



DEPARTMENT NOTICE

20-087
05/14/20

Wellness Program Fiscal Year 2019-2020

The Wellness Program for sworn members covered under the POA MOU will resume for FY 2019-2020 (July 1, 2019 to June 30, 2020). The program allows qualifying sworn members of the Police Department to convert up to fifty (50) hours of accrued sick leave into a cash payment if desired.

Eligibility requires employee to have established and maintained a core bank of three hundred (300) sick leave hours and have not used more than thirty (30) hours of sick leave within the fiscal year.


Sick leave hours donated to catastrophic sick leave bank(s) or used for authorized bereavement leave according to the Civil Service Rules shall not be considered sick leave utilization for purposes of this cash out.

The election forms will be issued via e-mail on May 29, 2020 to those qualifying members. The form must be completed and returned to the Payroll Unit, Police Headquarters, 1245 3rd Street 5th Floor, San Francisco, CA 94158, no later than Friday, June 05, 2020.

Members who qualify for the Wellness Program who elect to avail themselves of the benefit will be paid prior to June 30, 2020.

Members who do not receive an option form but believe they qualify under the provisions of the Wellness Program should call the Payroll Unit at (415) 837-7340 or speak with the payroll staff member in charge of their assigned station/unit.

Note: Members who are on FMLA during FY 2019-2020, shall refer to [DN 20-014 Wellness Program Arbitration Award](#).


WILLIAM SCOTT
Chief of Police

Any questions or clarification regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional guidance about the directive.