amended draft to Mental Health Working Group	
				OCC	9/4/15	OCC suggested subcommittee of Mental Health Working Group meet outside of monthly CIT meetings to work on draft DGO	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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				OCC	9/18/15	As part of the OCC's recommendations in response to the President's Task Force on 21st Century Policing, to enhance CIT's effectiveness, the OCC recommends that the Department dedicate more resources to address the increasing training and administrative demands of the CIT program. The OCC also recommends that the Department prioritize the collection of CIT data so that information such as the types of service calls, dispatch time and outcomes can be analyzed to evaluate the program.	
				SFPD	9/23/15	CIT DGO working group meeting cancelled; will be rescheduled.	
				OCC	10/22/15	DGO CIT working group that includes CIT Commander, CIT Coordinator, Inspector, Mayors on Disability staff member & Mental Health Board Secretary met and discussed revisions to draft DGO.	
				OCC	11/2/15	Incorporated revisions from 10/22/15 meeting and provided to DGO CIT working group	
				OCC	11/3/15	DGO CIT working group met and continued discussion on draft DGO.	
				OCC	11/10/15	Incorporated revisions from 11/3/15 meeting and provided to DGO CIT working group. Continued discussion on the amended draft.	
				OCC	11/24/15	Incorporated revisions from 11/10/15 meeting and provided to DGO CIT working group.	
				OCC	11/30/15	DGO CIT working group met and continued discussion on draft DGO which is near completion.	
12/1/15				SFPD	12/1/15	CIT DGO working group meeting held at the OCC. Discussed some proposed revisions in the language of the DGO. Working group agreed on several revisions. Follow up meeting scheduled.	
				OCC	12/9/15	Presented update on draft CIT DGO to Mental Health Working Group during our monthly CIT meeting.	
				OCC	12/14/15	Incorporated revision from 12/01/15 meeting and provided to DGO CIT working group.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				OCC	12/14/15	With several other Mental Health Working Group members and Police Commissioner Suzy Loftus, we met with Chief about the Mental Health Working Group's recommendations to enhance the CIT program. Recommendations include: 1) appointing CIT liaison officers to each station to provide CIT roll call training, assist in de-briefings after CIT incidents, assist CIT coordinator; oversee CIT officer scheduling issues; 2) allocate personnel and funding for the CIT program including a full-time administrative staff person, stipends for CIT trainers, CIT training conferences for CIT coordinator and CIT officers; 3) develop CIT website on SFPD's website; 4) develop electronic form for CIT incidents that enables CIT data collection; 5) dedicate SFPD personnel to research and obtain grant funding; 6) assist in organizing the annual CIT officer awards ceremony; 7) increase the number of SFPD instructors involved in the 40-hour CIT course; 8) include members of CIT working group in Use of Force DGO revision process; 9) prioritize reviewing the draft CIT DGO and present it with the Use of Force revised DGOs for Police Commission adoption; 10) appoint a Deputy Chief to oversee the CIT program and implement these recommendations.	
11/9/09		OCC's Recommendations to SFPD's Officer-Involved Shooting Study		OCC	11/9/09	The OCC provided seven recommendations to the Department's OIS study to 1) train and deploy specialized police officers to handle incidents involving people with mental illness; 2) provide formal review of Extended Range Impact Weapon incidents because of their frequent use in situations involving mentally ill individuals; 3) provide training and protocols to address Limited English Proficient (LEP) victims, witnesses and suspects in OIS cases; and 4) develop written guidelines and training materials concerning building searches and retrievals of individuals from confined spaces. OCC's three other OIS recommendations concern revisions to DGO 5.02, 5.05 and 8.01 and are tracked under the relevant DGO.	
				Legal	5/27/11	DB 11-1113 issued	
		Protocol for confirming the validity of a bench warrant before making an arrest		OCC	11/7/07	The OCC recommends that DGO 6.18 be amended to require officers to verify the validity of a bench warrant before making an arrest and to work with the Sheriff's Central Warrant Bureau to provide prompt notification of a warrant recession to SFPD officers.	
				OCC	2/13/08	Met w/SFPD; SFPD agreed to research further	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
				SFPD	4/1/09	DB #09-074 issued	
				OCC	9/17/09	Met with Planning Division and provided copy of outstanding policy recommendation	
					9/18/09	OCC concerns reviewed; language drafted to address concerns. Approval received from Sgt of Planning, advised to forward to OIC of Planning for approval prior to submission to OCC.	
					9/21/09	Submitted to OIC of Planning for review and approval	
				OCC	8/26/10	Met with Planning Division and requested status update	
				OCC	8/26/10	Met with New Written Directive Unit to discuss status of policy recommendation	
					12/15/10	DB 10-334 "Warrant Service Risk Assessment Matrix, SFPD 533" issued	
