



DEPARTMENT NOTICE

23-096

Published: 5/24/23

Expires: 5/24/26

Declaration of Prior Police / Sheriff Service

Per the new POA MOU, beginning July 1, 2023, employees who possess an Intermediate POST certificate or higher and have completed the requisite years of service as a sworn police officer or sworn deputy sheriff shall receive the following retention pay listed in the table below.

Years of Service	Premium Incremental (Cumulative)
5	2%
10	additional 1% (3% total)
15	additional 4% (7% total)
20	additional 2% (9% total)
25	additional 2% (11% total)

Please note, eligibility for this premium is now inclusive of all sworn police officer or deputy sheriff service, including such service from another law enforcement agency outside of the San Francisco Police Department.

For those members who have sworn police officer or deputy sheriff service from another law enforcement agency, the Declaration of Prior Police/Sheriff Service form (attached to this Department Notice) must be filled out and submitted to the Payroll Unit. In addition to this form, the member's POST Profile (accessible by logging in to the POST website at <https://post.ca.gov>) must also be submitted to the Payroll Unit to verify eligibility. Please submit both items to the Payroll Unit by Friday, June 9, 2023, to begin receiving eligible retention premiums on July 1, 2023.

Additional retention premium percentages for those with prior qualifying sworn law enforcement experience will not be paid without submission of the form and supporting POST Profile documentation.


WILLIAM SCOTT
Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information.



San Francisco Police Department

Declaration of Prior Police/Sheriff Service

Per the new POA MOU, beginning July 1, 2023, employees who possess an intermediate POST certificate or higher and have completed the requisite years of service as a sworn police officer/sworn deputy sheriff shall receive the following retention pay. The service years will count for those who have prior sworn service with another law enforcement agency.

Years of Service	Premium Incremental (Cumulative)
5	2%
10	additional 1% (3% total)
15	additional 4% (7% total)
20	additional 2% (9% total)
25	additional 2% (11% total)

Please provide your prior sworn service years and attach the supporting documents to this form.

I, (Name) _____, (DSW#) _____ (Unit) _____
has the following prior Police/Sheriff service:

1) Name of the Agency: _____
 From Date: _____
 To Date: _____
 Total # of Years: _____

2) Name of the Agency: _____
 From Date: _____
 To Date: _____
 Total # of Years: _____

X _____
Signature

X _____
Date

Please return this form by Friday, June 09, 2023 to Payroll Unit, 1245 3rd St. Rm 5118.