

DUTIES OF COMMAND OFFICERS/FIELD OPERATIONS BUREAU

The purpose of this order is to delineate the responsibilities of command personnel assigned to the Field Operations Bureau.

I. POLICY

A. DEPUTY CHIEF/FIELD OPERATIONS BUREAU. The Deputy Chief of the Field Operations Bureau shall be responsible for the overall command of patrol operations.

B. COMMANDER. Commander(s) shall:

- 1. DEPLOYMENTS.** Consult with the Deputy Chief of Field Operations Bureau and district captains, and deploy officers based on the needs for police services. He/she shall conduct continuing analyses of the needs for police service.
- 2. STAFFING.** Analyze anticipated watch schedules and, when necessary, reassign officers to meet staffing requirements.
- 3. CAD.** Evaluate CAD reports to assure that officers are being dispatched in accordance with geographic guidelines.
- 4. NIGHT CAPTAINS.** Supervise night captain(s).
- 5. SPECIAL EVENTS.** Subject to the approval of the Deputy Chief of the Field Operations Bureau, reassign officers to provide for policing of special events.
- 6. INSPECTIONS.** Conduct routine inspections to assure compliance with Department policies and procedures.
- 7. DIRECTIVES.** Send a copy of all directives issued to the Deputy Chief of Field Operations Bureau.

C. NIGHT CAPTAIN. The Night Captain(s) shall:

- 1. RADIO CONTACT. Maintain radio contact with Communications while on duty.**
 - 2. FIELD OPERATIONS. Supervise field operations.**
 - 3. POLICIES AND PROCEDURES. Require compliance with Department policies and procedures.**
 - 4. INSPECTIONS. Patrol police districts and make routine inspections of district operations, facilities and personnel.**
 - 5. AUTHORITY. Have the authority to require any district captain to return to his/her district when circumstances require it.**
 - 6. CRITICAL INCIDENTS. Respond to critical incidents when notified and take command of operations when necessary (see DGO 8.01, Critical Incident Notification and Event Management Manual, SFPD).**
 - 7. REDEPLOYMENTS. Have the authority to redeploy personnel from one unit or district to another when required. Write a report to the Deputy Chief of Field Operations explaining the necessity for the redeployment.**
 - 8. INVESTIGATIONS. Initiate and make investigations when necessary and may require written reports from any member.**
 - 9. DAILY LOG. Submit to the Deputy Chief of Field Operations a daily log of his/her activities, including stations visited, important incidents, redeployments, command directions and responses.**
 - 10. PUBLIC MEETINGS. Attend public meeting, seminars, etc. when required.**
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