				SFPD	4/20/11	DB 11-087 "Civil Warrant of Body Attachment (Bench Warrant)" issued	
		Electronic Recording of Custodial Interrogations		OCC	11/7/07	The OCC recommends that the Department codify its standard practice of electronically recording custodial interrogations into a Department General Order to preserve defendant's due process rights, provide the Department and courts with indisputable evidence, protect the police from false claims of misconduct and increase public confidence in the Department's investigative process.	
				OCC	2/13/08	Met w/SFPD; SFPD agreed to research further	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations. Provided Planning Division copy of outstanding recommendation.	
					10/8/09	Discussed recommendation further and Dept. agreed to set up meeting with SME	
					10/27/09	OCC recommendations forwarded to OIC of Planning to set up SME meeting	
					6/28/10	Provide SFPD copy of recommendation	
				OCC	8/26/10	Met with new Written Directives Unit to discuss status of policy recommendation	
				SFPD	10/12/11	DB 11-077 "Booking Recording Device Evidence and Written Statements" issued	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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		Best Practice Review and Policy Recommendation Concerning SFPD Action at Thurgood Marshall Academic High School		OCC	9/13/04	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations further discussion and resolution. This recommendation to digitally record all interrogations is included. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
					9/13/04	The Department has yet to respond to OCC's recommendations that it 1) develop written guidelines and training for a crowd control policy specifically tailored to a juvenile population in a school setting and 2) develop with SFUSD a response plan that emphasizes pro-active intervention by school administrators, teachers and counselors before enlisting the assistance of SFPD.	
					1/11/07	Sent to DC Fob for review	
				OCC	6/30/07	Met with the Department and discussed recommendations; follow-up meeting scheduled for 7/19/07.	
				OCC	7/24/07	Met with the Department and further discussed recommendations; Dept. requested involvement of SFPD member who will be returning to Department in August	
					8/23/2007 & 9/6/2007	Met with Department; Department agreed to determine status of Safe School Priorities and Recommendations.	1/19/07
					9/27/07	Department representative above identified as former OIC of Youth Services by OCC.	
				OCC	9/27/07	Requested status update from Dept.Representative	
				OCC	11/20/07	Requested status update from Dept.Representative	
				OCC	12/20/07	Met with Dept. representative; discussions continuing	
					04/14-18/2008	Meeting held with OCC during this with per Commander of Homeland Security	
				Legal	6/21/10	Contacted SME for recommendations	
					6/30/09	OCC met with the Department 10/1/08 at which time the Department was to provide written feedback to OCC's recommendations and to set up a meeting with the Department, OCC and SFUSD. The OCC is still waiting for comments from the Department.	
				OCC	10/21/09	Requested meeting with Commander of Juvenile Division	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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					3/8/10	Commander informed OCC that Thurgood Marshall recommendations would be now handled by Juvenile Division captain and requested OCC provide recommendations to captain.	
				OCC	4/9/10	Provided Juvenile Division captain copy of Thurgood Marshall recommendations and requested meeting with Department.	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations further discussion and resolution. This recommendation to tailor crowd control policy to juvenile population in a school setting and develop a response plan with SFUSD is included. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
6/20/06		Assessing and Controlling Potentially Dangerous Canines		OCC	6/20/06	The OCC has received complaints involving injuries to bystanders when officers have fired their guns at dogs. In 2003 Animal Care and Control agreed to provide SFPD officer training on the detection and handling of dangerous canines, equip patrol cars with leashes and work with the Department to establish written procedures. Throughout 2004, 2005 and 2006 OCC confirmed and conveyed ACC's willingness to participate in implementing these recommendations. A Department memo dated 9/23/04 favorably reviewed the training recommendation. SFPD has not formally agreed or disagreed to OCC's recommendations.	
					1/11/07	Sent to DC Fob for review	
					1/3/08	Sent reminder to DC FOB	
				OCC	9/17/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations. Provided copy of outstanding OCC policy recommendation regarding the assessment and control of potentially dangerous canines	
				Legal	10/8/09	Department agreed to contact SME concerning OCC's policy recommendation.	
					10/25-12/10/10	ADA, Vicious Dog Unit, Animal Care & Control worked on rewrite of DGO 6.07	
					12/30/10	DGO 6.07 submitted to SFPD command staff and OCC for review.	
					12/30/10	Changes to draft requested by SFPD command.	

