



DEPARTMENT NOTICE

21-122
08/18/21

Position Opening: Traffic Collision Investigator *Inspector or Sergeant*

The Investigations Bureau/General Crimes is currently accepting applications for the position of Traffic Collision Investigator. There is one position available.

Duties include, but are not limited, investigating:

- Vehicle collisions resulting in death or serious bodily injury
- Hit & Runs
- Industrial accidents when a fatality occurs
- Police pursuits resulting in death or serious bodily injury

Work schedule:

The traffic collision Investigation Unit will work:

- Day shift: (10-hour days), Monday to Thursday or Tuesday to Friday,
- Hours: 0900-1900 weekdays

*The TCIU Investigator must be willing to work on-call, work some weekends, overtime, and extended hours if necessary.

Minimum Qualifications:

Experience

1. Hold the rank of Inspector or Sergeant
2. Must have completed probation as an Inspector or Sergeant
3. Must have a minimum 3 years of experience as an Inspector or Sergeant

Desirable Qualifications Include:

- A positive personnel history including supervisory recommendations, performance evaluations, CBOR record, Internal Affairs disciplinary record, EEO history, DPA complaints, and lawsuit history.
- 1 year of experience in a Traffic Car assignment as an Officer.
- Experience in Traffic Car assignments.
- Ability to manage crime scenes, follow up on leads, and coordinate complex investigations of serious incidents.
- P.O.S.T. Certified Intermediate Collision Training.
- P.O.S.T. Certified Advanced Collision Training.

- P.O.S.T. Certified Traffic Collision Reconstruction I & II.
- P.O.S.T. Interview and Interrogation Course.
- Accreditation Commission for Traffic Accident Reconstruction (ACTAR) certified or equivalent.
- Experience writing and obtaining search warrants.
- Ability to effectively perform duties in a confidential and challenging work setting.
- Ability to work independently with flexibility and sound judgment.

Steps to Apply & the Selection Process

Step 1: Deadline

- **The application deadline will be 30 days after the date of this email.**

Step 2: How to apply

1. Application (blank application attached) & copy of the memo: email to SFPDHR@sfgov.org **Subject: TCIU Sergeant**
Once your application is received, you will receive a confirmation email within 1 business day.

Note:

- Resumes are optional and may include work experience, education, POST course work, awards, special skills, and references.
- Applicants who previously applied for positions within this unit, and who were not selected may re-apply if still interested in the positions.

Step 3: Selection Process

The selection process will consist of:

- A review of submitted applications and resumes (if included) to ensure all applicants meet the minimum requirements.
- Candidates who meet the minimum qualifications will be invited to participate in an oral interview.
- Please email SFPDHR@sfgov.org with any questions.

The applicant for this assignment must be able to perform the essential job functions of a sworn member with or without reasonable accommodation. Members should contact the Department's Americans with Disabilities Act Coordinator, Penny Si, at (415) 837-7221 with any questions regarding the essential job functions of a sworn member as they relate to reasonable accommodations.



WILLIAM SCOTT

Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information.

Investigations Bureau/General Crimes – Traffic Collision Investigator Application

Date Submitted: _____

Contact Information

Name: Last First MI Star#:

Current Schedule: _____

Cellphone Number: _____ Email address: _____

Previous Law Enforcement Experience:

Dept/Agency(s) _____

Position/rank _____ yrs. _____ Months _____

Dates of Appointment (previous Dept/ Agency):

Start Date _____ End Date _____ Years _____ Months _____

Date of Appointment (SFPD):

Sergeant Start Date _____ Years _____ Months _____

Present Assignment: _____ Start Date _____ End Date _____ Years _____ Months _____

Supervisor: _____

Commanding Officer: _____

Education:

Investigations Bureau/General Crimes – Traffic Collision Investigator Application

Training:

Department Experience (List previous assignments and length of time assigned):

Prior related experiences:

Relevant special knowledge, skills or abilities:

Reason for requesting assignment to the position:

IF NECESSARY, PLEASE ATTACH ADDITIONAL SHEETS TO ANSWER THE ABOVE QUESTIONS

Signature:

Date:
