DUTIES OF COMMAND OFFICERS/FIELD OPERATIONS BUREAU

The purpose of this order is to delineate the responsibilities of command personnel assigned to the Field Operations Bureau.

I. POLICY

A. DEPUTY CHIEF/FIELD OPERATIONS BUREAU. The Deputy Chief of the Field Operations Bureau shall be responsible for the overall command of patrol operations.

B. COMMANDER. Commander(s) shall:

1. DEPLOYMENTS. Consult with the Deputy Chief of Field Operations Bureau and district captains, and deploy officers based on the needs for police services. He/she shall conduct continuing analyses of the needs for police service.

2. STAFFING. Analyze anticipated watch schedules and, when necessary, reassign officers to meet staffing requirements.

3. CAD. Evaluate CAD reports to assure that officers are being dispatched in accordance with geographic guidelines.

4. NIGHT CAPTAINS. Supervise night captain(s).

5. SPECIAL EVENTS. Subject to the approval of the Deputy Chief of the Field Operations Bureau, reassign officers to provide for policing of special events.

6. INSPECTIONS. Conduct routine inspections to assure compliance with Department policies and procedures.

7. DIRECTIVES. Send a copy of all directives issued to the Deputy Chief of Field Operations Bureau.
C. NIGHT CAPTAIN. The Night Captain(s) shall:

1. RADIO CONTACT. Maintain radio contact with Communications while on duty.

2. FIELD OPERATIONS. Supervise field operations.

3. POLICIES AND PROCEDURES. Require compliance with Department policies and procedures.

4. INSPECTIONS. Patrol police districts and make routine inspections of district operations, facilities and personnel.

5. AUTHORITY. Have the authority to require any district captain to return to his/her district when circumstances require it.

6. CRITICAL INCIDENTS. Respond to critical incidents when notified and take command of operations when necessary (see DGO 8.01, Critical Incident Notification and Event Management Manual, SFPD).

7. REDEPLOYMENTS. Have the authority to redeploy personnel from one unit or district to another when required. Write a report to the Deputy Chief of Field Operations explaining the necessity for the redeployment.

8. INVESTIGATIONS. Initiate and make investigations when necessary and may require written reports from any member.

9. DAILY LOG. Submit to the Deputy Chief of Field Operations a daily log of his/her activities, including stations visited, important incidents, redeployments, command directions and responses.

10. PUBLIC MEETINGS. Attend public meeting, seminars, etc. when required.