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San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

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Police Commission Meeting: March 2, 2016

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				OCC	12/10/10	Reviewed and provided suggested edits to DGO 6.07. Also requested that SFPD review OCC's outstanding 2003 recommendations on assessing and controlling potentially dangerous canines in light of DGO 6.07's revisions and the Department's training curriculum.	
					10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations further discussion and resolution. This recommendation concerning assessing and controlling potentially dangerous canines is included. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
		Amend Critical Incident Criteria and Designate Particular Officer(s) to Provide Information and De-Escalate Bystander Hostility		OCC	12/18/06	Being reviewed by FOB (SME)	
					9/17/09	Under Review as part of DGO 8.01, FOB	
					9/18/09	Met with Planning Division on status of DGO revisions and OCC policy recommendations.	
				OCC	10/8/09	Advised OCC Atty that issue was addressed in DGO 8.04, Section I.G.1.	
				OCC	6/28/10	Met with Planning Division to further discuss. Dept. to contact SME for further discussion.	
				OCC	10/12/11	Responded to SFPD's request for copy of OCC's recommendation	
				OCC		Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. This recommendation is included in the list of outstanding recommendations. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
		Written Guidelines for Immediate Release of Particular Incident Reports			3/27/07	The OCC continues to receive complaints concerning the public's ability to obtain incident reports in a timely manner from the Department.	
					7/10/07	Unit Order (2007-01) issued	

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Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

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					9/26/07	Copy of Unit Order Sent via interdepartmental mail to OCC	
					9/17/09	Met with OCC Atty regarding concerns	
				Legal	6/21/10	Academy SME contacted for status report	
				OCC	6/28/10	Provided SFPD history of recommendation	
				Legal	12/10/10	Currently reviewing report release policy.	
				OCC	10/12/11	Met with the Chief to discuss the status and a system for addressing outstanding DGO revisions and OCC recommendations. Chief agreed to review list of 12 DGO revisions and 19 OCC outstanding recommendations for further discussion and resolution. This recommendation is included in the list of outstanding recommendations. DGOs 5.17 (ready for Police Commission calendaring) and DGO 5.05 (Response and Pursuit Driving) were identified as priorities.	
		Enhance the Department's Property Evidence Tracking System (PETS) and the Department's Protocols for Seizing, Securing, Releasing and/or Destroying Property		OCC	12/30/11	The OCC provided the Department a police recommendation to enhance its record-keeping protocols concerning seized property in response to an investigated complaint where the complainants' property was destroyed after the complainant presented a court-order for its release and having obtained a release of property from SFPD. Recommendations include 1) tracking all court orders, Department-issued releases and other information relevant to the preservation, destruction and /or release of property; 2) updating the Department's Property Control Division manual so that it reflects best practices procedures and delineates the Department's protocols and responsibilities for seizing, securing, releasing and/or destroying property; 3) provide information to the public about the Department's release of property procedures.	
				OCC	2/24/12	Provided SFPD additional information about the complaint, the property release and court documents concerning one of the cases that gave rise to OCC's recommendation to enhance SFPD's Property Evidence Tracking System and protocols for seizing, securing, releasing and/or destroying property.	
		Body Worn Camera Policy		SFPD	11/14/14	WD sent undated drafts sent to Chief Suhr and DC Tomioka	
				SFPD	1/9/15	WD sent revised draft dated 12/03/14 to Chief Suhr and DC Tomioka.	
				SFPD	3/1/15	working group met and made changes to the pilot program policy draft regarding body worn cameras.	

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Status of General Orders/Policy Proposals

4th Quarter 2015

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Police Commission Meeting: March 2, 2016

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				SFPD	3/6/15	WD updated draft after working group met with representative from Taser; updated draft (03/05/15) sent to Commander Moser and Lt. O'Connor	
				SFPD	3/6/15	Chief Suhr authorized WD sending current draft to POA President Halloran in preparation for upcoming meeting with POA; WD sent 03/05/15 draft to POA.	
				SFPD	3/21/15	WD updated draft after discussions with Commander Moser; draft dated 03/21/15 sent to Commander Moser	
				SFPD	3/23/15	set meet and confer meeting with POA for April 1, 2015 with DC Ferrigno, Commander Moser, Lt. O' Connor and DCA Cabrera.	
				SFPD	3/30/15	WD updated draft in preparation of meet and confer with POA on 4/1/15; updated draft sent to DC Ferrigno, Commander Moser, Lt. O'Connor and DCA Cabrera; updated draft also sent to POA President Halloran.	
				SFPD	4/1/15	member sof the Department met with the POA regarding body worn cameras. The process stopped at the beginning of the meeting due to for the POA wanted members of the Department to sign; Department received advice from COA and suggested rescheduling meeting.	
				SFPD	4/15/15	DHR asked to meet with members of the Department regarding body worn camera policy; scheduled for 04/17/15 at 2:00 pm at DHR	
				SFPD	4/17/15	Department met with DHR on body worn camera policy; discussion included setting up another meet and confer with the POA.	
				SFPD	4/24/15	WD made updated to the draft policy based on meeting with DHR on 04/17/15; sent to DC Sainez and Commander Moser.	
				SFPD	4/28/15	follow-up meeting set with DHR and POA postponed.	
				SFPD	4/30/15	Mayor Lee, Chief Suhr and President Loftus announce body worn camera for 1800 members of patrol and an increased budget over next 2 years	
				Police Commission	5/13/15	President Loftus directs SFPD to establish working group to develop body worn camera policy and present to Commission within 90 days; President Loftus established who she wanted in working group.	
				SFPD	5/13/15	WD updated draft policy after discussions with Commander Moser and in preparation for new working group meetings; sent to Lt. O'Connor.	

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Status of General Orders/Policy Proposals

4th Quarter 2015

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				SFPD	5/26/15	WD updated draft policy after discussions with Commander Moser and based on Chief Suhr's notes on 05/13/15 draft; sent draft to Commander Moser.	
				SFPD	5/27/15	WD made additional changes to policy and sent updated draft (05/27/15) to Commander Moser and Lt. O'Connor.	
				SFPD	5/28/15	Commander Moser sent email invitation to working group members that included SFPD draft, Bart PD's policy, Oakland PDs policy, the ACLU white paper, and the DOJ/PERF report	
				SFPD	6/2/15	first working group meeting at the PSB; see minutes for discussion topics.	
				SFPD	6/16/15	second working group meeting at the PSB; see minutes for discussion topics.	
				SFPD	6/30/15	third working group meeting at the PSB; see minutes for discussion topics.	
				SFPD	7/13/15	Commander Moser received a letter from the ACLU outlining issues with the body worn camera draft policy.	
				SFPD	7/14/15	fourth working group meeting at the PSB; see minutes for discussion topics	
				SFPD	7/28/15	fifth working group meeting at the PSB, see minutes for discussion topics.	
				SFPD	8/11/15	sixth working group meeting at the PSB; working group voted to submit draft policy dated 08/11/15 to the Police Commission; Inspector General's report for the NYPD was distributed prior to the meeting. see minutes for discussion topics.	
				SFPD	8/18/15	Commander Moser received a faxed letter from the Asian Law Caucus echoing ACLU's concerns with policy.	
				SFPD	9/2/15	presentation to Police Commission of 08/11/15 draft of body worn camera policy. Two additional meetings scheduled for community feedback: 09/16/15 in the Northern District and 10/21/15 in the Tenderloin District.	
				SFPD	9/10/15	SFPD infrastructure working group met; see meeting minutes for discussion topics	
				Police Commission	9/16/15	Community Meeting in the Northern District about body cameras; Commission took public comment from community members.	
				SFPD	9/17/15	SFPD infrastructure working group met; see meeting minutes for discussion topics	
				SFPD	9/24/15	SFPD infrastructure working group met; see meeting minutes for discussion topics	
2/4/05		ON HOLD	5.11	R.M.S.	1/27/05	Incident coding manual needs to be modified to reflect changes	

Yellow shading: SFPD's work during the current quarter.

Blue shading: OCC's work during the current quarter.

Green shading: Police Commission action on Department General Order (DGO) or policy recommendation during the current quarter.

San Francisco Police Department/Office of Citizen's Complaints

Status of General Orders/Policy Proposals

4th Quarter 2015

October 1, 2015 though December 31, 2015

Police Commission Meeting: March 2, 2016

Date of Proposal	Priority	SFPD/OCC Policies / Bulletins	DGO	Requester	Date Sent	Status	Date Due
		Outside Agency Reports and				regarding outside agencies courtesy reports with IT Unit.	
		Responses				In progress	
					7/2/07	Sent to SME of Technology Division for review-Coding	7/16/07
					4/3/09	SME reviewing for integration for New World System	4/17/09
					6/5/09	CO of Planning Division to discuss with SME of Technology Division	
11/1/15		SFPD Investigation Manual		SFPD	11/1/15	Per Capt Pedrini, the SFPD revised investigation manual is in the process of being edited and updated for concurrence approval.	1/1/15

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